

MINUTES OF THE RESCHEDULED REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF WHEELING
BOARD ROOM - 2 COMMUNITY BOULEVARD
COOK and LAKE COUNTIES, WHEELING, IL
MONDAY, NOVEMBER 23, 2020

1. Call to Order at 6:30 p.m.

2. Pledge of Allegiance led by President Horcher

3. Roll Call - Village Clerk Elaine E. Simpson called the roll:

Present: Pat Horcher, Clerk Simpson, Village Manager Jon Sfondilis, and Joe Vito

Present via Electronic Means: Mary Krueger, Ray Lang, Mary Papantos, Jim Ruffatto, Dave Vogel

Also Present via Electronic Means: Director of Community Development Ross Klicker, Village Engineer Jon Tack, and Village Attorney Jim Ferolo

4. Approval of Minutes

Approval of Minutes of the Regular Meeting of November 2, 2020

Motion by Joe Vito, second by Ray Lang to approve Minutes as presented.

Final Resolution: Motion Approved

Yes: Pat Horcher, Mary Krueger, Ray Lang, Jim Ruffatto, Joe Vito, Dave Vogel

Abstain: Mary Papantos

Trustee Papantos abstained as she was not present at the November 2, 2020, meeting.

5. Changes to the Agenda - None

6. Proclamations, Congratulatory Resolutions & Awards

Lights Around Wheeling Lighting Ceremony

President Horcher thanked Public Works for their work on the light installation, thanked the Kaplan's for their contributions to Wheeling, and thanked our residents and business owners for working to keep everyone safe. President Horcher wished everyone a Happy Holiday and flipped the switch turning on the Village lights.

7. Appointments and Confirmations - None

8. Administration of Oaths - N/A

9. Citizen Concerns and Comments (via voicemail)

Jon Kolssak announced a socially distant Santa Experience event on December 13 from 4:00-6:00 p.m. in the parking lot of Kolssak's Funeral Home.

10. Staff Reports - None

11. Consent Agenda-All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from the general order of business and considered after all other Agenda items.

Clerk Simpson read the Consent Agenda items into the record.

A. Resolution 20-109 Waiving Competitive Bids and Authorizing the Purchase of Kitchen Appliances for New Fire Station 23 at a Cost Not to Exceed \$32,237.00

B. Resolution 20-110 Approving the Village's Continued Participation in the Suburban Tree Consortium for the Purchase and Installation of Parkway Trees during FY 2021

C. Resolution 20-111 Approving Change Order No. 1 and Final to Reduce the Contract Amount with Copenhagen Construction, Inc. from \$764,665.00 to \$649,617.19 for the Eastchester Subdivision Relief Storm Sewer Project

D. Resolution 20-112 Approving a Third One-Year Contract Renewal for Landscaping Services with Milieu Landscaping in an Amount Not to Exceed \$256,490 in FY 2021

E. Resolution 20-113 Approving Change Order No. 1 and Final to Reduce the Contract Amount with Pan-Oceanic Engineering Co., Inc. from \$691,275.00 to \$661,851.17 for the Longtree Drive Basin Excavation / Storm Sewer Installation Project

F. Resolution 20-114 Approving Change Order No. 1 and Final to Reduce the Final Contract Amount with Builders Paving, LLC from \$1,535,285.00 to \$1,489,602.56 for the 2020 Motor Fuel Tax (MFT) Street Improvement Program

G. Resolution 20-115 Approving a Fourth and Final One-Year Contract Renewal with Clean Cut Tree Service for Creek Tree Trimming/Removal and Brush Clearing in an Amount Not to Exceed \$30,000 for FY 2021

H. Resolution 20-116 Approving a Third One-Year Contract Renewal with the YMI Group for HVAC Preventative Maintenance and Repair in an Amount Not to Exceed \$26,850 for FY 2021

I. Resolution 20-117 Authorizing the Execution of an Administrative Services Agreement between the Village of Wheeling and the ICMA Retirement Corporation

J. Ordinance 5367 Declaring as Surplus and Authorizing the Donation of Unclaimed Property in the Possession of the Wheeling Police Department

Motion by Mary Papantos, second by Mary Krueger to approve Consent Agenda as presented.

Final Resolution: Motion Approved

Yes: Pat Horcher, Mary Krueger, Ray Lang, Mary Papantos, Jim Ruffatto, Joe Vito, Dave Vogel

12. Old Business - None

13. New Business - All Listed Items for Discussion and Possible Action

Due to technical difficulties Trustee Lang was unable to vote on New Business items.

A. Ordinance 5368 Granting a Variation from Title 19, Zoning, Regarding the Requirement for an Attached or Detached Garage (900 Valley Stream Drive) [Docket No. 2020-29]

Clerk Simpson read the legislation title into the record.

Community Development Director Ross Klicker introduced the item and answered a question from the Board.

Motion by Jim Ruffatto, second by Dave Vogel.

Final Resolution: Motion Approved

Yes: Pat Horcher, Mary Krueger, Mary Papantos, Jim Ruffatto, Joe Vito, Dave Vogel

Absent: Ray Lang

B. Ordinance 5369 Granting a Variation from Title 19, Zoning, to Permit a Six-Foot-Tall Opaque Fence within the Front Yard Setback Area (721 Longtree Drive) [Docket No. 2020-30 A&B]

Clerk Simpson read the legislation title into the record.

