



Monday, March 16, 2026
Village Board Regular Meeting Agenda

PUBLIC NOTICE - in accordance with the applicable statutes of the state of Illinois and Ordinances of the Village of Wheeling, notice is hereby given that the Regular Meeting of the President and Board of Trustees will be held in the Board Room, Wheeling Village Hall, 2 Community Boulevard, Wheeling, Illinois, at 6:30 PM, during which meeting it is anticipated there will be discussion and consideration of and, if so determined, action upon the matters contained in the following agenda:

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1. **Call to Order**

 2. **Pledge of Allegiance**

 3. **Roll Call**

 4. **Approval of Minutes**
 - A. Approval of Minutes of the Regular Meeting of March 2, 2026.

 5. **Changes to the Agenda**

 6. **Proclamations**

 7. **Appointments and Confirmations**

 8. **Administration of Oaths**

 9. **Citizen Concerns and Comments**

 10. **Staff Reports**

 11. **Consent Agenda**

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from the general order of business and considered after all other Agenda items.

 - A. Resolution Authorizing Acceptance of the State of Illinois' Previously Bid Contract with Presidio Networked Solutions for a One-Year Renewal of a Support Maintenance Contract for Cisco SMARTnet Technical Services in the Amount of \$86,319.67
 - B. Resolution Authorizing the Purchase of Five Sets of Globe G-Extreme Firefighting Protective Clothing from Air One Equipment at a Cost Not to Exceed \$26,245
 - C. Ordinance Amending the Village of Wheeling Annual Budget for the Fiscal Year Beginning January 1, 2025 and Ending December 31, 2025
 - D. Ordinance Declaring as Surplus and Authorizing the Disposal of Personal Property Owned by the Village of Wheeling by Recycling, Trade-In, Donation, or Public Auction
 - E. Resolution Authorizing the Village Manager to Execute an Intergovernmental Agreement for Municipal

12. **Old Business**

13. **New Business**

All Listed Items for Discussion and Possible Action

- A. PRESENTATION: Community Consolidated School District 21 Health Center & Fundraising Information
 - B. Ordinance Approving the Transfer and Reallocation of Volume Cap in Connection with Private Activity Bond Issues and Related Matters
-

14. **Official Communications**

15. **Approval of Bills**

- A. Approval of Bills for February 25–March 11, 2026
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16. **Executive Session**

17. **Action on Executive Session Items**

18. **Adjournment**

REGULAR meetings will be televised on channels 17 and 99. If you would like to attend a Village meeting but require an auxiliary aid such as a sign language interpreter, call 847-499-9085 AT LEAST 72 HOURS PRIOR TO THE MEETING. To view the full agenda packet, visit <https://wheelingil.portal.civicclerk.com/>.



MEMORANDUM

DATE: March 16, 2026
FROM: Luca Ursan, IT Director
SUBJECT: Resolution Authorizing Acceptance of the State of Illinois' Previously Bid Contract with Presidio Networked Solutions for a One-Year Renewal of a Support Maintenance Contract for Cisco SMARTnet Technical Services in the Amount of \$86,319.67
DOLLAR AMOUNT: \$86,319.67
BUDGETED: Yes
BUDGET SOURCE: General Fund
RECOMMENDED ACTION: Motion To Approve
STRATEGIC PLAN THEME: Transportation & Infrastructure

EXECUTIVE SUMMARY

Staff recommends approval of an annual renewal contract for Cisco SMARTnet technical support and maintenance services with Presidio Networked Solutions, which holds the State of Illinois joint purchasing contract for these services.

MEMO

Staff recommends the renewal of a support maintenance contract with Presidio Networked Solutions for Cisco SMARTnet technical services. The Village's technology infrastructure is based on Cisco equipment, and its computer networks—including data centers located in all of Wheeling's municipal facilities—operate on Cisco gear. These Cisco systems serve the Village in various respects, from providing the communication backbone for all Village computers and servers, to functioning as the Voice-Over-IP phone and voicemail systems, which are fully integrated with the email system, offering Village staff a comprehensive, unified communications experience. Some of the Village's wireless networks also use Cisco equipment.

Cisco is an industry leader known for providing efficient, robust solutions for the applications mentioned above. A Cisco SMARTnet support maintenance agreement is necessary in order to maintain the infrastructure and keep it operating in an optimal environment. The equipment is getting older, and it is imperative that the Village extend this support and maintenance to ensure the best available disaster recovery options.

Information Technology staff has done extensive research and found that it is in the best interest of the Village of Wheeling to accept the State of Illinois' publicly bid and awarded contract with Presidio Networked Solutions for Cisco SMARTnet technical services. Staff recommends purchasing Cisco SMARTnet technical services from Presidio.

RESOLUTION NO. 26-_____

**RESOLUTION AUTHORIZING ACCEPTANCE OF THE STATE OF ILLINOIS' PREVIOUSLY
BID CONTRACT WITH PRESIDIO NETWORKED SOLUTIONS FOR A ONE-YEAR
RENEWAL OF A SUPPORT MAINTENANCE CONTRACT FOR CISCO SMARTNET
TECHNICAL SERVICES IN THE AMOUNT OF \$86,319.67**

WHEREAS, the State of Illinois solicited bids and awarded a contract to Presidio Networked Solutions for Cisco SMARTnet Technical Services which meet the specifications of the Village of Wheeling (the "Village"); and

WHEREAS, the State of Illinois encourages municipalities to participate in its equipment and services contracts to take advantage of favorable bid prices due to the combined purchasing power of all state and local government agencies; and

WHEREAS, the Village deems it to be in its best interest to participate in the State's Contract # CMT4021089, as awarded to Presidio Networked Solutions, for the purchase of Cisco SMARTnet technical services for the ongoing maintenance of the technology infrastructure covering all Village municipal facilities;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WHEELING, COUNTIES OF COOK AND LAKE, STATE OF ILLINOIS, that the State of Illinois Contract # CMT4021089 is hereby accepted, and the Village Manager is hereby authorized to issue a purchase order to the awarded state contract bidder, Presidio Networked Solutions, for a one-year renewal of a support maintenance contract for Cisco SMARTnet technical services at a cost not to exceed \$86,319.67.

Trustee _____ moved, seconded by Trustee _____
that Resolution No. 26- _____ be passed.

President Horcher _____
Trustee Krueger _____
Trustee Lang _____
Trustee Papantos _____

Trustee Ruffatto _____
Trustee Vito _____
Trustee Vogel _____

ADOPTED this 16th day of March 2026, by the Village President and Board of Trustees of the Village of Wheeling, Illinois.

ATTEST:

Patrick Horcher, Village President

Kathryn M. Brady, Village Clerk

TO:
 Village of Wheeling
 Luca Ursan
 2 Community Blvd.
 Wheeling, IL 60090

 lursan@wheelingil.gov
 (p) NA
 (f) (847) 306-9336

FROM:
 Presidio Networked Solutions Group, LLC
 Mike Sinko
 5025 Bradenton Ave
 Suite E
 Rear Dock
 Dublin, OH 43017

 msinko@presidio.com
 (p) +1.614.602.8140

BILL TO:
 Village of Wheeling
 Luca Ursan
 2 Community Blvd
 Wheeling, IL 60090-2676

 lursan@wheelingil.gov
 (p) NA

SHIP TO:
 VILLAGE OF WHEELING
 Luca Ursan
 2 COMMUNITY BLVD.
 wheeling, IL 60090

 lursan@wheelingil.gov
 (p) NA

Customer#: VILLA057
Account Manager: Mike Sinko
Inside Sales Rep: Mike Sinko
Title: Cisco Smartnet Renewal - earliest end date 4/17/26

Contract Vehicle: *Open Market

#	Part #	Description	Unit Price	Qty	Ext Price
1	con-smartnet renewal	CON-SMARTNET RENEWAL	\$86,319.67	1	\$86,319.67
		Start Date: 04/08/2026			
		End Date: 04/07/2027			
		Comments: ccwr 232304795			

Sub Total:	\$86,319.67
Grand Total:	\$86,319.67

Presidio Terms of Sale
 Subject to these terms, quotations are valid for 30 days unless otherwise agreed by Presidio. Payment is due within 30 days from date of invoice unless otherwise agreed by the parties. Late payments are subject to interest charges of the lesser of 1½% per month or the maximum amount allowed by law. Supply is subject to availability.

Acceptance of Third-Party Terms
 Third-party cloud services, software, support and maintenance provided or resold by Presidio may be subject to additional third-party license and use terms. These terms may be included in a direct end user license agreement between you and the applicable OEM/developer/provider (each, a "Supplier") or they may be located at <https://www.presidio.com/supplier-terms> and incorporated herein by reference. By virtue of executing a purchase based on this quotation Client agrees to comply with and be bound by any such Supplier terms, except as prohibited by applicable law.

Master Agreements
 If Presidio and Client have entered into a "Master" agreement ("Master") or similar contract covering the purchase(s) of goods and/or 3rd-party or Presidio-provided services, it is the agreement of the parties that the Master shall govern in the event of a conflict between the Master and the terms contained herein unless specifically modified by the parties for a specific quote.

Pricing

- Quoted prices exclude applicable taxes. Invoicing will include applicable taxes unless a valid tax-exempt certificate is provided.
- The price quoted reflects a 3% discount for payment by cash, check or wire transfer. This discount will not apply in the event that CLIENT pays using a credit card or debit card.
- Prices exclude freight, handling or insurance (unless itemized in the quote).
- Presidio reserves the right to update any existing customer quote to reflect updated pricing in the event any Presidio vendors change the price that Presidio must pay for any software, goods or services resold, whether due to new taxes, tariffs or for any other governmentally imposed reason.

Invoicing

- CLIENT is invoiced for hardware ("Goods") upon shipment from the manufacturer ("OEM") and shall accept and pay for partial shipments. Software is invoiced the earlier of shipment of media or when download capability is provided. OEM subscription services are invoiced per the Service Provider terms. OEM – provided services are billed per the OEM SOW. Presidio services are billed per the Presidio SOW.
- Usage-Based Services Terms and Conditions. Presidio shall invoice CLIENT monthly for Usage-Based Services purchased by CLIENT. Notwithstanding the amounts included on the applicable purchase order, invoicing for Usage-Based Services will vary from month to month based upon CLIENT's usage and CLIENT shall be obligated to pay all charges for the Usage-Based Services used by CLIENT in the preceding month. If CLIENT is delinquent in its payment obligations for the Usage-Based Services, then, upon reasonable, prior notice, Presidio reserves the right to suspend or discontinue such services at its sole discretion. CLIENT acknowledges and agrees that such discontinuation or suspension by PRESIDIO will not constitute a breach of PRESIDIO'S obligations to CLIENT. CLIENT agrees to indemnify and hold harmless PRESIDIO for any resulting damages due to the suspension or discontinuation of the Usage-Based Services due to CLIENT's delinquent or non-payment.
- Enterprise Software, Licensing and Subscription Services ("Enterprise Agreement"). Presidio shall invoice CLIENT according to the terms of the Enterprise Agreement between CLIENT and the Third Party. If CLIENT is delinquent in its payment obligations hereunder, then, upon reasonable, prior notice, Presidio reserves the right to suspend or discontinue such services at its sole discretion. CLIENT acknowledges and agrees that such discontinuation or suspension by PRESIDIO will not constitute a breach of PRESIDIO'S obligations to CLIENT. CLIENT agrees to indemnify and hold harmless PRESIDIO for any resulting damages due to the suspension or discontinuation of the services due to CLIENT's late or non-payment.

Freight, Handling, Shipping

- CLIENT will be invoiced for Presidio's and/or the OEM's freight charges for shipment of goods.
- Title/Risk of loss passes to CLIENT Freight on Board (FOB) - Origin unless otherwise agreed to in writing by Presidio. Orders shipped from OEM to Presidio or a third-party site at CLIENT request for warehousing, configuration, storage or otherwise, shall be deemed to have been shipped to CLIENT.
- Presidio accepts no responsibility / liability in connection with the shipment.
- Goods held in a Presidio warehouse either a) at the CLIENT's request or b) in the event CLIENT refuses to accept delivery, may be subject to warehousing fees. Client may be

asked to execute a Presidio "Warehousing Agreement". CLIENT must provide primary insurance coverage for CLIENT equipment held in a Presidio warehouse.

Warranty and Limitation of Liability

• PRODUCT IS WARRANTED BY THE MANUFACTURER, NOT BY PRESIDIO. PLEASE CONSULT MANUFACTURER FOR WARRANTY TERMS. IN NO EVENT SHALL PRESIDIO BE LIABLE TO CLIENT FOR ANY INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL, EXEMPLARY, OR PUNITIVE DAMAGES OF ANY KIND WHATSOEVER, ARISING IN CONTRACT, TORT OR OTHERWISE, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. PRESIDIO'S ENTIRE LIABILITY AND CLIENT'S EXCLUSIVE REMEDY FOR DAMAGES FROM ANY CAUSE WHATSOEVER, INCLUDING, BUT NOT LIMITED TO, NONPERFORMANCE OR MISREPRESENTATION, AND REGARDLESS OF THE FORM OF ACTIONS, SHALL BE LIMITED TO THE AMOUNT WHICH HAS BEEN ACTUALLY PAID TO PRESIDIO BY CLIENT FOR PRODUCTS HEREUNDER.

Return Policy

• CLIENTS return rights are subject to the return policies of the applicable OEM which may include the imposition of fees.

Cancellation Policy

• CLIENT's cancellation of purchase orders is subject to the cancellation policies of the applicable OEM which may include the imposition of fees.

Leases

• In the event Presidio does not receive payment for leased goods purchased on the CLIENT's behalf from the applicable third-party financing entity, CLIENT is obligated to pay Presidio for all such goods as indicated in the applicable Presidio invoice.

Software terms

• Unless Presidio is the owner or licensor, Presidio makes no representations and/or warranties relating to its operation, ownership or use of Software..

• Delivery of software licenses may be accomplished electronically from the software developer.

• Delivery of software maintenance, including upgrades and updates are agreed to be accepted electronically.

Term and Termination of Orders: Subscription and/or Usage-Based Services, Enterprise Agreements and Multi-Year Orders

• The "Initial Term" of an order for Usage-Based Services and/or and Enterprise Agreement ("Order") starts on the date the Usage-Based Services and/or Enterprise Agreement are available for use by CLIENT and continues for the time period stated in the Order. After the Initial Term, unless prohibited by applicable law, there will be an automatic "Renewal Term" of the same length of time unless CLIENT notifies Presidio in writing that CLIENT does not want to renew at least sixty (60) days before the end of the then current Initial Term or Renewal Term. If the fees will change for the Renewal Term, Presidio will notify CLIENT reasonably in advance of the Renewal and in time for CLIENT to accept or reject renewing the Usage-Based Services and/or Enterprise Agreement. If CLIENT agrees with the fee changes, CLIENT may do nothing and the new fees will apply for the Renewal Term.

• Either party may terminate an Order by providing the other party written notice of termination at least sixty (60) days before the end of such Initial or Renewal Term. The termination will be effective on the last day of the Initial or Renewal Term and CLIENT will pay for the Usage-Based Services and/or Enterprise Agreement until the end of the current Initial or Renewal Term regardless of when CLIENT provided notice. Notwithstanding the foregoing, Usage-Based Services and Enterprise Agreements ordered are strictly non-cancelable during the Initial Term or Renewal Term except as otherwise provided in the applicable Service Terms and/or otherwise agreed upon in writing by Presidio. CLIENT will not be entitled to any refund for terminated Usage-Based Services or Enterprise Agreements during the Initial Term or Renewal Term except as agreed upon in writing by Provider and/or Presidio

Multi-Year Agreements

• For multi-year agreements, CLIENT expressly agrees to enter into a binding, non-cancelable agreement per the billing schedule set forth in the quote. THE CLIENT ACKNOWLEDGES AND AGREES THAT THE CLIENT'S AGREEMENT AND PAYMENTS FOR A MULTI-YEAR TRANSACTION ARE ESSENTIAL ELEMENTS OF THE BASIS OF THE BARGAIN BETWEEN THE PARTIES FOR MULTI-YEAR AGREEMENTS, SUCH THAT PRESIDIO WOULD NOT HAVE ENTERED INTO A MULTI-YEAR TRANSACTION WITHOUT SUCH AGREEMENT.

Confidential Information

• CLIENT agrees that any quote provided by Presidio is Presidio Confidential Information. CLIENT shall not disclose this quote to any third party for any purpose.

Export Law Compliance

• CLIENT has been advised that any hardware or software provided to CLIENT via a Presidio quote and/or subsequent purchase order may be subject to the U.S. Export Administration Regulations. CLIENT agrees to comply with all applicable United States export control laws, and regulations, as from time to time amended, including without limitation, the laws and regulations administered by the United States Department of Commerce and the United States Department of State.

Miscellaneous Terms

• Preprinted terms appearing on CLIENT Purchase Orders must be accepted in writing by Presidio to be applicable. Presidio's performance of such purchase order shall not constitute Presidio's acceptance of new or different terms, including pre-printed terms on such order. In absence of a purchase order, CLIENT agrees that its signature below grants Presidio the right to invoice CLIENT and authorizes payment to Presidio for the amounts owed.

