MINUTES OF A REGULAR MEETING OF THE WHEELING FIREFIGHTERS' PENSION FUND BOARD OF TRUSTEES JUNE 22, 2023

A regular meeting of the Wheeling Firefighters' Pension Fund Board of Trustees was held on Friday, June 22, 2023 at 9:00 a.m. in the Wheeling Fire Station #24 located at 499 S. Milwaukee Avenue, Wheeling, Illinois 60090, pursuant to notice.

CALL TO ORDER: Trustee Cremins called the meeting to order at 9:05 a.m.

ROLL CALL:

PRESENT:	Trustees Matt Cremins, Dan Caruso, Emmett Gribbens, Michael Kaplan and Keith MacIsaac
ABSENT:	None
ALSO PRESENT:	John Falduto and Ed Lavin *(via teleconference)*, Sawyer Falduto Asset Management, LLC; Lora Murphy and Anthony Gedvilas, Lauterbach & Amen, LLP (L&A); Firefighter Scott Smith and Retiree Michael Burns, Wheeling Fire Department

PUBLIC COMMENT: There was no public comment.

APPROVAL OF MEETING MINUTES: *March 30, 2023 Regular Meeting:* The Board reviewed the March 30, 2023 regular meeting minutes. A motion was made by Trustee MacIsaac and seconded by Trustee Caruso to approve the March 30, 2023 regular meeting minutes as written. Motion carried unanimously by voice vote.

NEW BUSINESS: *Review Preliminary Actuarial Valuation:* The Board reviewed the preliminary Actuarial Valuation prepared by L&A. Based on data and assumptions, the recommended contribution amount is $2,965,945 which is a $236,353 increase from the prior year contribution. A motion was made by Trustee MacIsaac and seconded by Trustee Gribbens to accept the Actuarial Valuation as prepared (which includes audited financials) and request a tax levy in the minimum amount of $2,965,945 from the Village of Wheeling based on the recommended amount stated in the Actuarial Valuation prepared by L&A. Motion carried by roll call vote.

AYES:	Trustees Cremins, Caruso, Gribbens, Kaplan and MacIsaac
NAYS:	None
ABSENT:	None

Mr. Gedvilas left the meeting at 9:22 a.m.

ACCOUNTANT'S REPORT – LAUTERBACH & AMEN, LLP: *Monthly Financial Report and Presentation and Approval of Bills:* The Board reviewed the Monthly Financial Report for the four-month period ending April 30, 2023 prepared by L&A. As of April 30, 2023, the net position held in trust for pension benefits is $55,250,953.36 for a change in position of $4,003,746.86. The Board reviewed the Cash Analysis Report, Revenue Report, Expense Report, Member Contribution Report, the Payroll Journal and the Vendor Check Report for the period February 1, 2023 through April 30, 2023 for total disbursements of $1,980,143.06, which includes deposits made into the Northern Trust investment account. A motion was made by Trustee Cremins and seconded by Trustee Gribbens to accept the April 30, 2023 Monthly Financial Report as presented and to approve the disbursements shown on the Vendor Check Report in the amount of $1,980,143.06. Motion carried unanimously by voice vote.

AYES: Trustees Cremins, Caruso, Gribbens, Kaplan and MacIsaac
NAYS: None
ABSENT: None

Additional Bills, if any: The Board reviewed Puchalski Goodloe LLC invoice #0000469 in the amount of $2,974.80 for services rendered in the Bielik disability matter and other miscellaneous legal services. A motion was made by Trustee Cremins and seconded by Trustee Caruso to approve the additional bill as presented. Motion carried by roll call vote.
AYES: Trustees Cremins, Caruso, Gribbens, Kaplan and MacIsaac
NAYS: None
ABSENT: None

Mr. Lavin joined the meeting at 9:31 a.m.

Discussion/Possible Action – Cash Management Policy: The Board discussed the current Cash Management Policy/Guidelines being executed and determined the current IFPIF recurring withdrawal amount of $375,000 will need to be increased for the purpose of additional pensioner payments and miscellaneous expenses. A motion was made by Trustee Gribbens and seconded by Trustee MacIsaac to increase the recurring withdrawal from IFPIF to the Fund's BMO Harris account from $375,000 to $390,000 effective July 14, 2023 as discussed. Motion carried by roll call vote.
AYES: Trustees Cremins, Caruso, Gribbens, Kaplan and MacIsaac
NAYS: None
ABSENT: None

INVESTMENT REPORT – SAWYER FALDUTO ASSET MANAGEMENT, LLC: *Quarterly Investment Performance Report:* Mr. Falduto presented the Quarterly Investment Performance Report and reviewed the Cash Flow and Performance for the period ending March 31, 2023. As of January 1, 2023 the beginning market value within the Schwab cash account was $527,463 and as of March 31, 2023 the ending market value in the cash account was $269,972. Mr. Lavin reviewed the Market Commentary with the Board. A motion was made by Trustee Cremins and seconded by Trustee Caruso to accept the Quarterly Investment Performance Report as presented. Motion carried unanimously by voice vote.

Consolidation Related Matters: There were no additional consolidated related matters presented.

FPIF Investment Report – Marquette Associates: The Board acknowledged receipt and reviewed the FPIF Monthly Summary prepared by Marquette Associates for the period ending April 30, 2023. As of April 30, 2023, the one-month total net return is 1.1%, the quarter total net return is 0.5% and the year-to-date total net return is 6.2% for an ending market value of $7,719,857,277. The current asset allocation is as follows: Equity at 64.9%, Fixed Income at 29.0%, Real Estate at 4.7%, Cash at 1.4% and Transition at 0%.