Community Development Director Ross Klicker introduced the item; there were no questions from the Board.

Motion by Mary Krueger, second by Mary Papantos.

Final Resolution: Motion Approved

Yes: Pat Horcher, Mary Krueger, Mary Papantos, Jim Ruffatto, Joe Vito, Dave Vogel

Absent: Ray Lang

C. Ordinance 5370 Granting Major Site Plan and Appearance Approval for an Auxiliary Employee Parking Lot at 209-211 Industrial Lane (Waste Management) [Docket No. PC 20-20]

Clerk Simpson read the legislation title into the record.

Community Development Director Ross Klicker introduced the item; there were no questions from the Board.

Motion by Dave Vogel, second by Mary Papantos.

Final Resolution: Motion Approved

Yes: Pat Horcher, Mary Krueger, Mary Papantos, Jim Ruffatto, Joe Vito, Dave Vogel

Absent: Ray Lang

D. Resolution 20-118 Accepting a Proposal and Approving a Professional Services Agreement for Engineering Design with Haeger Engineering, LLC for the 2021 Street Improvement Program in the Amount of \$79,500

Clerk Simpson read the legislation title into the record.

Village Engineer Jon Tack reviewed the resolution; there were no questions from the Board.

Motion by Mary Krueger, second by Dave Vogel.

Final Resolution: Motion Approved

Yes: Pat Horcher, Mary Krueger, Mary Papantos, Jim Ruffatto, Joe Vito, Dave Vogel

Absent: Ray Lang

E. Ordinance 5371 Amending Title 5 of the Wheeling Municipal Code, "Health and Sanitation," Chapter 5.18, "Food Service and Retail Food Store Sanitation, Section 5.18.030 "Licenses and Permits," in Order to Refund Certain Permit Fees for the 2020 Permit Year

Clerk Simpson read the legislation title into the record.

Manager Sfondilis reviewed the ordinance and described multiple ways Wheeling has assisted our restaurant community during the pandemic including waiving of liquor and business license fees, and changing portions of our code to provide the opportunity for restaurants in our community to be successful. Should the Board agree, the total value of refunds is just shy of \$82,000. There were no questions from the Board.

Motion by Mary Papantos, second by Dave Vogel.

Final Resolution: Motion Approved

Yes: Pat Horcher, Mary Krueger, Mary Papantos, Jim Ruffatto, Joe Vito, Dave Vogel

Absent: Ray Lang

F. Resolution 20-119 of the Corporate Authorities to Determine the Amount of the Tax Levy for the 2020 Tax Year

Clerk Simpson read the legislation title into the record. President Horcher reviewed the Board Consensus from the November 14 Budget Meeting.

Finance Director Michael Mondschain reviewed the resolution and stated that Board Consensus was to not increase the levy; there were no questions from the Board. Trustee Ruffatto expressed confidence in Manager Sfondilis and his team to work with what we have to cause the least amount of impact on the Village. President Horcher stated that we do have a healthy reserve as a result of previous years spending and savings, and we have a strong bond rating should the need arise for unforeseen improvements.

Motion by Joe Vito, second by Dave Vogel.

Final Resolution: Motion Approved

Yes: Pat Horcher, Mary Krueger, Mary Papantos, Jim Ruffatto, Joe Vito, Dave Vogel

Absent: Ray Lang

Trustee Lang rejoined the meeting after New Business concluded.

G. DISCUSSION RE: FY 2021–2025 Capital Improvement Plan

Clerk Simpson read the Discussion title into the record.

Village Engineer Jon Tack delivered a presentation and answered questions from the Board.

14. Official Communications

Clerk Simpson announced that the candidate filing period for the April 6, 2021 Consolidated Election begins on December 14 at 8:00 a.m., and ends December 21 at 5:00 p.m., and the cancellation of Lollipop Lane.

Trustee Papantos thanked Public Works for the great job on the Village lighting and wished everyone a Happy Thanksgiving.

Trustee Krueger stated she is grateful for the relief efforts the Village has provided our businesses during the pandemic, expressed confidence in Village staff, complimented Public Works on the Village lighting, and wished everyone a Happy Thanksgiving.

15. Approval of Bills

Approval of Bills for October 29 to November 18, 2020, in the amount of \$3,497,459.84¢

Motion by Dave Vogel, second by Mary Papantos to approve Bills as presented.

Final Resolution: Motion Approved

Yes: Pat Horcher, Mary Krueger, Ray Lang, Mary Papantos, Jim Ruffatto, Joe Vito, Dave Vogel

16. Executive Session - None

17. Action on Executive Session Items - N/A

18. Adjournment

President Horcher asked for a Motion to adjourn.

Motion by Ray Lang, second by Jim Ruffatto.

Motion Carried by Voice Vote, all ayes, the meeting adjourned at 7:22 p.m.

Elaine E. Simpson, Village Clerk

Approved this 7th day of December 2020, by the President and Board of Trustees