Customer hereby authorizes and agrees to make timely payment for products delivered and services rendered, including payments for partial shipments

Customer Signature

Date

SMARTnet Renewal Quotation

Quote Created for:
Village of Wheeling

Sales Contacts:
Mike Sinco, Account manager, VISTA
msinco@presidio.com
Direct # 614-602-8140
Rebecca Nordbye, Services & Subscription Specialist
rnordbye@presidio.com
Direct # 425-468-6451

Quotation #: 232304795
Quote Date: 3-Mar-2026

PRICE PROTECTION ENDS ON 5/7/26

Contract #	Service Level	Service Level Description	Product #	Product Description	Instance #	Serial #	Qty.	Site ID	Install Site Name	Location/Address	Begin Date	End Date	SMARTnet Service SKU	Unit Price	Ext Price
205323506	ECMU	SWSS UPGRADES	N93-LAN1K9	LAN Enterprise License for Nexus 9300 Platform	5179153411		1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-ECMU-N93LAN	\$ 836.64	\$ 836.64
205323506	ECMU	SWSS UPGRADES	N93-LAN1K9	LAN Enterprise License for Nexus 9300 Platform	5179153414		1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-ECMU-N93LAN	\$ 836.64	\$ 836.64
205323506	SNT	SNTC 8XSXNBD	C1-CISCO4321/K9	*Cisco ONE ISR 4321 (2GE,2NIM,4G FLASH,4G DRAM,IPB)	1780541060	FLM2011W01F	1	403130904	VILLAGE OF WHEELING	255 W DUNDEE RD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-C14321K9	\$ 373.46	\$ 373.46
205323506	SNT	SNTC 8XSXNBD	VG204XM	*Cisco VG204XM Analog Voice Gateway	1851319040	FCO2039T02K	1	403130904	VILLAGE OF WHEELING	255 W DUNDEE RD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-VG204XM	\$ 194.30	\$ 194.30
205323506	SNT	SNTC 8XSXNBD	C1-CISCO4451/K9	*Cisco ONE ISR 4451 (4GE,3NIM,25M,8G FLASH,4G DRAM,IPB)	1851856641	FJC2044D0ML	1	403130904	VILLAGE OF WHEELING	255 W DUNDEE RD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-C14451K9	\$ 3,694.77	\$ 3,694.77
205323506	SNT	SNTC 8XSXNBD	WS-C2960XR-48FPD-L	*Catalyst 2960-XR 48 GigE PoE 740W, 2 x 10G SFP+, IP Lite	1852005328	FDO204180CV	1	403130904	VILLAGE OF WHEELING	255 W DUNDEE RD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-W296X48F	\$ 923.18	\$ 923.18
205323506	SNT	SNTC 8XSXNBD	ISR4451-X/K9	Cisco ISR 4451 (4GE,3NIM,25M,8G FLASH,4G DRAM)	1852329506	FJC2044D11W	1	403130904	VILLAGE OF WHEELING	255 W DUNDEE RD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-ISR45XK9	\$ 3,399.08	\$ 3,399.08
205323506	SNT	SNTC 8XSXNBD	WS-C2960XR-48FPD-L	*Catalyst 2960-XR 48 GigE PoE 740W, 2 x 10G SFP+, LAN Base	5113367123	FDO210580GB	1	403130904	VILLAGE OF WHEELING	255 W DUNDEE RD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-W296X48F	\$ 923.18	\$ 923.18
205323506	SNT	SNTC 8XSXNBD	WS-C2960X-48FPD-L	*Catalyst 2960-X 48 GigE PoE 740W, 2 x 10G SFP+, LAN Base	5176563785	FCW213480Y2	1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-WSC296XL	\$ 604.18	\$ 604.18
205323506	SNT	SNTC 8XSXNBD	WS-C2960X-48FPD-L	*Catalyst 2960-X 48 GigE PoE 740W, 2 x 10G SFP+, LAN Base	5176563793	FCW213480Z2	1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-WSC296XL	\$ 604.18	\$ 604.18
205323506	SNT	SNTC 8XSXNBD	N9K-C93180YC-EX	*Nexus 9300 with 48p 10/25G SFP+ and 6p 100G QSFP28	5179153346	FDO21410Y1D	1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-93180YCX	\$ 2,294.89	\$ 2,294.89
205323506	SNT	SNTC 8XSXNBD	C1-CISCO4321/K9	*Cisco ONE ISR 4321 (2GE,2NIM,4G FLASH,4G DRAM,IPB)	5249282643	FLM2021W170	1	403130904	VILLAGE OF WHEELING	255 W DUNDEE RD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-C14321K9	\$ 373.46	\$ 373.46
205323506	SNT	SNTC 8XSXNBD	C1-CISCO4321/K9	*Cisco ONE ISR 4321 (2GE,2NIM,4G FLASH,4G DRAM,IPB)	5249282650	FLM1944W07G	1	403130904	VILLAGE OF WHEELING	255 W DUNDEE RD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-C14321K9	\$ 373.46	\$ 373.46
205323506	SNT	SNTC 8XSXNBD	C1-CISCO4321/K9	*Cisco ONE ISR 4321 (2GE,2NIM,4G FLASH,4G DRAM,IPB)	5249282746	FLM2030W1JK	1	403130904	VILLAGE OF WHEELING	255 W DUNDEE RD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-C14321K9	\$ 373.46	\$ 373.46
205323506	SNT	SNTC 8XSXNBD	C1-CISCO4321/K9	*Cisco ONE ISR 4321 (2GE,2NIM,4G FLASH,4G DRAM,IPB)	5249282751	FLM1947W0DA	1	403130904	VILLAGE OF WHEELING	255 W DUNDEE RD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-C14321K9	\$ 373.46	\$ 373.46
205323506	SNT	SNTC 8XSXNBD	WS-C3650-8X24UQ-S	*Cisco Catalyst 3650 24 Port mGig, 4x10G Uplink, IP Base	5252035557	FDO2221V01Y	1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	31-OCT-2026	CON-SNT-WSC365GQ	\$ 517.36	\$ 517.36
205323506	SNT	SNTC 8XSXNBD	WS-C2960X-48FPD-L	*Catalyst 2960-X 48 GigE PoE 740W, 2 x 10G SFP+, LAN Base	5275346554	FJC2237W0YP	1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-WSC296XL	\$ 604.18	\$ 604.18
205323506	SNT	SNTC 8XSXNBD	WS-C2960X-48FPD-L	*Catalyst 2960-X 48 GigE PoE 740W, 2 x 10G SFP+, LAN Base	5275346573	FJC2237W0X7	1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-WSC296XL	\$ 604.18	\$ 604.18
205323506	SNT	SNTC 8XSXNBD	WS-C2960X-48FPD-L	*Catalyst 2960-X 48 GigE PoE 740W, 2 x 10G SFP+, LAN Base	5275346580	FJC2237W0X9	1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-WSC296XL	\$ 604.18	\$ 604.18
205323506	SNT	SNTC 8XSXNBD	WS-C2960X-48FPD-L	*Catalyst 2960-X 48 GigE PoE 740W, 2 x 10G SFP+, LAN Base	5275346585	FJC2237W0XE	1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-WSC296XL	\$ 604.18	\$ 604.18
205323506	SNT	SNTC 8XSXNBD	WS-C2960X-48FPD-L	*Catalyst 2960-X 48 GigE PoE 740W, 2 x 10G SFP+, LAN Base	5275347017	FJC2237W0XU	1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-WSC296XL	\$ 604.18	\$ 604.18
205323506	SNT	SNTC 8XSXNBD	WS-C2960X-48FPD-L	*Catalyst 2960-X 48 GigE PoE 740W, 2 x 10G SFP+, LAN Base	5275347025	FJC2237W0XQ	1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-WSC296XL	\$ 604.18	\$ 604.18
205323506	SNT	SNTC 8XSXNBD	WS-C2960X-48FPD-L	*Catalyst 2960-X 48 GigE PoE 740W, 2 x 10G SFP+, LAN Base	5275347029	FJC2237W0XD	1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-WSC296XL	\$ 604.18	\$ 604.18
205323506	SNT	SNTC 8XSXNBD	WS-C2960X-48FPD-L	*Catalyst 2960-X 48 GigE PoE 740W, 2 x 10G SFP+, LAN Base	5275347145	FJC2237W0YX	1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-WSC296XL	\$ 604.18	\$ 604.18
205323506	SNT	SNTC 8XSXNBD	WS-C2960X-48FPD-L	*Catalyst 2960-X 48 GigE PoE 740W, 2 x 10G SFP+, LAN Base	5275347153	FJC2237W0YJ	1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-WSC296XL	\$ 604.18	\$ 604.18
205323506	SNT	SNTC 8XSXNBD	C9300-48P-E	Catalyst 9300 48-port PoE+, Network Essentials	5283193300	FCW2242L04U	1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-C93004PE	\$ 765.15	\$ 765.15
205323506	SNT	SNTC 8XSXNBD	C9300-48P-E	Catalyst 9300 48-port PoE+, Network Essentials	5283193411	FCW2242EH3A	1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-C93004PE	\$ 765.15	\$ 765.15
205323506	SNT	SNTC 8XSXNBD	C9300-48P-E	Catalyst 9300 48-port PoE+, Network Essentials	5283195016	FCW2242D06J	1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-C93004PE	\$ 765.15	\$ 765.15
205323506	SNT	SNTC 8XSXNBD	C9300-48P-E	Catalyst 9300 48-port PoE+, Network Essentials	5283195090	FOC2242X06B	1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-C93004PE	\$ 765.15	\$ 765.15
205323506	SNT	SNTC 8XSXNBD	C9300-48P-E	Catalyst 9300 48-port PoE+, Network Essentials	5286586167	FOC2242X05Z	1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-C93004PE	\$ 765.15	\$ 765.15
205323506	SNT	SNTC 8XSXNBD	WS-C2960X-48FPD-L	*Catalyst 2960-X 48 GigE PoE 740W, 2 x 10G SFP+, LAN Base	5401618322	FJC2338W13Y	1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-WSC296XL	\$ 604.18	\$ 604.18
205323506	SNT	SNTC 8XSXNBD	WS-C2960X-48FPD-L	*Catalyst 2960-X 48 GigE PoE 740W, 2 x 10G SFP+, LAN Base	5401618383	FJC2340W010	1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-WSC296XL	\$ 604.18	\$ 604.18
205323506	SNT	SNTC 8XSXNBD	WS-C2960X-48FPD-L	*Catalyst 2960-X 48 GigE PoE 740W, 2 x 10G SFP+, LAN Base	5401618402	FJC2340W011	1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-WSC296XL	\$ 604.18	\$ 604.18
205323506	SNT	SNTC 8XSXNBD	WS-C2960X-48FPD-L	*Catalyst 2960-X 48 GigE PoE 740W, 2 x 10G SFP+, LAN Base	5401618419	FJC2340W00Y	1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-WSC296XL	\$ 604.18	\$ 604.18
205323506	SNT	SNTC 8XSXNBD	WS-C2960X-48FPD-L	*Catalyst 2960-X 48 GigE PoE 740W, 2 x 10G SFP+, LAN Base	5401618443	FJC2340W012	1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-WSC296XL	\$ 604.18	\$ 604.18
205323506	SNT	SNTC 8XSXNBD	WS-C2960X-48FPD-L	*Catalyst 2960-X 48 GigE PoE 740W, 2 x 10G SFP+, LAN Base	5401618461	FJC2340W014	1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-WSC296XL	\$ 604.18	\$ 604.18