The Board acknowledged receipt and reviewed the Pension Fund's monthly FPIF Statement of Results prepared by Northern Trust for the periods March and April 2023. As of March 1, 2023, the beginning net asset value (NAV) was $50,793,674.73 and the April 30, 2023 ending NAV was $53,320,555.44. As of April 30, 2023 the year-to-date net return is 6.2%.

Mr. Lavin left the meeting at 10:10 a.m.

COMMUNICATIONS AND REPORTS: *Affidavits of Continued Eligibility:* The Board noted that all 2023 Affidavits of Continued Eligibility have been received by L&A and the originals were given to the Board for their recordkeeping.

TRUSTEE TRAINING UPDATES: The Board reviewed the Trustee Training Summary and discussed upcoming training opportunities. Trustees were reminded to submit any certificates of completion to L&A for recordkeeping.

Approval of Trustee Training Registration Fees and Reimbursable Expenses: There were no trustee training registrations or reimbursable expenses presented for approval.

APPLICATIONS FOR MEMBERSHIP/WITHDRAWALS FROM FUND: There were no applications for membership or withdrawals from the Fund.

APPLICATIONS FOR RETIREMENT/DISABILITY BENEFITS: *Approve Regular Retirement Benefit – Jason Macauley:* The Board reviewed the regular retirement benefit calculation for Jason Macauley prepared by L&A. Lieutenant Macauley had an entry date of September 10, 2001, retirement date of June 2, 2023, effective date of pension of June 3, 2023, 51 years of age at date of retirement, 21 years and 8 months of creditable service, applicable salary of $131,827, applicable pension percentage of 54.17%, amount of originally granted monthly pension of $5,950.53 and amount of originally granted annual pension of $71,406.36. A motion was made by Trustee Cremins and seconded by Trustee Gribbens to approve Jason Macauley's regular retirement benefit calculated by L&A. Motion carried by roll call vote.
AYES: Trustees Cremins, Caruso, Gribbens, Kaplan and MacIsaac
NAYS: None
ABSENT: None

OLD BUSINESS: *IDOI Annual Statement:* The Board noted that the IDOI Annual Statement has been completed and will be submitted to the Department of Insurance prior to the June 30, 2023 deadline.

NEW BUSINESS (CONTINUED): *Annual Independent Medical Examination – Paul Lisowski:* The Board noted that Paul Lisowski attended his annual independent medical examination, and it was determined that he remains disabled at this time. A motion was made by Trustee MacIsaac and seconded by Trustee Kaplan to continue the disability benefits of Paul Lisowski based on a finding that he remains disabled and subject to further annual examinations until age 50. Motion carried by roll call vote.
AYES: Trustees Cremins, Caruso, Gribbens, Kaplan and MacIsaac
NAYS: None
ABSENT: None

Board Officer Elections: The Board discussed Board Officer Elections and nominated the slate of Officers as follows: Trustee Caruso as President and Trustee Cremins as Secretary. The Board noted that Trustee Kaplan is designated as the Fund's Treasurer. A motion was made by Trustee MacIsaac and seconded by Trustee Kaplan to elect the slate of Officers as stated. Motion carried unanimously by voice vote.

FOIA Officer & OMA Designee: The Board discussed maintaining Deputy Village Clerk, Karen Henneberry as the FOIA Officer and OMA Designee. A motion was made by Trustee Caruso and seconded by Trustee Kaplan to designate the FOIA Officer and OMA Designee as stated. Motion carried unanimously by voice vote.

ATTORNEY'S REPORT – PUCHALSKI GOODLOE LLC: *Disability Application Update – John Bielik*: The Board noted that the disability hearing for John Bielik will take place today, June 22, 2023, following the Pension Fund meeting. An update will be provided at the next regular meeting.

Legal Updates: Discussion – Duty Disability and Reciprocity/How Benefit Payment is Handled? The Board discussed how a Fund would handle a member who is awarded a disability and completed reciprocity with a previous Fund and is currently paying the additional 1% contributions with the current (last) Fund. Attorney Goodloe provided information in the matter per statute *(40 ILCS 4-109.3 (l – n)* and noted that it is dependent on what type of disability the member is awarded:

- **Line of Duty Disability** *(per provision "l" of statute)*: Benefit is paid 100% by the last Fund and *"the amount of that disability pension shall be based only on the firefighter's service with the last pension fund".*
- **Occupational Disease Disability** *(per provision "m" of statute)*: Benefit is paid by both Funds (pro rata portion similar to how a service retirement with reciprocity is handled)
- **Non-Duty Disability** *(per provision "n" of statute)*: Member must have at least 7 years with last Fund, regardless of any creditable service with a previous Fund, and the benefit is paid 100% by the last Fund. If under 7 years of creditable service with the last Fund, a benefit can only be awarded if the following exception applies: *"In the event a firefighter began employment with a new employer as a result of an intergovernmental agreement that resulted in the elimination of the previous employer's fire department, the firefighter shall not be required to have 7 years of creditable service with the last pension fund to qualify for a disability pension under Section 4-111. Under this circumstance, a firefighter shall be required to have 7 years of total combined creditable service time to qualify for a disability pension under Section 4-111. The disability pension received pursuant to this Section shall be paid by the previous employer and new employer in proportion to the firefighter's years of service with each employer".*

Attorney Goodloe also provided legislative updates pertaining to Article 4 Pension Funds; including consolidation and general pension matters.

CLOSED SESSION, IF NEEDED: There was no need for closed session.

ADJOURNMENT: A motion was made by Trustee Cremins and seconded by Trustee MacIsaac to adjourn the meeting at 10:33 a.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for September 28, 2023 at 9:00 a.m.

Board President — Board Secretary

Minutes approved by the Board of Trustees on 09/28/2023

Minutes prepared by Lora Murphy, Pension Services Administrator, Lauterbach & Amen, LLP