Contract #	Service Level	Service Level Description	Product #	Product Description	Instance #	Serial #	Qty.	Site ID	Install Site Name	Location/Address	Begin Date	End Date	SMARTnet Service SKU	Unit Price	Ext Price
205323506	SNT	SNTC 8XSXNBD	WS-C2960X-48FPD-L	*Catalyst 2960-X 48 GigE PoE 740W, 2 x 10G SFP+, LAN Base	5401618485	FJC238W1B0	1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-WSC296XL	\$ 604.18	\$ 604.18
205323506	SNT	SNTC 8XSXNBD	WS-C2960X-48FPD-L	*Catalyst 2960-X 48 GigE PoE 740W, 2 x 10G SFP+, LAN Base	5401618506	FJC2340W00M	1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-WSC296XL	\$ 604.18	\$ 604.18
205323506	SNT	SNTC 8XSXNBD	C9300-48P-A	Catalyst 9300 48-port PoE+, Network Advantage	5402250891	FJB2340D019	1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-C93004PA	\$ 767.05	\$ 767.05
205323506	SNT	SNTC 8XSXNBD	C9300-48P-A	Catalyst 9300 48-port PoE+, Network Advantage	5402250894	FJC2340T07L	1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-C93004PA	\$ 767.05	\$ 767.05
205323506	SNT	SNTC 8XSXNBD	C9300-48P-A	Catalyst 9300 48-port PoE+, Network Advantage	5402250896	FJB2341B01E	1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-C93004PA	\$ 767.05	\$ 767.05
205323506	SNT	SNTC 8XSXNBD	C9500-24Y4C-A	Catalyst 9500 24x1/10/25G and 4-port 40/100G, Advantage	5406151329	CAT2341L0TR	1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-C95024YA	\$ 1,685.04	\$ 1,685.04
205323506	SNT	SNTC 8XSXNBD	C9500-24Y4C-A	Catalyst 9500 24x1/10/25G and 4-port 40/100G, Advantage	5406151333	CAT2341L0VG	1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-C95024YA	\$ 1,685.04	\$ 1,685.04
205323506	SNT	SNTC 8XSXNBD	N9K-C93180YC-EX	*Nexus 9300 with 48p 10/25G SFP+ and 6p 100G QSFP28	5442269021	FDO23511NBE	1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-93180YC	\$ 2,294.89	\$ 2,294.89
205323506	SNT	SNTC 8XSXNBD	C9500-48Y4C-A	Catalyst 9500 48-port x 1/10/25G + 4-port 40/100G, Advantage	5650321903	FDO255304P0	1	1044468812	VILLAGE OF WHEELING	1 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-C9504YA4	\$ 1,833.72	\$ 1,833.72
205323506	SNT	SNTC 8XSXNBD	C9500-48Y4C-A	Catalyst 9500 48-port x 1/10/25G + 4-port 40/100G, Advantage	5650321914	FDO260201AJ	1	1044468812	VILLAGE OF WHEELING	1 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-C9504YA4	\$ 1,833.72	\$ 1,833.72
205323506	SNT	SNTC 8XSXNBD	C9200L-48P-4X-E	Catalyst 9200L 48-port PoE+, 4 x 10G, Network Essentials	5670999149	JAE26130SKY	1	1044468812	VILLAGE OF WHEELING	1 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-C9200L4X	\$ 546.00	\$ 546.00
205323506	SNT	SNTC 8XSXNBD	C9200L-48P-4X-E	Catalyst 9200L 48-port PoE+, 4 x 10G, Network Essentials	5670999152	JAE26130RUH	1	1044468812	VILLAGE OF WHEELING	1 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-C9200L4X	\$ 546.00	\$ 546.00
205323506	SNT	SNTC 8XSXNBD	C9200L-48P-4X-E	Catalyst 9200L 48-port PoE+, 4 x 10G, Network Essentials	5670999154	JAE26130QFV	1	1044468812	VILLAGE OF WHEELING	1 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-C9200L4X	\$ 546.00	\$ 546.00
205323506	SNT	SNTC 8XSXNBD	C9200L-48P-4X-E	Catalyst 9200L 48-port PoE+, 4 x 10G, Network Essentials	5670999155	JAE26130RE6	1	1044468812	VILLAGE OF WHEELING	1 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-C9200L4X	\$ 546.00	\$ 546.00
205323506	SNT	SNTC 8XSXNBD	C9200L-48P-4X-E	Catalyst 9200L 48-port PoE+, 4 x 10G, Network Essentials	5670999157	JAE26130RSV	1	1044468812	VILLAGE OF WHEELING	1 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-C9200L4X	\$ 546.00	\$ 546.00
205323506	SNT	SNTC 24X7X4	C1-C150A4351/K9	*Cisco ONE ISR 4351 (3GE,3NIM,2SM,4G FLASH,4G DRAM,IPB)	5081552225	FLM2103W1PP	1	403130904	VILLAGE OF WHEELING	255 W DUNDEE RD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	CON-SNT-P-C14351K9	\$ 2,351.49	\$ 2,351.49
205323506	SSTC	EMBEDDED SUPPORT	C9500-DNA-48Y4C-A	C9500 DNA Advantage, Term License	5989557086		1	1044468812	VILLAGE OF WHEELING	1 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	C9500-DNA-A-1R	\$ 5,151.46	\$ 5,151.46
205323506	SSTC	EMBEDDED SUPPORT	C9300-DNA-E-48	C9300 DNA Essentials, 48-Port Term Licenses	5989557070		1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	C9300-DNA-E-48-1R	\$ 461.32	\$ 461.32
205323506	SSTC	EMBEDDED SUPPORT	C9200L-DNA-E-48	C9200L Cisco DNA Essentials, 48-port Term license spare	5989557069		1	1044468812	VILLAGE OF WHEELING	1 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	C9200L-DNA-E-48-1R	\$ 461.19	\$ 461.19
205323506	SSTC	EMBEDDED SUPPORT	C9300-DNA-A-48	C9300 DNA Adv, 48-Port Spare Term Licenses	5989557071		2	1044468812	VILLAGE OF WHEELING	1 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	C9300-DNA-A-48-1R	\$ 1,537.75	\$ 3,075.50
205323506	SSTC	EMBEDDED SUPPORT	C9500-DNA-24Y4C-A	C9500 24Y4C, DNA Advantage	5989557072		1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	C9500-DNA-L-A-1R	\$ 2,898.66	\$ 2,898.66
205323506	SSTC	EMBEDDED SUPPORT	C9300-DNA-E-48	C9300 DNA Essentials, 48-Port Term Licenses Spare	5989557073		1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	C9300-DNA-E-48-1R	\$ 461.32	\$ 461.32
205323506	SSTC	EMBEDDED SUPPORT	C9300-DNA-E-48	C9300 DNA Essentials, 48-Port Term Licenses Spare	5989557078		1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	C9300-DNA-E-48-1R	\$ 461.32	\$ 461.32
205323506	SSTC	EMBEDDED SUPPORT	C9500-DNA-48Y4C-A	C9500 DNA Adv, Spare Term License	5989557082		1	1044468812	VILLAGE OF WHEELING	1 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	C9500-DNA-A-1R	\$ 5,151.46	\$ 5,151.46
205323506	SSTC	EMBEDDED SUPPORT	C9200L-DNA-E-48	C9200L Cisco DNA Essentials, 48-port Term license spare	5989557083		1	1044468812	VILLAGE OF WHEELING	1 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	C9200L-DNA-E-48-1R	\$ 461.19	\$ 461.19
205323506	SSTC	EMBEDDED SUPPORT	C9200L-DNA-E-48	C9200L Cisco DNA Essentials, 48-port Term license spare	5989557084		1	1044468812	VILLAGE OF WHEELING	1 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	C9200L-DNA-E-48-1R	\$ 461.19	\$ 461.19
205323506	SSTC	EMBEDDED SUPPORT	C9300-DNA-A-48	C9300 DNA Adv, 48-Port Spare Term Licenses	5989557085		1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	C9300-DNA-A-48-1R	\$ 1,537.75	\$ 1,537.75
205323506	SSTC	EMBEDDED SUPPORT	C9500-DNA-24Y4C-A	C9500 24Y4C, DNA Advantage	5989557088		1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	C9500-DNA-L-A-1R	\$ 2,898.66	\$ 2,898.66
205323506	SSTC	EMBEDDED SUPPORT	C9300-DNA-A-48	C9300 DNA Adv, 48-Port Spare Term Licenses	5989557089		1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	C9300-DNA-A-48-1R	\$ 1,537.75	\$ 1,537.75
205323506	SSTC	EMBEDDED SUPPORT	C9300-DNA-A-48	C9300 DNA Adv, 48-Port Spare Term Licenses	5989557090		1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	C9300-DNA-A-48-1R	\$ 1,537.75	\$ 1,537.75
205323506	SSTC	EMBEDDED SUPPORT	C9500-DNA-24Y4C-A	C9500 24Y4C, DNA Advantage	5989557092		1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	C9500-DNA-L-A-1R	\$ 2,898.66	\$ 2,898.66
205323506	SSTC	EMBEDDED SUPPORT	C9200L-DNA-E-48	C9200L Cisco DNA Essentials, 48-port Term license spare	5989557096		1	1044468812	VILLAGE OF WHEELING	1 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	C9200L-DNA-E-48-1R	\$ 461.19	\$ 461.19
205323506	SSTC	EMBEDDED SUPPORT	C9300-DNA-A-48	C9300 DNA Adv, 48-Port Spare Term Licenses	5989557101		1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	C9300-DNA-A-48-1R	\$ 1,537.75	\$ 1,537.75
205323506	SSTC	EMBEDDED SUPPORT	C9300-DNA-E-48	C9300 DNA Essentials, 48-Port Term Licenses Spare	5989557103		1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	C9300-DNA-E-48-1R	\$ 461.32	\$ 461.32
205323506	SSTC	EMBEDDED SUPPORT	C9500-DNA-24Y4C-A	C9500 24Y4C, DNA Advantage	5989557105		1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	C9500-DNA-L-A-1R	\$ 2,898.66	\$ 2,898.66
205323506	SSTC	EMBEDDED SUPPORT	C9300-DNA-A-48	C9300 DNA Adv, 48-Port Spare Term Licenses	5989581274		1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	C9300-DNA-A-48-1R	\$ 1,537.75	\$ 1,537.75
205323506	SSTC	EMBEDDED SUPPORT	C9300-DNA-A-48	C9300 DNA Adv, 48-Port Spare Term Licenses	5989581278		1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	C9300-DNA-A-48-1R	\$ 1,537.75	\$ 1,537.75
205323506	SSTC	EMBEDDED SUPPORT	C9200L-DNA-E-48	C9200L Cisco DNA Essentials, 48-port Term license spare	5989581361		1	1044468812	VILLAGE OF WHEELING	1 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	C9200L-DNA-E-48-1R	\$ 461.19	\$ 461.19
205323506	SSTC	EMBEDDED SUPPORT	C9300-DNA-E-48	C9300 DNA Essentials, 48-Port Term Licenses Spare	5989581370		1	403996822	VILLAGE OF WHEELING	2 COMMUNITY BLVD WHEELING, IL 60090 US	08-APR-2026	07-APR-2027	C9300-DNA-E-48-1R	\$ 461.32	\$ 461.32

Renewal Total \$ 86,319.67

- Ask about our remote management offering.
- Interested in leasing? Please contact your Account Team for more details.
- Interested in a multi-year contract? Ask about additional discounts available.

* Total does NOT include Tax, Freight, VAT or Duties, where applicable, unless otherwise stated.

1. By signing this quotation you are agreeing to Presidio's terms & conditions.
2. This price quote is valid for thirty (30) days from date of issuance.

Authorized By

Master Blanket Purchase Order 24-448DOIT-ADMIN-P-53992

Header Information

Purchase Order Number:	24-448DOIT-ADMIN-P-53992	Release Number:	0	Short Description:	JPMC DoIT VoIP & Cisco Equip & Serv RFP
Status:	3PS - Sent	Purchaser:	Lori Andrews	Receipt Method:	Quantity
Fiscal Year:	2024	PO Type:	Blanket	Minor Status:	
Organization:	DoIT - Department of Innovation and Technology	Location:	AE001 - Applications	Type Code:	Competitive Sealed Proposal
Department:	APP448 - Applications	Entered Date:	07/24/2023 10:13:03 AM	Discount %:	0.00%
Alternate ID:	9100001619	Retainage %:	0.00%	Actual Cost:	\$0.00
Days ARO:	1	Tax Rate:			
Release Type:	Direct Release				
Contact Instructions:	Contact Lori A. Andrews, CPPB at lori.andrews@illinois.gov				
Print Format:					
Is this a Small Business Set Aside Procurement?:	No				
Date Contract Executed:	07/21/2023				
Master Contract?:	Yes				
Original/ Old Contract/PO Number:	CMT4021089				
Incoterm Key:					
Incoterm Location (City):					
Release Begin Date:					
Release End Date:					
Is there a BEP/VBP Participation Goal? :	Yes				
Agency Attachments:	New folder.zip Attachment A To CMT4021089 - Pricing Document 07182023.xlsx CMT4021089 JPMC VOIP Cisco Contract_EXECUTED.pdf				

Vendor Attachments:

Primary Vendor Information & PO Terms

Vendor: **V00004579 - Presidio Networked Solutions, LLC**
Doug Risk
401 SW Water St
Suite 601
Peoria, IL 61602
US
Email: drisk@presidio.com
Phone: (309)306-7831

Payment Terms: NA

Shipping Method:

Shipping Terms:

Freight Terms:

PO

PO Acknowledgements:	Document	Notifications	Acknowledged Date/Time
	Change Order 2	Emailed to drisk@presidio.com at 07/25/2023 02:08:51 PM	
	Change Order 3	Emailed to drisk@presidio.com at 08/29/2023 04:40:23 PM	
	Change Order 4	Emailed to drisk@presidio.com at 09/01/2023 11:28:49 AM	
	Change Order 5	Emailed to drisk@presidio.com at 09/27/2023 12:57:14 PM	
	Change Order 6	Emailed to drisk@presidio.com at 10/04/2023 02:05:13 PM	
	Change Order 7	Emailed to drisk@presidio.com at 10/26/2023 10:11:08 AM	02/27/2024 11:32:45 AM
	Change Order 8	Emailed to drisk@presidio.com at 03/01/2024 11:16:26 AM	

Master Blanket/Contract Vendor Distributor List

Vendor ID	Vendor Name	Preferred Delivery Method	Vendor Distributor Status
V00004579	Presidio Networked Solutions, LLC	Email	Active

Master Blanket/Contract Controls

Master Blanket/Contract Begin Date: 07/21/2023 **Master Blanket/Contract End Date:** 07/20/2033
Cooperative Purchasing Allowed: Yes

**STATE OF ILLINOIS
CONTRACT**

Department of Innovation and Technology
JPMC VOIP & Cisco Equipment and Services Contract
CMT4021089

The Parties to this Contract are the State of Illinois acting through the undersigned Agency (the “State”) and Vendor. This Contract, consisting of the signature page and numbered sections listed below and any attachments referenced in this Contract, constitute the entire Contract between the Parties concerning the subject matter of the Contract, and in signing the Contract, the Contractor affirms that the Certifications and if applicable the Financial Disclosures and Conflicts of Interest attached hereto are true and accurate as of the date of the Contractor’s execution of the Contract. This Contract supersedes all prior proposals, contracts and understandings between the Parties concerning the subject matter of the Contract. This Contract can be signed in multiple counterparts upon agreement of the Parties.

Contract includes BidBuy Purchase Order? (The Agency answers this question prior to Contract filing.)

Yes

No

Contract uses Illinois Procurement Gateway Certifications and Disclosures?

Yes (IPG Certifications and Disclosures including FORMS B)

No

1. **DESCRIPTION OF SUPPLIES AND SERVICES**
2. **PRICING**
3. **TERM AND TERMINATION**
4. **STANDARD BUSINESS TERMS AND CONDITIONS**
5. **SUPPLEMENTAL PROVISIONS**
6. **STANDARD CERTIFICATIONS**
7. **FINANCIAL DISCLOSURES AND CONFLICTS OF INTEREST (IF APPLICABLE)**
8. **CONTRACT SPECIFIC CERTIFICATIONS AND DISCLOSURES – “FORMS B” (IF APPLICABLE)**
9. **PURCHASE ORDER FROM BIDBUY (IF APPLICABLE)**


In consideration of the mutual covenants and agreements contained in this Contract, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree to the terms and conditions set forth herein and have caused this Contract to be executed by their duly authorized representatives on the dates shown on the following CONTRACT SIGNATURES page.

STATE OF ILLINOIS


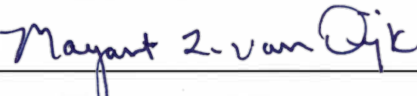

CONTRACT

Department of Innovation and Technology
 JPMC VOIP & Cisco Equipment and Services Contract
 CMT4021089

VENDOR

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Date: 7/18/2023	

STATE OF ILLINOIS

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Reviewed as to legal clause sufficiency, RM 7.18.23

AGENCY USE ONLY

NOT PART OF CONTRACTUAL PROVISIONS

- Agency Reference #: 21-448DOIT-ADMIN-B-21089
- Project Title: JPMC VoIP & Cisco Equipment and Services Contract
- Contract #: CMT4021089
- Procurement Method (IFB, RFP, Small Purchase, etc.): RFP
- IPB Reference #: 21-448DOIT-ADMIN-B-21089
- IPB Publication Date: 09/30/2021
- Award Code: B
- Subcontractor Utilization? Yes No Subcontractor Disclosure? Yes No
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- Obligation #:
- Small Business Set-Aside? Yes No Percentage:
- Minority Owned Business? Yes No Percentage:
- Women Owned Business? Yes No Percentage:
- Persons with Disabilities Owned Business? Yes No Percentage:
- Veteran Owned Small Business? Yes No Percentage:
- Other Preferences?

1. DESCRIPTION OF SUPPLIES AND SERVICES

1.1. SUPPLIES AND/OR SERVICES REQUIRED:

The Illinois Department of Innovation and Technology, in cooperation and agreement with the Chief Procurement Officer for General Services, is executing an Indefinite quantity Joint Purchase Master Contract (“JPMC”) with Vendor to supply and support all Cisco Systems Inc. (“Cisco”) hardware, software, and services in addition to non-Cisco products. Cisco hardware and software is currently used in the State’s implementation of voice, video, collaboration, contact center, Local Area Network (“LAN”), Wide Area Network (“WAN”), the State broadband network (“Illinois Century Network” or “ICN”), security, and data center implementations. This contract is a Joint Purchase Master Contract (JPMC) and is available to all governmental units and qualified not-for-profit agencies.

Vendor is required to procure, install, upgrade, operate, and support Cisco and non-Cisco products for the State’s LAN, WAN, ICN, security, and data center services. Vendor services required for the State’s LAN, WAN, ICN, security, and data center services include but are not limited to project-specific design, architecture, and planning, and installation, and equipment.

The term “Illinois Voice over Internet Protocol (“VoIP”) Solution” used in this Contract refers to the voice, video, collaboration, and contact center functionalities supported by the Illinois VoIP Solution.

The term “Illinois Networking Solution” refers to the LAN, WAN, ICN, security and data center functionalities supported by the Illinois Network Solution.

The terms “the State”, “Agency”, “DoIT”, “Customer”, the “Department of Innovation and Technology,” may be used interchangeably, and refer to the procuring agency using the JPMC contract, the State of Illinois, governmental units and qualified not-for-profit agencies, as parties to this Contract.

Product and services include but are not limited to:

Illinois VOIP Solution/Cisco Voice

- Vendor shall provide support related to the design, purchase, implementation, upgrade, support, and administration of Cisco voice, video, collaboration, and contact center products to support State of Illinois’ VoIP solution; Voice Systems will be centrally-managed, multi-site Voice over Internet Protocol voice systems with fully redundant call processing, voicemail, and contact center services, software, equipment including digital and IP phone sets and headsets, technical support, training and professional services. The basic telephony package will provide for automatic callback/ring again, call forwarding, call hold, call transfer, conference calling/3-way, last number redial, speed calling and touch tone. Additional features include but are not limited to music, wait time announcements, voicemail-to-email and fax-to-email functionality, E-911 specifications, auto-attendant, scripted queue messages, call recording, and reporting. This includes a variety of professional services including design and project management of solution installation, installation of network equipment, setup and initialization of remote monitoring services, network monitoring and alerting, onsite and call center technical support, system programming, collaboration services such as Video Conferencing and Webex, etc. The Vendor is

also required to provide onsite training for various user groups including help desk, support technicians, system administrators, contact center agents, etc.

- Vendor shall provide support related to the introduction of new voice, video, collaboration, and contact center features and functionality as required by the State;
- Vendor shall provide support related to the design, purchase, implementation, upgrade, and support of the non-Cisco products currently used in the Illinois' VoIP solution or as requested by the State;
- Vendor shall provide support related to the design, purchase, implementation, project management, and support of Illinois VoIP projects that upgrade State agency analog phones to VoIP phones with the corresponding upgrade of the core network;
- Vendor shall provide support related to the design, purchase, implementation, upgrade and support of Cisco products and non-Cisco products for the Illinois Networking Solution to serve the needs of DoIT, State agencies, ICN, ICN customers and the Customer; and
- Vendor shall provide consultation/design assistance and installation for the Illinois VoIP Solution and the Illinois Networking Solution as requested by the customer.
- For the Illinois VoIP Solution only, the Vendor shall stock commonly used devices for the customer, that include, but are not limited to, current commonly used State phones. These products shall be shipped within five (5) business days of request from customer.
- Vendor shall provide an automatic system that can detect incidents and generate an alarm to be reported to the DoIT Customer Service Center ("CSC") to open a trouble incident and assign an incident number;
- Vendor shall provide a Vendor help desk offering 365/7 days a week/24 hour a day Tier 2 and Tier 3 help desk features for the Illinois VOIP solution.
- Vendor shall provide backup of data using the IBM Tivoli Storage Manager or a system as requested by the Customer. Backups are required to preserve specific State of Illinois Enterprise and agency and Customer set up and configurations, including reporting, statistics, and recordings so as to achieve complete recovery in the event of failure.
- Vendor shall monitor VoIP systems and network functionality, and use the State's current tools, Netscout, and Solarwinds or a system as requested by Customer.
- Vendor shall provide end-to-end responsibility for:
 - coordinating network design, provisioning, testing, and troubleshooting.
 - providing single points of contact for ordering, trouble reporting, and escalation; and
 - ordering, provisioning, installing, acceptance testing and turn-up, monitoring, repair, escalation, maintenance, billing, and reporting.

All products and services available from Cisco shall be available from the Vendor plus any non-Cisco products used in the Illinois solutions, including but not limited to Collaboration, Networking, Security, Cloud, Data Center, Compute, Software and other related infrastructure solutions.

Sample Cisco product families include, but are not limited to:

Please reference the Manufacturer Enclosure (Attachment A).

Sample non-Cisco products, include but are not limited to:

Please reference the Manufacturer Enclosure (Attachment A).

The State recognizes that as technology evolves, the Vendor may replace a product or brand with an alternative that meets or exceeds the specifications at equivalent or lower pricing subject to Customer written approval.

Vendor shall warranty all hardware and software for a minimum of one (1) year from the date of installation for Cisco hardware and software and a minimum of one (1) year from the date of installation for non-Cisco hardware and software. Warranty shall cover labor, materials, parts, and training. Should software updates be released, the Vendor shall make available the new versions at no additional charge during the warranty coverage.

Migration of Non-VoIP Phones

Upon receipt of an order, Vendor shall execute and implement the continued migration of approximately 5,000 non-VoIP phones to the Enterprise VoIP solution. Vendor will be responsible for supporting and implementing the project management, design, architecture, installation, and maintenance functions. The Vendor will maintain the VoIP environment including applying software updates, server patches in coordination with the State's Infrastructure team, and a refresh schedule to ensure current and supported hardware and software. The Vendor will present a refresh schedule including costs, timeline, benefits, and risks for Customer approval before executing.

Migration to Cloud Based Solution

The State anticipates that during the life of this Contract, the State shall implement a partial or full migration of its existing on-premises services to cloud-based services. The State also understands that migration to cloud-based VoIP services may become required as dictated by future technology. Vendor shall support current on-premises hosted VoIP Solution and Networking Solution and potential partial or full migration to a cloud-based VoIP solution.

Related Services, Support, Maintenance and Equipment

The scope of this Contract includes services, support, maintenance and equipment items which are related, dependent, integral, or incidental to the supply and delivery of the primary Cisco and Non-Cisco solutions, such as consultant services, installation, integration, modernization/upgrades, training and providing special warranty and other similar obligations of the Vendor under the Contract.

Vendor Support and Staff to be Provided

Vendor to provide Customer with one (1) Subject Matter Expert ("SME") for each category:

- Enterprise VoIP Architect
- Quality Assurance Analyst
- VoIP Administrator
- Service Account Manager
- Unified Contact Center Enterprise Support Team Tier 2 and Tier 3
- IT Infrastructure Engineers
- Installation Coordinator;
- Maintenance Support;
- Cisco Unified Support;
- Technical Analyst;

VOIP video network and video design engineers.
Programmer software developer;
Trainer
Project Manager;

Upon a request from Customer the Vendor shall also provide staff, at the rates provided herein, for the following functions: project management services; technical support services; system testing services; consulting services; training services; and engineering and consulting services for existing or future infrastructure.

Vendor will provide the Customer with updated Vendor Team from above list prior to the occurrence of personnel changes that affect the Customer's direct account team and/or the escalation at least on a semi annual basis.

The Vendor's account team dedicated to the Customer will be comprised of several escalation layers including:

- Account Management
- Local General Manager
- Vice President of Sales
- Chief Executive Officer

The Vendor's engineering and delivery team will also be comprised of several escalation layers including:

- Local engineers and technicians
- Local Professional Services Manager
- Director of Professional Services
- Vice President

Vendor shall employ manufacturer-certified installation and maintenance technicians, located within the State of Illinois, for the various types of systems included in this contract. Vendor technicians will provide their own tools, transportation, test equipment, and other equipment. supplies, and materials. Technicians must also be available by cell phone, email, or instant chat.

Vendor shall remove and replace any service technician at any site at the Customer's request, when in the Customer's judgment, the technician has not performed his or her duties in a professional manner or the technician has engaged in unauthorized or prohibited conduct. The Customer will notify Vendor in writing of any request to remove a technician. Vendor shall ensure that if technician or engineer is replaced during the implementation of a project that the new technician or engineers joining the project will not setback the timeline or budget for the project.

Redundancy

Vendor's solution shall provide for full redundancy over different sites as identified for each project. All software and systems provided by Vendor shall be designed to provide redundancy at multiple levels.

End to End Vendor Responsibility

Vendor shall assume end-to-end responsibility for provided services. That responsibility includes:

- Coordination of network design and provisioning.
- Providing a single point of contact for ordering service.
- Ordering, provisioning, installation, acceptance testing and turn-up.

ORDERING AND PROVISIONING

Routine orders will be submitting to the Vendor on Customer approved ordering requests for Moves, Adds or Changes (“MAC”)

Vendor shall provide MAC services in response to the Customer’s authorized request number only. No work is to be performed by the Vendor without the Customer’s written authorization and approval. No changes are to be made to the service request order without prior approval from the State/Customer. Vendor shall maintain a support team that will serve as the primary point of contact for any MAC work needed by the Customer. Vendor shall coordinate all work with the Customer and the designated Customer site coordinator, whose name will be provided to the vendor by the Customer with each individual order placed against this agreement. The Customer is the Vendor’s customer and all contact will be through the Customer point of contact.

All Vendor invoices for any MAC activity should reference the request number. A detailed request and/or work order form is to be attached to time and material invoices that clearly defines the actual date(s) and time(s) spent on the request (excluding travel time).

Scope of Work (routine and non-routine orders)

The Customer will pay only for actual hours worked and material used to complete an order. The Vendor shall provide a summary of the hours worked and materials used with the invoice, if order is a project and less than quoted on the approved Customer ordering request or Scope of Work/Basic Ordering Agreement (BOA), the reduction will be applied to the invoice. No work is to be performed that is not specifically stated on the BOA/order or that will increase the price of the order without prior approval by the Customer. If the agency where the work is being performed requests changes to the work that is not included on the order, the Vendor must provide the Customer with a Job Change Order itemizing the additional cost for the changes. The Customer will review the request and provide the vendor with authorization to proceed with the change through the States change control process for orders. The final invoice will be adjusted accordingly, with the Customer completing a new order using the updated Scope of Work/Basic Ordering Agreement (BOA) . The Vendor is not to proceed with any changes without authorization from the Customer.

Vendor shall provide the Customer the ability to perform MAC without Vendor involvement. The Customer requires the ability to define different levels of security/ users access to designate levels of authority when performing MACs.

Installation Service Request Intervals

Vendor shall complete service requests within the following timeframes unless otherwise stated:

1. Orders affecting one (1) to twenty-five (25) agent/phone positions stations: Five (5) working days from placement of order.
2. Orders affecting twenty-six (26) to fifty (50) agent positions stations: Ten (10) working days from placement of order.
3. Orders affecting more than fifty (50) agent positions stations: Completion time to be negotiated.

If the Vendor or its subcontractors are unable to obtain access to a Customer site or its equipment, MAC delinquency times will be adjusted accordingly.

Vendor shall notify the Customer the day after receipt of a Customer approved purchase request order for MAC services and advise if the due date specified cannot be met the Customer and Vendor shall then re-negotiate a new due date.

If/When successful completion of a service by the committed service date is in jeopardy, Vendor shall contact the Customer to discuss the reason for the jeopardy and the steps Vendor shall take to resolve the issue.

For orders in jeopardy status the Vendor shall expedite the order. If the original committed service date cannot be met, Vendor shall provide the Customer with reasons why and a new proposed service date, which if agreed to by the Customer, becomes the new committed service date. However, at the Customer's discretion, establishing the new service date does not necessarily relieve the Vendor from its contractual responsibility for agreed-to service credit commitment based on the original committed service date(s).

Installation Interval Penalty's

If Vendor fails to meet an installation due date mutually agreed upon between Vendor and the Customer and the failure is the fault of the Vendor, an amount equal to 5% per day up to a maximum of 25% will be deducted from the invoice.

PROJECTS

For purposes of this contract "deployment" shall be defined as a new service rollout

Project Manager Responsibilities

Vendor shall identify a dedicated project manager/engineer who will assist in the design and pricing of systems and services. Vendor shall supply the name and resume of the project manager for each new installation or major upgrade as required. The Project Manager(s) shall act as Vendor liaison to the Customer and be responsible for all phases of an implementation, serve as a single point of contact, attend meetings with the Customer, and provide ongoing consultation services.

Project Manager Responsibilities shall include but not be limited to conducting traffic studies, managing the project timeline, planning, evaluating, and implementing system or embedded equipment reconfigurations including planning and implementation of associated training tasks; or any other activity deemed appropriate by the Customer. The cost for the project manager shall be quoted on the BOA as a

separate line item. An accompanying scope of work shall detail the function of the project manager for that particular project

Implementation Plan

Vendor shall prepare an implementation plan for new systems detailing all activities that must be accomplished prior to cutover. At a minimum, the plan should include a timeline, identification of vendor and Customer roles and responsibilities, and significant milestones. Plan should identify a Project Manager who will be responsible for all phases of the implementation and training and include a complete outline of system maintenance practices and manuals.

Project Plan

Vendor shall supply a project plan for each new implementation scenario that should be a complete and detailed project plan with detailed timelines outlining lead times required between system order date and equipment cutover date, baseline intervals, highlighting important Vendor and Customer personnel responsibilities, major milestones, and anticipated duration. This project plan should include tasks such as information gathering, project analysis, system installation, hardware installation, system deployment, testing, acceptance, training, and other tasks normally performed by Vendor during the installation and deployment of systems.

During the design and pricing of new deployment requirements or non-routine requests, as determined by Customer, Customer will request a detailed design, itemizing all services including price. Vendor shall have 10 business days from receipt of the request to provide a Statement of Work (“SOW”) and/or quote at no charge to the Customer. The SOW shall define the scope and deliverables, Vendor and Customer responsibilities, resources and/or skill levels required, and a cost based on the appropriate pricing outlined in this Contract.

Cutover Team

Vendor shall provide a cutover team for system installations. The Customer realizes that the size and structure of the team will vary depending on the size and features of the actual deployment. A cutover team can consist of the following roles:

- Project Manager
- Senior Engineer
- End User Trainer
- Engineer
- Director of Professional Services
- Vendor shall provide a team member for onsite or remote post-cutover support for each site to monitor user issues and trouble resolution

System Acceptance Testing

New Projects testing, and acceptance will be performed under normal operating conditions. Vendor shall conduct performance tests and inspections after installation has been completed to assure the Customer that the specifications have been met. These inspections shall cover all installed features of the system and are to be performed after completion of all installation activities. Vendor, at its expense, will furnish all test fixtures, equipment, or apparatus necessary to perform these tests. All manuals and other documents are to be available at the time of the deployment acceptance test.

Vendor shall notify the Customer in writing, requesting an acceptance inspection of: a) a fully installed deployment; or b) significant segments of the installation specified in the final SOW. Vendor shall give the Customer notification at least ten (10) business days prior to Vendor's desired acceptance inspection date. The following items shall be included with Vendor's request for an acceptance inspection:

1. Reconciliation of installed miscellaneous and common equipment: A reconciliation identifying any component additions and/or deletions, authorizing purchase order number.
2. Itemized equipment inventory: A report of all equipment, components and software installed at Customer site(s), including the following:
 - a. Description of installed system and components design documentation
 - b. The system serial number if applicable
 - c. FCC registration number if applicable
 - d. Current level of software installed for system and components
 - e. Number and type of stations (if applicable)
 - f. Physical location
 - g. Least cost routing hierarchy (if applicable)
 - h. Inventory of trunk and line configurations, indicating system circuit identity, telephone number, and trunk/line type (i.e., PRI, analog trunk). The Customer desires the inventory to include all incoming lines/trunks whether or not they pass through the VoIP system or bypass the equipment, such as a fax line, modem line, (if applicable)
 - i. 911 designs for those deployments required to comply with E911 legislation as required (if applicable)

Numbering and Labeling - All number cards, station overlays, and pickup legends on telephone sets are to be neatly typed or stenciled (not handwritten) with either the line or feature identity (if applicable)

Upon completion of a project and/or new deployment, receipt of a proper invoice and request for acceptance inspection, the Customer shall complete a formal software and equipment acceptance inspection. The formal acceptance date will be contingent on the entire deployment operating as designed, without interruptions caused by defects of system components, for a period of 30 days. This means that after successful system testing, plus 30 days, formal acceptance will be given to Vendor by the

Customer if all equipment is satisfactory and installed as specified, the date of acceptance shall be the day after the completion of the successful acceptance period,

Vendor shall promptly correct all defects identified during the acceptance inspection, for which Vendor is responsible. Failure to correct all defects by the scheduled cutover date, unless delayed by the Customer, may result in the assessment of penalties as defined in SOW.

HARDWARE (General)

Vendor shall supply hardware items in accordance orders issued under the Contract. The hardware to be ordered and procured does not have to be listed in this section or Contract; however, any hardware ordered must fall within the general scope of this Contract. Some of the projected hardware requirements are outlined below but the items below should not be considered a comprehensive or complete list of potential requirements.

Digital, IP phone sets and softphones

Vendor shall provide all phone sets and or softphones for all users as specified on each individual Customer ordering request or BOA. Users may include management, agents, supervisors, and attendants. IP phones shall have network data jack to connect to the current network, The following specifications shall be made available to the Customer to be requested at the Customer's discretion:

- Contact center phones, softphone, or IP phone with multiple lines, at least one for the contact center calls, and one for a personal DID number
- DID lines shall be able to be configured to accept up to 4 simultaneous calls.
- Digital phones and softphones that can be assigned a single DID or multiple lines and have call waiting capability. Management phones that have an accompanying wireless headset,
- Agent Phone/Softphone functionality via programmable or fixed feature buttons: Headset Operation, Display (number of calls in queue,) number of agents logged in to split, call waiting time - longest call, number of overflows calls in queue), Additional displays, Caller ID/ANI, Call Waiting Button, Emergency Notification Button, Hold, Log-In, Log-Out, Make Set Busy, Personal Extension Button, Supervisor Button, Transfer, Wrap-Up,
- Supervisor Phone functionality via programmable or fixed feature buttons: Headset Operation, Display (Agent information, queue information), Caller ID/ANI, Call Waiting Button, Emergency Notification Button, Hold, Log-In, Log-Out, Make Set Busy, Personal Extension Button, Transfer, Wrap-up, Agent Status, Night Service, and Observe.
- The features listed below are the minimum features to be enabled on all stations:
 - Automatic Callback
 - Call Forwarding

- Call Hold
- Call Transfer
- Conference Calling
- Speed Dialing
- Conference Call Capability

Vendor shall provide the capability to establish 6-way conference calls for all users to both internal and external system locally. Feature will be initiated from an IP phone and can handle up to the required 6 callers, which can be a combination of IP phones, external phones. Once a second call has joined the conference, the IP phone can leave the conference without disrupting the conference call.

Headset Support

Vendor shall provide option for headsets for use by all phone users. The USB headset options shall be Mono and Binaural over the head options. Vendor shall also provide support for third-party headsets that are compatible with system for use by all phones,

Analog Ports

Vendor to provide station ports for connection of all local analog devices such as phones, modems, faxes, alarm systems, overhead paging amplifiers, etc. to the VoIP system, as defined in each ordering agreement/BOA/SOW. Analog connectivity shall be provided either in embedded ports on site routers or through analog gateways, In the case that trunk side connectivity is required, this can also be accommodated by configuring the appropriate physical ports.

Analog ports shall be provided for connection to existing analog endpoints. Vendor's solution shall consist of analog gateways as required by port count at individual sites, as defined in each ordering agreement/BOA/SOW. Analog connectivity shall be provided either by embedding physical interfaces into site routers or depending on density providing analog gateways.

SOFTWARE (General)

Vendor shall supply software and/or license items in accordance orders issued under the Contract. The software and/or licenses to be ordered and procured does not have to be listed in this section or Contract; however, any software and/or licenses ordered must fall within the general scope of this Contract. Some of the projected requirements are outlined below but the items below should not be considered a comprehensive or complete list of potential requirements.

Agent Workstation Requirements

Vendor's software client shall run on a PC with the minimum specifications Intel Pentium 4 2GHz, with 1GB RAM. The application shall be compatible with both Microsoft Windows and Novell network clients, and Microsoft Active Directory as well as McAfee Virus Scan Enterprise v8.x. The solution shall be configurable and manageable with Microsoft Systems Management Server (SMS) and Microsoft Systems Center Configuration Manager (SCCM).

Soft phone Operating System

Vendor's soft phone solution shall support the following operating systems: Microsoft Windows , Microsoft Windows XP Professional, and Microsoft Windows 7 Enterprise (32- and 64-bit versions) and higher versions as they become available.

Soft phones Software Distribution

The soft phone application shall be installed through the PC user interface by having the installation executable file on the PC through network shares, USB, optical media or via HTTP links. The application shall have the ability to be remotely installed using Microsoft SMS/SCCM and Novell Zenworks or other software deployment solutions, such as the use of a software streaming or application virtualization solution.

Software Installation Support

The Customer shall be responsible for the installation of contact center desktop software onto the personal desktops/laptops utilizing SMS/SCCM. The Vendor shall assist Customer's staff with desktops installations at agreed upon locations or remotely.

FEATURES (General)

E911

Vendor shall provide Enhanced 911 ("E911") functionality for VoIP deployments. Regardless of the site or location, dialing 911 must, at a minimum, deliver the physical building address and floor to the appropriate Public Safety Answering Point ("PSAP"). If the location is over 40,000 square feet and/or in multiple buildings, it must identify the physical building address, floor and/or zone to the appropriate PSAP. This shall be accomplished by using Cisco Emergency Responder ("CER") and Cisco Call Manager. The Customer will be responsible for providing either DID trunks and/or analog/POTS lines for all Emergency Response Locations. The Customer will be responsible for updating the 911 information for Emergency Location ID numbers to Telco.

Unified Numbering Plan

Vendor shall work with Customer to ensure a consistent unified numbering plan.

Unified Messaging ("UM")

Vendor's solution shall provide UM capabilities and features with Microsoft Office 365 Exchange or future platforms. The UM solution must support multiple location system integration and delivery of messages to remote site users through an Outlook client and/or through an Exchange server.

Interoperability

Vendor's unified messaging shall support the latest versions of Microsoft Exchange and Windows Server.

Platform Sizing

Vendor's UM shall support digital networking for up to 100,000 users within an enterprise and up to 20 servers or active-active cluster server pairs, including cross-server login, cross-server transfer, and cross-server live replay.

Voicemail Features

Vendor's voicemail feature shall allow users access to their voicemail and allow users to perform other voicemail functions within the unified messaging system from a variety of devices and locations.

Vendor's voicemail feature shall allow users to customize personal settings from a web browser using a dynamic interface within the system. Users shall have the ability to quickly and easily establish or change personal settings such as their voicemail options, security codes, personal distribution lists, and message-delivery options. Users shall have the ability to use a web administration interface to define and manage personal call-transfer rules to customize the delivery of incoming calls based on caller, time of day, or calendar status.

Vendor's voicemail feature shall allow users to receive voicemail messages as an incoming email with a sound file attachment. Speech-to-text email and SMS/email integration shall be provided. Message notification for new messages shall be provided through devices such as Simple Mail Transfer Protocol (SMTP), Short Message Service (SMS), and phone destinations.

Fax to Email

Vendor shall provide the capability to send and receive faxes through email.

Broadcast Messages

Vendor's voicemail feature shall allow users to customize personal settings from a web browser using a dynamic interface within the system. Users shall have the ability to quickly and easily establish or change personal settings such as their voicemail options, security codes, personal distribution lists, and message-delivery options. Users shall have the ability to use a web administration interface to define and manage personal call-transfer rules to customize the delivery of incoming calls based on caller, time of day, or calendar status.

Vendor's voicemail feature shall allow users to receive voicemail messages as an incoming email with a sound file attachment. Speech-to-text email and SMS/email integration shall be provided. Message notification for new messages shall be provided through devices such as Simple Mail Transfer Protocol ("SMTP"), Short Message Service ("SMS"), text pagers, and phone destinations.

Auto Attendant

Vendor's solution shall support both internal and external auto attendant functionality with support for automated-speech-recognition ("ASR") and text-to-speech ("TTS") capabilities.

Music

Vendors solution shall provide the ability to play music for callers while they are waiting in queue and when they are placed on hold by an agent

Estimated Wait Time Announcement

Vendor's solution shall support programmatic determination of expected wait time and queue position which can then be announced to the callers at a configurable interval. Expected wait time shall be calculated and determined in real-time. Vendor's solution shall be able to take various call routing actions such as, but not limited to, reroute calls to other skills or groups, play messages including estimated wait times and queue position as well as giving the caller the option to leave a message so the caller does not have to wait in queue but have the call center agent call them back.

Automatic Call Back

Vendor's solution shall have a Courtesy Callback feature which will enable the contact center application to offer callers who meet specified criteria the option to leave a message for the next available agent and to have the contact center call the user back when an agent is available. The user's request shall remain in the system and when the system determines that an agent is available; the system places a call back to the caller and connects the caller to the agent. This same feature shall also be available for a Web site user to request a callback through a web form request.

Messages Played to Caller in Queue

Vendor's solution shall provide the capability to develop scripts/ messages that can be played to callers while they are in queue.

Paging Capabilities

Vendor's solution shall provide the ability to have intercom paging functionality available through the phone system and/or an overhead paging system in contact centers.

Quality Monitoring

For quality purposes. Vendor's solution shall provide the capability to conduct "real time monitoring", observing both the agent's conversation with the caller and the transactions being conducted on the agent's screen.

Skills Based Routing

Vendor's solution shall offer skills-based routing that will allow calls to be routed on a call-by-call basis to determine their optimal destination. Vendor's solution shall provide the ability to use skills-based routing within a single contact center or utilize a 'virtual queue' across multiple call centers allowing calls to be routed to any agent, anywhere in the organization.

Load Balancing

Vendor's solution shall provide load balancing of calls. Functionality should include but not be limited to the following examples:

- If the estimated wait time at a secondary facility is greater than the estimated wait time at main call center, the call should be transferred to the main call center queue for processing

- If the call is transferred to another queue for processing, the caller should be given "credit" for the time they have already waited for servicing - placed neither at beginning nor end of the queue, but in place with other callers that have waited a similar amount of time.

Remote or Work at Home Agents

- Vendor's solution shall allow remote or work at home agents.

Real Time Reporting of Contact Center Results for Agents

- Vendor's solution shall provide an indicator on the agent desktop, alerting agent to "real-time" reporting of specific contact center statistics (e.g., number of callers in queue, average wait time for a caller in queue) as well as their own individual performance results (e.g., adherence, AHT, occupancy).

Real Time Reporting of Contact Center Results for Supervisors

- Vendor's solution shall have an indicator on the supervisor's desktop, alerting them to "real-time" reporting of specific contact center statistics (e.g., number of callers in queue, average wait time for a caller in queue, status of agents within specific work team, ASA, AHT (agent/office level), ABN, Occupancy (agent office level), etc.).

Interactive Voice Response ("IVR") services: This section describes specifications and capabilities associated with an IVR platform.

Vendor's IVR platform shall provide incoming callers with automated, intelligent self-service using touch-tone input or speech recognition. Callers will be able to access and modify their accounts, place orders, get status updates, retrieve information, and resolve problems - all without speaking to a live agent. If an agent's services are required, vendor's IVR shall queue the call and then transfer it to an agent -along with information about the caller and the self-service session.

All solutions purchased via this contract shall be IP-based and shall easily interoperate with traditional telephony networks through voice gateways using open-standards VoiceXML. These same voice gateways serve as VoiceXML browsers under the control of the vendor's IVR, allowing them to play announcements, collect information, and queue calls. The architecture of vendors IVR shall provide distributed call treatment with centralized application management, allowing calls to receive self-service and queuing at the most efficient (or desirable) location, while still enabling consistent branding and caller experience, and easy application updates.

When self-service or queuing is complete, Vendor's IVR shall use Session Initiation Protocol (SIP) based call control to instruct the network where to route the call, often reducing or eliminating telephony carrier transfer costs.

Dynamic Changes

Vendor's IVR shall provide a web-based user interface to streamline the day-to-day provisioning and configuration operations (example move/add/modify phones, agents, agent skills, etc.) performed by a

contact center manager, team lead, or administrator. IVR configuration parameters will only be accessible to users with the proper security credentials. All changes shall take effect immediately.

Scripting Changes

Vendor's IVR solution shall allow the administrator to make changes on the system as desired. In general, major script changes will be those that may have an impact on call routing once implemented, while minor changes do not impact call routing.

Priority of Calls

Vendor's IVR shall support priority-based routing. This should be done in scripting. Priority can be assigned to calls according to many parameters such as: DNIS digits, ANI, calling or called number, IVR collected information, back-office queried information, and the current utilization of the call center.

Priority Queues

Priority queues shall be set via scripting based upon real-time information, call type, ANI, DNIS, caller entered digits or customer profile information.

Announcements

Vendor's IVR shall deliver open, closed or service messages to a caller based upon real-time information such as time, day, and date. Vendor's IVR solution will provide completely configurable call treatment while a caller is in queue, including varying announcements depending on call volume, call type, amount of time already spent in queue. These announcements will be able to be scheduled to occur periodically, there will be no limit to the number or length of messages that can be played to callers while they wait in queues,

Orderly Shutdown

Orderly shutdown shall be done automatically via scripting or manually. All call flows are time aware and can be programmatically configured to route to a pre-determined destination at a particular time. If the user prefers to do this manually then an individual with the proper security privileges (Le. system admin or supervisor) will be able to invoke a script to execute the desired call diversion.

Unavailable Conditions

When Host/Server is unavailable, vendor shall provide an announcement "computer not available", with calls transferred automatically to the Contact Center system,

Testing Environment Vendor shall offer the option of testing new systems and system changes in lab environments that duplicate the production system, and allow for the testing of features and functionality before they are implemented in the production environment

System Interfaces

Vendor's IVR shall have the ability to access data from mainframe data systems such as IBM's CICS, IMS, DB2, CA's IDMS/R, etc.; midrange systems based on UNIX variants, IBM AS/400 and Microsoft's Windows

Server from database environments like DB2, Oracle, Microsoft SQL Server, and other common RDBMS databases.

PCI Compliance

Vendor's IVR shall be Payment Card Industry (PCI) compliant IVR shall provide security encryption and the option to use a Personal Identification Number (PIN).

Inbound/Outbound Dialing Capabilities

Vendor's IVR shall offer the capability to build campaigns to use predictive, progressive, or preview dialing, integrated with inbound calls and compliant with contact center service levels. System shall allow for allocating agents to handle only inbound, only outbound, or both inbound and outbound contacts.

Text to Speech

Vendor's IVR shall offer the capability of providing synthesized speech (Le. synthesize speech from textual information; mix/concatenate this speech with pre-recorded, digitized speech to form messages spoken to callers) and supporting multiple synthesis algorithms.

Speech Recognition Capabilities

Vendor's IVR shall offer the capability of providing speech recognition capabilities,

User Interfaces

Vendor's IVR shall support multiple caller interfaces including touch tone, text-to-speech, speech recognition, web and email.

Alerting Capability

Vendor's IVR shall offer alerting capabilities ('i.e., page notification, cell phone notification) based on agency-specific thresholds.

Provisioning of IVR Application and Scripting Development

Minor Changes = changing existing recordings, making minor changes to script logic (choosing another existing skill group, changing call routing on an existing IVR menu, Call overflow changes), adding new agent to an existing group

Major Changes = adding new contact center group, totally reworking existing script logic, adding new automated attendant, database dips and screen pops, courtesy callback scripts, creating custom dashboards and/or reports

Chatbot

Vendor will provide ChatBot integration with Customer's Web Bot to allow for communication to call center agents via chat on website Web Bot. This integration will allow Customer's agents to reach via alternative channels of communication (Short Message Service (SMS), Chat, Email, Web Chat) to meet all

needs related to communication. Vendor will provide Customer with administration support and dashboard to review analytics related to Chat Bot usage and store content as requested by Customer.

Texting Campaign Capabilities

Vendor will provide Texting SMS Application programming interface (API) solution to Customer that will allow for outbound SMS notifications, campaigns as requested by customer. Vendor will provide solutions to SMS to be used as a standalone solution or integration with contact center solutions for web and other related services. Vendor will provide Customer with administration or dashboard to review analytics related to SMS usage and ability to store contents as requested by customer.

Recording (VOIP requirements only)

Vendor will provide 100% call recording with no limitation on volume, storage, or age. Vendor will provide both on demand recording of calls and continuous call recording based on Customer's call recording needs.

On demand recording solutions shall offer at a minimum, the following to be used at Customers discretion:

- Capability to set up change percentage of calls recorded
- Capability for on-demand call recording, where agents and/or supervisors can initiate call recording on an on-demand basis, saving the entire call regardless of when the agent/supervisor initiates call recording.
- Capability to prevent the recording of a call by agent or supervisor
- Capability to call recording to continue if/when call is transferred
- Capability to capture cradle-to-grave recording all transfers from the moment they enter the system to the moment they are terminated. The call record detail will display all call transfers.

Retention of Recordings

Vendor shall provide the capability for storage and retention of all call recordings to satisfy the business and retention needs of each agency. Vendor shall work with the Customer to leverage customer storage facilities, Call recordings shall be searchable and retrievable.

Call Recording Platforms Administration

Vendor shall provide the State the ability to conduct administrative management of the platforms, including the ability to manage multiple servers from a single administrative console or login through a configuration portal. System administration, including the creation of account structures and the provisioning of endpoints, (handsets, and extensions) shall be done through an Administration interface.

When online storage is exceeded, calls shall be archived to offline storage with all call detail information. The archived files can then be written to a variety of storage media. The recording interface archival client will be capable of searching these files, playing back call recordings, or restoring call recordings to online storage.

Screen Capture

Vendor shall provide the capability to record screen captures in addition to voice call recordings. Screen recordings are to be captured and synced with the call recording. Screen recordings are to be stored with the call recording and made available for playback with the recording,

Maintenance

Maintenance coverage is item specific for hardware and software. Coverage for each item will vary based upon the level of maintenance coverage purchased by the Customer for that specific item.

Customer Service Notification Center

The Vendor shall be accessible via a toll-free number and respond to maintenance calls 24 hours a day, 7 days per week, and 365 days per year (including weekends and all State recognized holidays). Vendor must also offer the option of taking trouble reports via email.

All calls must be answered by a live attendant or answering service (voice mail, answering machine and/or other similar methods of reporting trouble are not acceptable) who will receive trouble reports from the Customer, create trouble tickets, track all trouble incidents by the Customer assigned incident number and site telephone number, report status of trouble incidents as indicated in this agreement and dispatch service technicians as required. Center personnel must be capable of providing service and preliminary troubleshooting assistance and must be able to coordinate remote diagnostics, testing, and to sectionalize and clear trouble condition that was reported. Center personnel must also be able to escalate chronic failures (as defined in Repair Intervals) for resolution. When necessary, the vendor must contact and work with other vendors, telephone companies, and other common carriers to resolve a particular trouble, taking the lead and acting as the state's single point of contact. If an answering service is used, all responses, status updates, and restoral times are still applicable.

Vendor shall provide dedicated support in conjunction with Cisco Smartnet Maintenance program enabling the Customer to receive TAC access, software upgrades and bug fixes for Cisco equipment purchased and maintained under this contract. Vendor shall provide access to vendor provided parts depot to supplement equipment manufacturer and guarantee parts are in stock. Vendor shall provide access to an internal highly skilled engineer who is familiar with Customer account. Vendor to hold maintain hardware and software configurations for Customer systems and provide the ability to rebuild Customer network in the event of a catastrophic failure. The State shall be a preferred customer and receive priority service

The Customer has the option to utilize Vendor to perform software upgrades at contract time and material rates.

VoIP WAN and LAN Network Support

Vendor shall provide 24x7x365 technical support on router and switch configurations that facilitate real time voice traffic for sites utilizing the enterprise VoIP system. This includes, but is not limited to, troubleshooting of: Cisco QOS, RSVP for voice, Voice Gateway Routers, and any other Cisco VoIP routing and switching services required for high quality end-end VoIP services. In addition, Vendor shall provide technical support, but not hardware replacement support, on Customer owned Cisco routers and switches

carrying VoIP traffic that may have been previously purchased from other vendors but are key components to the end to end IP connectivity supporting the Enterprise voice system and its users. Smartnet care will be used to support any equipment not purchased using this contract.

Standard Business Day

Standard Business Day is defined as 8:00 AM to 5:00 PM CST, Monday through Friday, excluding official State recognized holidays. Any repair work that begins before 5:00 P.M. during a standard business day will continue until 6:00 PM. at no additional charge. After 6:00 PM, non-warranty labor will revert to the appropriate out-of-hours labor rates outlined in this Contract.

Service Interruptions

All service interruptions shall be coordinated through the Customer and identified using a Customer assigned incident number. Service interruptions are to be categorized by the Customer as: High/Urgent, Medium, or Low as defined by the Customer.

Disaster Recovery

Restoration of service after a catastrophic event such as fire, flood, earthquakes, or accidental damage must be on the same basis as a high/urgent incident with around-the-clock effort, except that time provisions will not be applicable.

Training

Training shall be performed at the location or remotely as specified by the Customer. Training for specific projects will be defined by the Customer and the Vendor as part of deployments. Call accounting package training will be part of the administrative training provided in the installation services. The Customer shall have the right to record any training sessions provided by the Vendor. Training to include but not limited to the following:

Users:

- Remote with live devices
- Instructor led with electronic copy handouts provided Some applications displayed during training and up to 25 users per class
- 60 minutes in length
- Conducted within one week preceding scheduled cutover.
- Trainers/Site Coordinators:
- Train the trainer sessions led by instructor Up to 25 users per session
- Up to 3 hours in length
- Electronic copies of materials
- Review Frequently Asked Questions System Administrators:

- Knowledge transfer throughout project for "real" experience Sessions defined by application and technology for relevance Divided into four-hour sessions (flexible scheduling) application developers
- Management staff that requires additional support or education based upon individual technology needs will be addressed as part of the customized Training Plan. If separate classes are needed, then "like groups" will be scheduled together for training efficiency.

Contact Center Agents:

- Remote with live devices
- Instructor led with electronic copy handouts provided
- Contact Center Agent software will be reviewed live with video simulation of inbound call handling
- Review of status changes (Ready, Not Ready, Work Mode) Up to 25 users per class
- 90 minutes in length
- Conducted within one week preceding scheduled cutover
- Centralized Training
- Instructor lead with electronic copy handouts provided Contact Center Supervisor software will be reviewed Up to 25 users per class
- Class is 60 minutes
- Conducted within two weeks preceding scheduled cutover.
- Separate Historical Report training will be conducted after one week of applicable data has been obtained. Supervisors, Help Desk Staff/Support Technicians
- Users are encouraged to attend System Administrators classes.
- VoIP Network Architecture
- Training on implementation and design of VoIP capable networks
- Training on implementation and design of VoIP QOS on Cisco network hardware.

Informational Updates

The Vendor shall provide the Customer with semi-annual product update presentations and roadmaps for all manufacturer products and technologies available via this contract at no cost to the Customer. The presentations shall include an update on current and new software releases, new product lines, new product features, etc. Presentations can be made in person or via video at no cost and will be coordinated by the Customer and the Vendor

Emerging Technology

Given the changing marketplace and the evolution of technology, the State, during the term of the contract, may review and purchase new and enhanced products, services or equipment offered by Vendor which are related to VoIP technology/functionality. Likewise, the State may take advantage of ongoing improvements, in the technology or price-performance curve to bring prices or costs to the State down. This includes products and/or services resulting from company mergers and/or acquisitions entered into by the vendor during the term of the contract. On an annual basis, Vendor may present the State with an updated list of eligible products, services or equipment that offers enhanced performance or technology. Prices and rates for any product or service offered herein can be revised downward, but not upward. Similarly, discount schedules can be increased, but not decreased.

1.2. MILESTONES AND DELIVERABLES:

During the term of the Contract, the Vendor will be expected to undertake projects as requested by the Customer via Statements of Work ("SOW") or other Customer/Agency approved ordering agreement, as requested by the State. Project specific orders shall include milestones and deliverables which will be clearly enumerated in each SOW using pricing from this Contract.

- Vendor shall provide "Free On Board ("FOB") destination, freight prepaid and charged back" for all ordered equipment. "FOB destination, freight prepaid and charged back" is defined as Vendor pays the freight charges and adds to invoice, ordering entity bears freight charges, Vendor owns goods in transit, and Vendor files claims (if any). Vendor shall have door-to-door responsibility for delivery and will be responsible for any claims resulting from damaged or defective goods.
- Vendor shall provide the ordering entity with estimated delivery dates for equipment ordered, within five (5) business days of executed order receipt by Vendor.
- All equipment furnished shall be new, unused, of most recent manufacture, and not discontinued, unless otherwise agreed by the parties.
- Vendor shall have controls in place for security, compliance, and management for the following standards:
 - Statement on Standards for Attestation Engagements ("SSAE") 16 and 18
 - Payment Card Industry Data Security Standard ("PCI DSS")
 - American Institute of Certified Public Accountants ("AICPA") standards
 - Internal Revenue Service ("IRS") Publication 1075
 - Criminal Justice Information Services ("CJIS") Version 5.7 section 5.10.1.4 Voice over Internet Protocol ("VoIP")
 - Health Insurance Portability and Accountability Act of 1996 ("HIPAA")
- Vendor must provide SOC 2 with Bridge Letter within 90 days of contract execution.
- For each order placed from this Contract, Vendor shall assist the ordering entity with identifying any additional product-specific terms that may apply.
- Vendor shall only negotiate statewide terms with DoIT and shall not amend pre-negotiated DoIT terms while servicing other ordering entities. Subsequent terms negotiated between Vendor and ordering entities, other than DoIT, shall only apply to the ordering entity.
- Downtime commences when the DoIT Customer Service Center ("CSC") ("DoIT CSC") reports the malfunction to Vendor at its Service Notification Center and ends when the equipment is restored to acceptable operating condition.
- Scheduled outages required by Vendor to maintain the equipment shall be coordinated with DoIT CSC, DoIT Change Control management and the affected site(s). DoIT and/or Customer requires

all planned outages be scheduled during non-peak periods if deemed necessary by the Customer/DoIT CSC.

- The Customer requires no-cost replacement of equipment experiencing chronic failures, if covered under a warranty or maintenance agreement. Chronic failure is defined as three or more maintenance calls on the same device, for the same problem, over a three-month period.

1.2.1. **Vendor Responsibilities:** Vendor shall maintain all required certifications and capabilities enumerated within and shall promptly, and in no event more than five (5) business days, notify DoIT of Vendor's non-compliance or potential non-compliance with any of the following responsibilities:

- Vendor shall maintain a minimum of Cisco Gold Certified Partner status and shall annually thereafter the execution of this contract provide DoIT evidence confirming status.
- Vendor shall maintain all required capabilities for the installation, support, maintenance, and repair of all equipment and services provided under this Contract.
- Vendor shall maintain an inventory of DoIT equipment for SmartNet maintenance tracking purposes. Vendor shall document each item purchased over the term of the Contract. The inventory shall include at a minimum, the equipment serial number, equipment part number, DoIT purchase order number, DoIT business unit, date of purchase, SmartNet maintenance level purchased (if any), and date the maintenance coverage term. Vendor shall provide DoIT access to Cisco total care collector Cisco Smartnet Portal Access to use at no charge. This responsibility applies to existing DoIT equipment as well as DoIT equipment purchased via this Contract.
- Vendor shall assist in mobilizing all SMEs relevant to a specific area that requires resolution.
- Vendor shall provide and coordinate with Customer 24x7x365 direct access to Cisco's Technical Assistance Center (TAC) at no additional charge on equipment for which Customer has purchased SmartNet Maintenance. Vendor shall make changes and corrections to the Cisco database for Customer purchased equipment that is covered under a SmartNet Maintenance contract to ensure that when Cisco TAC cases are opened by Customer or Vendor. Cisco has the correct SmartNet coverage for each equipment serial number in their database. This responsibility applies to existing Customer equipment as well as Customer equipment purchased from this contract.

1.2.2. **Service Interruptions:** Vendor shall categorize service interruptions as defined below for each critical, high, medium, or low service interruption or incident, or as otherwise defined by DoIT. All service interruptions are coordinated through the DoIT CSC and identified using a DoIT CSC assigned incident number.

- **Critical** Category Service Interruptions/Incidents
 - Examples of Critical service interruptions/incidents include but are not limited to:
 - Multiple call centers across the enterprise VoIP system out of service.
 - Major Service interruption that is enterprise wide, affecting multiple agencies.
- **High** Category Service Interruptions/Incidents
 - Examples of High service interruptions/incidents include but are not limited to:
 - a. Main site number is out of service
 - b. Total service failure
 - i. Voice mail out of service
 - k. A major alarm is displayed.

- **Medium** Category Service Interruptions/Incidents
 - Medium incidents are user-identified problems or system minor alarms that require a same day response.
- **Low** Category Service Interruptions/Incidents
 - Low incidents are routine repair issues that are not included in the medium or high/urgent incident categories.
- **Special Needs Agency**
 - At DoIT CSC’s discretion, Vendor shall provide twenty-four (24) hours per day, seven (7) days per week repair service to State agencies whose continuous uninterrupted operation is critical to the health and safety of the residents of the State of Illinois. Vendor shall respond to all repair calls within two (2) hours of the trouble report to Vendor service notification center. For the purposes of this Section, “Respond” means a certified technician begins working to resolve the issue. For Public Safety facilities such as prisons or mental health facilities, it is possible that an outage that under normal circumstances would be categorized as a “low” incident, may be considered “critical” to the health and safety of staff/residents at the site. In such cases, the trouble report to Vendor will specify that it is a “critical” incident and will be treated as such by Vendor.
- **Disaster Recovery**
 - Restoration of service after a catastrophic event such as fire, flood, earthquakes, or accidental damage must be on the same basis as a critical incident with around-the-clock effort for resolution, except that time provisions will not be applicable.

1.3. VENDOR / STAFF SPECIFICATIONS:

1.3.1 Vendor shall provide project management to ensure successful implementation of all equipment and software solutions purchased on this contract. The State requires the project manager to:

- Attend meetings with the Customer’s communication system specialists and provide ongoing consultation services. These services will be used for conducting traffic studies, planning, evaluating, and implementing system or embedded equipment reconfigurations or any other activity deemed appropriate by the Customer.
- Be responsible for all phases of an implementation. Vendor is expected to provide complete documentation of system maintenance practices and manuals. The cost for the project manager should be quoted on the Vendor Quote as a separate line item. The accompanying SOW must include detail regarding the functions of the project manager for that particular project.
- Develop design and project execution deliverables from project kick-off through project acceptance by the Customer.
- Develop and supply a project plan. The document should be a complete and detailed project plan with dates, roles, and deliverables. This project plan should include tasks such as information gathering, project analysis, system installation, hardware installation, system deployment, testing, acceptance, training, and other tasks normally performed by Vendor during the installation and deployment of systems. This project plan should clearly identify roles and responsibilities of Vendor-supplied personnel, and the roles and responsibilities which the Vendor expects the Customer personnel to assume in conjunction with the project, estimated milestone completion dates, and estimated time requirements.

- 1.3.2 The Customer requires the Vendor to provide engineering and consulting services to assist the Customer in:
- Developing existing network infrastructure or implementing upgrades to existing network infrastructure as needed to ensure quality voice and video transmission across the Customer’s network.
 - Broadband and dark fiber implementations.
 - Network impacting issues as they arise. This should include both Vendor and Cisco sourced options and non-Cisco Sourced options.
 - Developing design and project execution deliverables from project kick-off through project acceptance by the Customer.
 - Business analysis providing recommendations and input regarding Customer business case for VoIP solutions, pricing, and roadmap.
- 1.3.3 The Customer requires the Vendor to provide subject matter experts in the following categories:
- Installation Coordinator – plans and coordinates network/system installations; installs and tests equipment
 - Maintenance Support – Tier 2 and Tier 3 support. Responsible for Tier 2 and Tier 3 maintenance procedures and preventative maintenance for equipment and systems for the Customer VoIP solution
 - Cisco Unified Contact Center Enterprise (“UCCE”) Support – Expertise in Enterprise-level a UCCE design, deployment, configuration, and troubleshooting. This shall include Cisco and non-cisco solutions provided by this contract used in the UCCE environment.
 - Technical Analyst – Technical (hardware/software) expertise and support; Data/voice provisioning and maintenance expertise
 - VoIP/Video Network and VoIP/Video Services Design Engineer – Expertise in VoIP/Video network planning and design, VoIP/Video systems engineering and implementation, VoIP/Video Network Security, VoIP/Video Network transport, VoIP/Video Network troubleshooting, VoIP/Video QoS design and troubleshooting
 - Programmer/Software Developer – Software development/coding per technical requirements
 - Project Manager – Creates and executes project work plans
 - Network Engineer- Consultation services on planning, design, engineering and implementation of addition and rework of VoIP/Network and design. Network troubleshooting and supportive services.
 - Training – provides training both operational and technical functions for all equipment and software purchased from this contract. .
- 1.3.4 In addition to Vendor security requirements and background investigations, Vendors and third-party personnel must comply with all Customer information security policies, standards, baselines, and procedures. Including, but not limited to:
- Vendors are responsible for submitting any and all documentation identified in Customer applicable policies, standards, baselines, or procedures as assurance of compliance.
 - Vendors shall screen individuals prior to requesting access to the Customer resources.
 - Vendor personnel must meet the minimum background investigation requirements of a criminal fingerprint background check within the last 5 years based on IRS Publication 1075 requirements.

- Written confirmation of a favorably adjudicated background investigation from the employer of an internal or external contractor is required prior to granting access to Customer information technology (“IT”) resources.
- Vendors shall screen individuals requiring access to Customer resources on a defined frequency.
 - Background reinvestigation is conducted on a frequency within 5 years of the most current investigation date based on IRS Publication 1075.
 - Background reinvestigations may be conducted at any time including changing job duties.
- Vendors shall notify Customer of any transfers or terminations of Vendor or third party personnel who possess Customer credentials and/or badges, or who have Information System privileges immediately.

1.4. TRANSPORTATION AND DELIVERY: The Customer will accept delivered equipment based on visual inspection or packing slip information at the Customer’s discretion.

1.5. SUBCONTRACTING

Subcontractors are allowed.

For purposes of this section, subcontractors are those specifically hired to perform all or part of the work covered by the Contract. If subcontractors will be utilized, Vendor must identify below the names and addresses of all subcontractors it will be entering into a contractual agreement that has an annual value of \$50,000 or more in the performance of this Contract, together with a description of the work to be performed by the subcontractor and the anticipated amount of money to the extent the information is known that each subcontractor is expected to receive pursuant to the Contract. Attach additional sheets as necessary.

1.5.1. Will subcontractors be utilized? Yes No

- Subcontractor Name: Ficek Electric & Communication Systems, Inc.

Amount to be paid: 23% of professional services

Address: 12 Gunia Drive, LaSalle, IL 61301

Description of work: Varied professional services based on BOAs received

1.5.2. All Contracts with the subcontractors identified above must include the Standard Certifications completed and signed by the subcontractor.

1.5.3. If the annual value of any the subcontracts is more than \$100,000, then Vendor must provide to the State the Financial Disclosures and Conflicts of Interest for that subcontractor.

1.5.4. If the subcontractor is registered in the Illinois Procurement Gateway (“IPG”) and Vendor is using the subcontractor’s Standard Certifications or Financial Disclosures and Conflicts of Interest from the IPG, then Vendor must also provide to the State a completed Forms B for the subcontractor.

1.5.5. If at any time during the term of the Contract, Vendor adds or changes any subcontractors, Vendor will be required to promptly notify, in writing, the State Purchasing Officer or the Chief Procurement Officer of the names and addresses and the expected amount of money that each new or replaced subcontractor will receive pursuant to this Contract. Any subcontracts entered into prior to award of the Contract are done at the sole risk of Vendor and subcontractor(s).

1.6. SUCCESSOR VENDOR

Yes No This Contract is for services subject to 30 ILCS 500/25-80. Heating and air conditioning service contracts, plumbing service contracts, and electrical service contracts are not subject to this requirement. Non-service contracts, construction contracts, qualification-based selection contracts, and professional and artistic services contracts are not subject to this requirement.

If yes is checked, then Vendor certifies:

- (i) that it shall offer to assume the collective bargaining obligations of the prior employer, including any existing collective bargaining agreement with the bargaining representative of any existing collective bargaining unit or units performing substantially similar work to the services covered by the Contract subject to its bid or offer; and
- (ii) that it shall offer employment to all employees currently employed in any existing bargaining unit who perform substantially similar work to the work that will be performed pursuant to this Contract.

This certification supersedes a response to certification 4, Form F, of the Illinois Procurement Gateway (IPG).

1.7. WHERE SERVICES ARE TO BE PERFORMED: Unless otherwise disclosed in this section all services shall be performed in the United States. If Vendor performs the services purchased hereunder in another country in violation of this provision, such action may be deemed by the State as a breach of the Contract by Vendor.

Vendor shall disclose the locations where the services required shall be performed and the known or anticipated value of the services to be performed at each location. If Vendor received additional consideration in the evaluation based on work being performed in the United States, it shall be a breach of Contract if Vendor shifts any such work outside the United States.

- Location where services will be performed: Within the United States

Value of services performed at this location: 100%

2. PRICING

2.1 TYPE OF PRICING: The Illinois Office of the Comptroller requires the State to indicate whether the Contract value is firm or estimated at the time it is submitted for obligation. The total value of this Contract is estimated.

2.2 EXPENSES ALLOWED: Expenses are not allowed.

2.3 DISCOUNT: The State may receive a N/A % discount for payment within N/A days of receipt of correct invoice.

2.4 VENDOR'S PRICING: Attach additional pages if necessary.

2.4.1. Vendor's Price for the Initial Term: See pricing Exhibit A

- For procurements conducted in BidBuy, the State may include in this Contract the BidBuy Purchase Order as it contains the agreed Pricing.

If checked, see the attached BidBuy Purchase Order for Vendor's Price for the Initial Term.

2.4.2. Renewal Compensation: If the Contract is renewed, the price shall be at the same rate as for the initial term unless a different compensation or formula for determining the renewal compensation is stated in this section.

2.4.2.1 Agency Formula for Determining Renewal Compensation: N/A.

2.4.2.2 Vendor's Price for Renewal(s): N/A

2.5 **MAXIMUM AMOUNT:** The total payments under this Contract and all renewal options shall not exceed \$N/A without a formal amendment.

3. TERM AND TERMINATION

3.1 TERM OF THIS CONTRACT: This Contract shall be in effect for a period of ten (10) years beginning the last date of execution.

For procurements conducted in BidBuy, the State may include in this Contract the BidBuy Purchase Order as it contains the agreed term.

If checked, see the attached BidBuy Purchase Order for the Term of this Contract.

3.1.1 In no event will the total term of the Contract, including the initial term, any renewal terms and any extensions, exceed 10 years.

3.1.2 Vendor shall not commence billable work in furtherance of the Contract prior to final execution of the Contract except when permitted pursuant to 30 ILCS 500/20-80.

3.2 RENEWAL: [INTENTIONALLY OMITTED]

3.3 TERMINATION FOR CAUSE: The State may terminate this Contract, in whole or in part, immediately upon notice to Vendor if: (a) the State determines that the actions or inactions of Vendor, its agents, employees, or subcontractors have caused, or reasonably could cause, jeopardy to health, safety, or property, or (b) Vendor has notified the State that it is unable or unwilling to perform the Contract.

If Vendor fails to perform to the State's satisfaction any material requirement of this Contract, is in violation of a material provision of this Contract, or the State determines that Vendor lacks the financial resources to perform the Contract, the State shall provide written notice to Vendor to cure the problem identified within the period of time specified in the State's written notice. If not cured by that date the State may either: (a) immediately terminate the Contract without additional written notice or (b) enforce the terms and conditions of the Contract.

For termination due to any of the causes contained in this Section, the State retains its rights to seek any available legal or equitable remedies and damages.

3.4 TERMINATION FOR CONVENIENCE: The State may, for its convenience and with thirty (30) days' prior written notice to Vendor, terminate this Contract in whole or in part and without payment of any penalty or incurring any further obligation to Vendor.

Upon submission of invoices and proof of claim, Vendor shall be entitled to compensation for supplies and services provided in compliance with this Contract up to and including the date of termination.

3.5 OTHER TERMINATION: The State may also terminate, in whole or in part, this Contract without advance notice pursuant to Section 3.7.

3.6 SUSPENSION: The State may also suspend, in whole or in part, this Contract without advance notice pursuant to Section 3.7.

3.7 AVAILABILITY OF APPROPRIATION: This Contract is contingent upon and subject to the availability of funds. The State, at its sole option, may terminate or suspend this Contract, in whole or in part, without penalty or further payment being required, if (1) the Illinois General Assembly or the federal funding source fails to make an appropriation sufficient to pay such obligation, or if funds needed are insufficient for any reason (30 ILCS 500/20-60), (2) the Governor or the Agency reserves funds, or (3) the Agency determines, in its sole discretion or as directed by the Office of the Governor, that a reduction is necessary or advisable based upon actual or projected budgetary considerations or available funds for payment. Vendor will be notified in writing of the failure of appropriation or of a reduction or decrease and the Agency's election to terminate or suspend, in whole or in part, as soon as practicable. Any suspension or termination pursuant to this section will be effective upon the date of the written notice unless otherwise indicated.

4. STANDARD BUSINESS TERMS AND CONDITIONS

4.1 PAYMENT TERMS AND CONDITIONS:

- 4.1.1 Late Payment: Payments, including late payment charges, will be paid in accordance with the State Prompt Payment Act and rules when applicable. 30 ILCS 540; 74 Ill. Adm. Code 900. This shall be Vendor's sole remedy for late payments by the State. Payment terms contained on Vendor's invoices shall have no force and effect.
- 4.1.2 Minority Contractor Initiative: Any Vendor awarded a contract under Section 20-10, 20-15, 20-25 or 20-30 of the Illinois Procurement Code (30 ILCS 500) of \$1,000 or more is required to pay a fee of \$15. The Comptroller shall deduct the fee from the first check issued to Vendor under the Contract and deposit the fee in the Comptroller's Administrative Fund. 15 ILCS 405/23.9.
- 4.1.3 Expenses: The State will not pay for supplies provided or services rendered, including related expenses, incurred prior to the execution of this Contract by the Parties even if the effective date of the Contract is prior to execution.
- 4.1.4 Prevailing Wage: As a condition of receiving payment Vendor must (i) be in compliance with the Contract, (ii) pay its employees prevailing wages when required by law, (iii) pay its suppliers and subcontractors according to the terms of their respective contracts, and (iv) provide lien waivers to the State upon request. Examples of prevailing wage categories include public works, printing, janitorial, window washing, building and grounds services, site technician services, natural resource services, security guard and food services. The prevailing wages are revised by the Illinois Department of Labor and are available on the Illinois Department of Labor's official website, which shall be deemed proper notification of any rate changes under this subsection. Vendor is responsible for contacting the Illinois Department of Labor at 217-782-6206 or (<http://www.state.il.us/agency/idol/index.htm>) to ensure understanding of prevailing wage requirements.
- 4.1.5 Federal Funding: This Contract may be partially or totally funded with Federal funds. If Federal funds are expected to be used, then the percentage of the good/service paid using Federal funds and the total Federal funds expected to be used will be provided to the awarded Vendor in the notice of intent to award.
- 4.1.6 Invoicing: By submitting an invoice, Vendor certifies that the supplies or services provided meet all requirements of the Contract, and the amount billed and expenses incurred are as allowed in the Contract. Invoices for supplies purchased, services performed and expenses incurred through June 30 of any year must be submitted to the State no later than July 31 of that year; otherwise Vendor may have to seek payment through the Illinois Court of Claims. 30 ILCS 105/25. All invoices are subject to statutory offset. 30 ILCS 210.
- 4.1.6.1 Vendor shall not bill for any taxes unless accompanied by proof that the State is subject to the tax. If necessary, Vendor may request the applicable Agency's state tax exemption number and federal tax exemption information.
- 4.1.6.2 Vendor shall invoice on a per order basis.

Send invoices to:

Agency:	See "Bill To" on approved order
Attn:	See "Bill To" on approved order
Address:	See "Bill To" on approved order
City, State Zip	See "Bill To" on approved order

See attached BidBuy Purchase Order

BB For procurements conducted in BidBuy, the Agency may include in this Contract the BidBuy Purchase Order as it contains the Bill To address.

4.2 ASSIGNMENT: This Contract may not be assigned or transferred in whole or in part by Vendor without the prior written consent of the State. In the event of a sale or merger of Vendor's business, the parties may work together to assign this contract to the extent necessary, subject to internal State of Illinois approvals and the requirements and limitations of any and all applicable laws, regulations, and rules, including but not limited to the Illinois Procurement Code (30 ILCS 500).

4.3 SUBCONTRACTING: For purposes of this section, subcontractors are those specifically hired to perform all or part of the work covered by the Contract. Vendor must receive prior written approval before use of any subcontractors in the performance of this Contract. Vendor shall describe, in an attachment if not already provided, the names and addresses of all authorized subcontractors to be utilized by Vendor in the performance of this Contract, together with a description of the work to be performed by the subcontractor and the anticipated amount of money that each subcontractor is expected to receive pursuant to this Contract. If required, Vendor shall provide a copy of any subcontracts within fifteen (15) days after execution of this Contract. All subcontracts must include the same certifications that Vendor must make as a condition of this Contract. Vendor shall include in each subcontract the subcontractor certifications as shown on the Standard Certification form available from the State. If at any time during the term of the Contract, Vendor adds or changes any subcontractors, then Vendor must promptly notify, by written amendment to the Contract, the State Purchasing Officer or the Chief Procurement Officer of the names and addresses and the expected amount of money that each new or replaced subcontractor will receive pursuant to the Contract. 30 ILCS 500/20-120.

4.4 AUDIT/RETENTION OF RECORDS: Vendor and its subcontractors shall maintain books and records relating to the performance of the Contract or subcontract and necessary to support amounts charged to the State pursuant the Contract or subcontract. Books and records, including information stored in databases or other computer systems, shall be maintained by Vendor for a period of three (3) years from the later of the date of final payment under the Contract or completion of the Contract, and by the subcontractor for a period of three (3) years from the later of final payment under the term or completion of the subcontract. If Federal funds are used to pay Contract costs, Vendor and its subcontractors must retain their respective records for five (5) years. Books and records required to be maintained under this section shall be available for review or audit by representatives of: the procuring Agency, the Auditor General, the Executive Inspector General, the Chief Procurement Officer, State of Illinois internal auditors or other governmental entities with monitoring authority, upon reasonable notice and during normal business hours. Vendor and its subcontractors shall cooperate fully with any such audit and with any investigation conducted by any of these entities. Failure to maintain books and records required by this section shall establish a presumption in favor of the State for the recovery of any funds paid by the State

under this Contract or any subcontract for which adequate books and records are not available to support the purported disbursement. Vendor or subcontractors shall not impose a charge for audit or examination of Vendor's or subcontractors' books and records. 30 ILCS 500/20-65. Vendor and its subcontractors shall upon reasonable notice appear before and respond to requests for information from the Illinois Works Review Panel. 30 ILCS 559/20-25(d).

- 4.5 VENDOR PERFORMANCE:** Vendor shall continue to perform its obligations while any dispute concerning the Contract is being resolved unless otherwise directed by the State.
- 4.6 NO WAIVER OF RIGHTS:** Except as specifically waived in writing, failure by a Party to exercise or enforce a right does not waive that Party's right to exercise or enforce that or other rights in the future.
- 4.7 FORCE MAJEURE:** Failure by either Party to perform its duties and obligations will be excused by unforeseeable circumstances beyond its reasonable control and not due to its negligence, including acts of nature, acts of terrorism, riots, labor disputes, fire, flood, explosion, and governmental prohibition. The non-declaring Party may cancel the Contract without penalty if performance does not resume within thirty (30) days of the declaration.
- 4.8 CONFIDENTIAL INFORMATION:** Each Party to this Contract, including its agents and subcontractors, may have or gain access to confidential data or information owned or maintained by the other Party in the course of carrying out its responsibilities under this Contract. Vendor shall presume all information received from the State or to which it gains access pursuant to this Contract is confidential. Vendor information, unless clearly marked as confidential and exempt from disclosure under the Illinois Freedom of Information Act ("FOIA") (5 ILCS 140), shall be considered public. Unless otherwise agreed by the Parties, and then only upon receipt of the State's prior written consent, Vendor and its subcontractors shall not access or attain any personally identifiable information or sensitive information on or from the State's systems, and Vendor agrees that any such information is the confidential information of the State. In any event, Vendor shall implement and maintain reasonable security measures to protect any and all data, information, and records disclosed by the State under this Contract from unauthorized access, acquisition, destruction, use, modification, or disclosure. No confidential data collected, maintained, or used in the course of performance of the Contract shall be disseminated except as authorized by law and with the written consent of the disclosing Party, either during the period of the Contract or thereafter. The receiving Party must return any and all data collected, maintained, created or used in the course of the performance of the Contract, in a non-proprietary, readily usable format, promptly at the end of the Contract, or earlier at the request of the disclosing Party, or notify the disclosing Party in writing of its destruction. The foregoing obligations shall not apply to confidential data or information lawfully in the receiving Party's possession prior to its acquisition from the disclosing Party; received in good faith from a third Party not subject to any confidentiality obligation to the disclosing Party; now is or later becomes publicly known through no breach of confidentiality obligation by the receiving Party; or is independently developed by the receiving Party without the use or benefit of the disclosing Party's confidential information.
- 4.9 USE AND OWNERSHIP:** All work performed or supplies created by Vendor under this Contract, whether written documents or data, goods, or deliverables of any kind, shall be deemed work for hire under copyright law and all intellectual property and other laws, and the State of Illinois is granted sole and

exclusive ownership to all such work, unless otherwise agreed in writing. Vendor hereby assigns to the State all right, title, and interest in and to such work including any related intellectual property rights, and/or waives any and all claims that Vendor may have to such work including any so-called "moral rights" in connection with the work. Vendor acknowledges the State may use the work product for any purpose. Confidential data or information contained in such work shall be subject to confidentiality provisions of this Contract.

4.10 INDEMNIFICATION AND LIABILITY: Vendor shall indemnify and hold harmless the State, its agencies, officers, employees, agents, and volunteers from any and all costs, demands, expenses, losses, claims, damages, liabilities, settlements, and judgments, including in-house and Contracted attorneys' fees and expenses, related to: (a) any breach or violation by Vendor of any of its certifications, representations, warranties, covenants, or agreements; (b) any actual or alleged death or injury to any person, damage to any real or personal property, or any other damage or loss claimed to result in whole or in part from Vendor's negligent performance; (c) any act, activity, or omission of Vendor or any of its employees, representatives, subcontractors, or agents; or (d) any actual or alleged claim that the products or services provided under this Contract infringe, misappropriate, or otherwise violate any intellectual property rights (including but not limited to patent, copyright, trade secret, or trademark rights) of a third party. Vendor shall also defend (subject to the consent of the Office of the Attorney General ("OAG")) the State against any and all third-party claims related to this Contract. In accordance with Article VIII, Section 1(a),(b) of the Constitution of the State of Illinois and 1973 Illinois Attorney General Opinion 78, the State may not indemnify private parties absent express statutory authority permitting the indemnification. Neither party shall not be liable for indirect, special, consequential, or punitive damages. The State will use best efforts to provide written notice of the claim to the Vendor as soon as the State of Illinois first becomes aware of the claim. Subject to the review and consent of the OAG the State (i) will provide Vendor control of the defense of and the right to settle such claim and (ii) provide available information, assistance, and cooperation as reasonably necessary to enable Vendor to defend or settle such claim, at Vendor's expense. EXCEPT FOR (I) VENDOR'S INDEMNIFICATION OBLIGATIONS STATED ABOVE, (II) DAMAGES TO PERSON (INCLUDING DEATH) OR PROPERTY, AND (III) DAMAGES ARISING FROM VENDOR'S GROSS NEGLIGENCE OR INTENTIONAL ACTS OR OMISSIONS, VENDOR'S ENTIRE LIABILITY HEREUNDER SHALL BE LIMITED TO THREE TIMES THE AMOUNT PAID OR PAYABLE UNDER THIS CONTRACT.

4.10.1 DATA BREACH PREVENTION, NOTICE, AND REMEDIATION: To the extent applicable for the services and products provided by Vendor, Vendor shall ensure the security, storage, and integrity of the State's content, data, computers, networks, and systems (which may include the use of encryption technology to protect the State's content and data from unauthorized access). Notwithstanding anything to the contrary in this Contract, to the extent that Vendor experiences or causes an information breach that impacts the State's data, content, computers, systems, or networks, Vendor shall promptly notify the State and will use best efforts to immediately remedy any such breach, and to prevent any further breach, at Vendor's expense, in accordance with applicable privacy rights, laws, regulations, policies, and standards, including but not limited to the Illinois Personal Information Protection Act (815 ILCS 530). Vendor shall reimburse the State for any and all costs incurred by the State in responding to, and mitigating damages caused by, any such breach, including all costs of notice and/or remediation.

4.10.2 DATA LOSS AND DAMAGE TO STATE COMPUTER SYSTEMS: Vendor shall adhere to all indemnification and liability obligations stated in this Contract and will remain liable where any damage or impairment to the State's computers, systems, and networks, or any loss or corruption of the State's data or content, is due to Vendor's negligent or intentional acts and omissions. Further, Vendor shall reimburse the State for any and all costs incurred by the State in restoring such data, content, computers, systems, or networks.

4.11 INSURANCE: Vendor shall, at all times during the term of this Contract and any renewals or extensions, maintain and provide a Certificate of Insurance naming the State as an additionally insured for all required bonds and insurance. Certificates may not be modified or canceled until at least thirty (30) days' notice has been provided to the State. Vendor shall provide: (a) General Commercial Liability insurance in the amount of \$1,000,000 per occurrence (Combined Single Limit Bodily Injury and Property Damage) and \$2,000,000 Annual Aggregate; (b) Auto Liability, including Hired Auto and Non-owned Auto (Combined Single Limit Bodily Injury and Property Damage), in amount of \$1,000,000 per occurrence; and (c) Worker's Compensation Insurance in the amount required by law. Insurance shall not limit Vendor's obligation to indemnify, defend, or settle any claims.

4.12 INDEPENDENT CONTRACTOR: Vendor shall act as an independent contractor and not an agent or employee of, or joint venture with the State. All payments by the State shall be made on that basis.

4.13 SOLICITATION AND EMPLOYMENT: Vendor shall not employ any person employed by the State during the term of this Contract to perform any work under this Contract. Vendor shall give notice immediately to the Agency's director if Vendor solicits or intends to solicit State employees to perform any work under this Contract.

4.14 COMPLIANCE WITH THE LAW: Vendor, its employees, agents, and subcontractors shall comply with all applicable federal, state, and local laws, rules, ordinances, regulations, orders, federal circulars and all license and permit requirements in the performance of this Contract. Vendor shall be in compliance with applicable tax requirements and shall be current in payment of such taxes. Vendor shall obtain at its own expense, all licenses and permissions necessary for the performance of this Contract.

4.15 BACKGROUND CHECK: Vendor affirms that it checks the criminal records of all applicants for felony convictions and misdemeanor convictions involving a violent act or threat of violence within five (5) years prior to employment, where permitted by law.

Whenever the State deems it reasonably necessary for security reasons, the State may conduct, at its expense, criminal and driver history background checks of Vendors and subcontractors, officers, employees, or agents performing services on State owned, leased, or controlled property. Vendor or subcontractor shall reassign immediately any such individual who, in the reasonable opinion of the State, does not pass the background checks. The background checks shall be in compliance with all federal laws. The State further agrees as follows:

- Use of the information collected will be for the specific purpose of facilitating a background check;
- All information collected will be treated as confidential;

- The State will limit access to the information received and will properly store it in a reasonably secure manner;
- The State will promptly dispose in an appropriate manner all collected information when the purpose for which it was originally collected is no longer valid; and
- State must provide notice and consent forms. Vendor's and subcontractor's officers, employees, or agents performing services on state owned, leased, or controlled property not consenting shall be reassigned.

However, in no event can Vendor agree to waive the rights of its employees, nor can Vendor provide the State with any information protected by law, including but not limited to Vendor's background check data.

4.16 APPLICABLE LAW:

4.16.1 PREVAILING LAW: This Contract shall be construed in accordance with and is subject to the laws and rules of the State of Illinois.

4.16.2 EQUAL OPPORTUNITY: The Department of Human Rights' Equal Opportunity requirements are incorporated by reference. 44 ILL. ADM. CODE 750.

4.16.3 COURT OF CLAIMS; ARBITRATION; SOVEREIGN IMMUNITY: Any claim against the State arising out of this Contract must be filed exclusively with the Illinois Court of Claims. 705 ILCS 505/1. The State shall not enter into binding arbitration to resolve any dispute arising out of this Contract. The State of Illinois does not waive sovereign immunity (including all rights provided in the State Lawsuit Immunity Act, 745 ILCS 5) by entering into this Contract.

4.16.4 OFFICIAL TEXT: The official text of the statutes cited herein is incorporated by reference. An unofficial version can be viewed at (www.ilga.gov/legislation/ilcs/ilcs.asp).

4.17 ANTI-TRUST ASSIGNMENT: If Vendor does not pursue any claim or cause of action it has arising under Federal or State antitrust laws relating to the subject matter of this Contract, then upon request of the Illinois Attorney General, Vendor shall assign to the State all of Vendor's rights, title, and interest in and to the claim or cause of action.

4.18 CONTRACTUAL AUTHORITY: The Agency that signs this Contract on behalf of the State of Illinois shall be the only State entity responsible for performance and payment under this Contract. When the Chief Procurement Officer or authorized designee or State Purchasing Officer signs in addition to an Agency, he/she does so as approving officer and shall have no liability to Vendor. When the Chief Procurement Officer or authorized designee or State Purchasing Officer signs a master Contract on behalf of State agencies, only the Agency that places an order or orders with Vendor shall have any liability to Vendor for that order or orders.

4.19 EXPATRIATED ENTITIES: Except in limited circumstances, no business or member of a unitary business group, as defined in the Illinois Income Tax Act, shall submit a bid for or enter into a Contract with a State agency if that business or any member of the unitary business group is an expatriated entity

- 4.20 NOTICES:** Notices and other communications provided for herein shall be given in writing via electronic mail whenever possible. If transmission via electronic mail is not possible, then notices and other communications shall be given in writing via registered or certified mail with return receipt requested, via receipted hand delivery or via courier (UPS, Federal Express, or other similar and reliable carrier). Notices shall be sent to the individuals who signed this Contract using the contact information provided with the signatures. Each such notice shall be deemed to have been provided at the time it is actually received. By giving notice, either Party may change its contact information.
- 4.21 MODIFICATIONS AND SURVIVAL:** Amendments, modifications, and waivers must be in writing and signed by authorized representatives of the Parties. Any provision of this Contract officially declared void, unenforceable, or against public policy, shall be ignored and the remaining provisions shall be interpreted, as far as possible, to give effect to the Parties' intent. All provisions that by their nature would be expected to survive, shall survive termination. In the event of a conflict between the State's and Vendor's terms, conditions, and attachments, the State's terms, conditions, and attachments shall prevail.
- 4.22 PERFORMANCE RECORD / SUSPENSION:** Upon request of the State, Vendor shall meet to discuss performance or provide contract performance updates to help ensure proper performance of the Contract. The State may consider Vendor's performance under this Contract and compliance with law and rule to determine whether to continue the Contract, suspend Vendor from doing future business with the State for a specified period of time, or whether Vendor can be considered responsible on specific future contract opportunities.
- 4.23 FREEDOM OF INFORMATION ACT:** This Contract and all related public records maintained by, provided to or required to be provided to the State are subject to the Illinois Freedom of Information Act ("FOIA") (5 ILCS 140) notwithstanding any provision to the contrary that may be found in this Contract.
- 4.24 SCHEDULE OF WORK:** Any work performed on State premises shall be done during the hours designated by the State and performed in a manner that does not interfere with the State and its personnel.
- 4.25 WARRANTIES FOR SUPPLIES AND SERVICES:**
- 4.25.1. Vendor warrants that the supplies furnished under this Contract will: (a) conform to the standards, specifications, drawing, samples, or descriptions furnished by the State or furnished by Vendor and agreed to by the State, including but not limited to all specifications attached as exhibits hereto; (b) be, of good quality and workmanship, and free from defects for a period of 12 months or longer as extended by the manufacturer (whichever is longer), and fit and sufficient for the intended use; (c) comply with all federal and state laws, regulations, and ordinances pertaining to the manufacturing, packing, labeling, sale, and delivery of the supplies; and (d) be of good title and be free and clear of all liens and encumbrances. Vendor agrees to reimburse the State for any losses, costs, damages, or expenses, including without limitations, reasonable attorney's fees and expenses, arising from failure of the supplies to meet such warranties.
- 4.25.2. Vendor shall ensure that all manufacturers' warranties are transferred to the State and shall provide to the State copies of such warranties. These warranties shall be in addition to all other

warranties, express, implied, or statutory, and shall survive the State's payment, acceptance, inspection, or failure to inspect the supplies.

4.25.3. Vendor warrants that all services will be performed to meet the requirements of this Contract in an efficient and effective manner by trained and competent personnel. Vendor shall monitor performances of each individual and shall immediately reassign any individual who does not perform in accordance with this Contract, who is disruptive or not respectful of others in the workplace, or who in any way violates the Contract or State policies.

4.26 REPORTING, STATUS AND MONITORING SPECIFICATIONS: Vendor shall immediately notify the State of any event that may have a material impact on Vendor's ability to perform this Contract.

4.27 EMPLOYMENT TAX CREDIT: Vendors who hire qualified veterans and certain ex-offenders may be eligible for tax credits. 35 ILCS 5/216, 5/217. Please contact the Illinois Department of Revenue (telephone #: 217-524-4772) for information about tax credits.

4.28 SUPPLEMENTAL TERMS: Notwithstanding any provision to the contrary in Vendor's supplemental terms and conditions, or in any licensing agreement attached hereto:

4.28.1 The procuring Agency and the State do not waive sovereign immunity (including all rights provided in the State Lawsuit Immunity Act, 745 ILCS 5);

4.28.2 The procuring Agency and the State do not consent to be governed by the laws of any state other than Illinois;

4.28.3 The procuring Agency and the State do not consent to be represented in any legal proceeding by any person or entity other than the Illinois Attorney General or his or her designee;

4.28.4 The procuring Agency and the State shall not be bound by the terms and conditions contained in any click-wrap agreement, click-wrap license, click-through agreement, click-through license, end user license agreement, or any other agreement or license contained or referenced in the software or any quote provided by Vendor, except as attached to this Contract.

4.28.5 The procuring Agency and the State shall not indemnify Vendor or its subcontractors (including any equipment manufacturers or software companies);

4.28.6 Vendor shall indemnify the procuring Agency and State pursuant to the terms and conditions of the Indemnification and Liability clause of this Contract;

4.28.7 Vendor's liability shall be governed by the terms and conditions contained in the Indemnification and Liability clause of this Contract; and

4.28.8 Vendor must ensure that all information technology, including electronic information, software, systems and equipment, developed or provided under this contract complies with the applicable requirements of the Illinois Information Technology Accessibility Act Standards as published at (www.dhs.state.il.us/iitaa). 30 ILCS 587.

4.29 SECURITY REQUIREMENTS: The State of Illinois has specific security requirements for information and systems. Vendor must ensure these requirements are fully understood and allocate sufficient project time and resources to address the security requirements.

If not specifically addressed in other Vendor Information Technology Requirements, Vendor must adhere to State of Illinois and Illinois Department of Innovation & Technology technology and security Policies, Procedures, and Standards. <https://www2.illinois.gov/sites/doit/support/policies/Pages/default.aspx>

State and Federal laws, rules, and regulations as well as industry-specific guidelines require specific and often enhanced security controls on information and systems. The State of Illinois is required to comply with the below laws, standards, and regulations. Vendors must ensure compliance with the below as appropriate based upon the formal risk assessment to include a data classification and system categorization process.

STATE OF ILLINOIS

Appendix Cloud Security

Vendor shall only use State or Participant data, or State-related or Participant-related data for the purposes stated in this Contract. Vendor shall not use State or Participant data, or State-related or Participant-related data, for any other purpose, including, but not limited to, data mining or bids on other government contracts. Vendor and/or its agents shall not resell nor otherwise redistribute information gained from its access to the State or Participants.

- Vendor shall not engage in nor permit its agents to push adware, software, or marketing not explicitly authorized by the State.
- Vendor shall have a documented security incident policy and procedure.
- Vendor shall restrict the location of information systems that receive, process, store, or transmit State of Illinois Personally Identifiable Information, as the term is defined in the National Institute of Standards and Technology Publication 800-122 <http://csrc.nist.gov/publications/nistpubs/800-122/sp800-122.pdf>, to areas within the United States.
- Vendor certifies it has undertaken independent third-party audit Statement on Standards for Attestation Engagements (SSAE-16) certifications and must provide the State with SOC 1 Type 2, SOC 2 Type 2, or equivalent certifications and other related documents, at initial implementation and on an annual basis going forward.
- Vendor must maintain a robust and reliable data backup system. Vendor must perform a daily backup of the data and systems. Vendor must maintain a minimum sixty (60) days of data backups. At least two weekly copies of the data and systems backups shall be archived and securely transported to a secure external site. Data recovery must be accomplished with a minimum slowdown of system functions. Vendor must provide a copy of all data to the State without delay upon request by the State.
- Vendor must provide information on how the application will be recovered in the event of a disaster. This information should include Recovery Time Objectives (RTO) and Recovery Point Objectives (RPO), and whether or not the Vendor utilizes an alternate location for recovery purposes. If Vendor uses an alternate location, distance of alternate location from the original location must be provided. Vendor must provide annual certification that disaster recovery systems and processes have been successfully tested during that year.
- Vendor must perform Penetration testing at regular intervals according to Cloud Security Alliance (CSA) and Open Web Application Security Project (OWASP) recommendations.
- Remediation of high vulnerabilities and medium vulnerabilities within the application detected during the security assessments that are determined by the SOI to pose an unacceptable risk, must be remediated by the vendor.

- Data Destruction: After transfer of data back to Agency and/or migration of data to a new or replacement system, and following verification of the data, Vendor must purge any of the State's data that resides on its computer hardware or software. Vendor must perform this purge in a manner no less restrictive than set forth in the requirements for "Purge" contained in NIST Special Publication 800-88, Appendix A: Minimum Sanitization Recommendation for Media Containing Data. Vendor must certify in writing the method used including the date and time of data destruction.

- Life-Cycle Management: Vendor or its Business Associate shall perform security system reviews and reauthorization of the system. Vendor or its Business Associate shall be responsible for meeting the following requirements:
 - (a) Performing continuous monitoring of the security system. Vendor's continuous monitoring must include periodically selecting a subset of the baseline controls for assessment. Based on assessment of these controls, subsequent remediation actions must be identified and implemented. The ongoing remediation process should include updating key documents.

 - (b) Prior to any system or environmental modifications, Vendor must perform a security impact analysis. This must be included as a part of any change management or configuration management process. If the results of the modification indicate changes to security posture of the system, corrective actions should be initiated and appropriate documents revised and updated. The updating of the documentation and continuous monitoring should provide near real-time risk management.

- Vendor shall ensure encryption of State of Illinois Personally Identifiable Information, as the term is defined in the National Institute of Standards and Technology Publication 800-122 <http://csrc.nist.gov/publications/nistpubs/800-122/sp800-122.pdf>. Encryption must be in compliance with encryption related security controls as defined in IRS Publication 1075. <https://www.irs.gov/uac/Encryption-Requirements-of-IRS-Publication-1075> Vendor shall ensure any social security numbers utilized in the solution are encrypted during all phases of data use, including, data in motion, and data in use. Vendor shall ensure encryption of data at rest as soon as practical, and in no event beginning later than June 30, 2017.

- Vendor will notify the State's Chief Information Security Officer within 24 hours of confirmation any identified information breach which impacts the State's data or application.

- If not specifically addressed in other Vendor Information Technology Requirements, Vendor must adhere to State of Illinois and CMS technology and security Policies, Procedures, and Standards. When those Policies, Procedures and Standards do not address security and technology issues that arise, Vendor must adhere to IRS Publication 1075 as the standard as applicable.

- Vendor shall house all of data pertinent to this contract within the United States.

- Vendor shall ensure that production data is not used outside of the production environment.

SUPPLEMENTAL PROVISIONS

5.1. STATE SUPPLEMENTAL PROVISIONS

- Required Federal Clauses, Certifications and Assurances
- Public Works Requirements (construction and maintenance of a public work) 820 ILCS 130/4.

PREVAILING WAGE ACT: This Contract calls for the construction of a “public work”, within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130/.01 et seq. (“the Prevailing Wage Act”). The Prevailing Wage Act requires vendors and subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the current “prevailing rate of wages” (hourly cash wages plus amount for fringe benefits) in the county where the work is performed. The Code requires vendors that are awarded certain service contracts to pay service workers no less than the general prevailing wage rates of hourly wages (hourly cash wages plus amount for fringe benefits) in the county where the work is performed. The Illinois Department of Labor publishes the prevailing wage rates on its website at <http://labor.illinois.gov>. The Illinois Department of Labor revises the prevailing wage rates, and Vendor and any subcontractors have an obligation to check the Illinois Department of Labor’s website for revisions to prevailing wage rates. Please refer to the Illinois Department of Labor’s website. Vendor and any subcontractors rendering services under this Contract must comply with all requirements of the Prevailing Wage Act and Code, including but not limited to, all wage requirements and notice and record keeping duties.

- Prevailing Wage (janitorial cleaning, window cleaning, building and grounds, site technician, natural resources, food services, and security services, if valued at more than \$200 per month or \$2,000 per year or printing) 30 ILCS 500/25-60.

PREVAILING WAGE ACT: This Contract is a service contract subject to the prevailing wage requirements of the Illinois Procurement Code, 30 ILCS 500/25-60 (the “Code”). The Prevailing Wage Act requires vendors and subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the current “prevailing rate of wages” (hourly cash wages plus amount for fringe benefits) in the county where the work is performed. The Code requires vendors that are awarded certain service contracts to pay service workers no less than the general prevailing wage rates of hourly wages (hourly cash wages plus amount for fringe benefits) in the county where the work is performed. The Illinois Department of Labor publishes the prevailing wage rates on its website at <http://labor.illinois.gov>. The Illinois Department of Labor revises the prevailing wage rates, and Vendor and any subcontractors have an obligation to check the Illinois Department of Labor’s website for revisions to prevailing wage rates. Please refer to the Illinois Department of Labor’s website. Vendor and any subcontractors rendering services under this Contract must comply with all requirements of the Prevailing Wage Act and Code, including but not limited to, all wage requirements and notice and record keeping duties.

- EMPLOYMENT OF ILLINOIS WORKERS ON PUBLIC WORKS: In a period of excessive unemployment rates, State vendors (1) constructing or building any public works or (2) cleaning-up and disposing on-site of hazardous waste, and that clean-up or on-site disposal is funded or financed in whole or in part with State funds or funds administered by the State, are required to employ at least 90% Illinois laborers on such project. For projects involving clean-up and on-site disposal of hazardous waste, emergency response or

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immediate removal activities are excluded. This requirement applies to all labor whether skilled, semi-skilled, or unskilled, whether manual or non-manual.

A period of excessive unemployment rates is defined as any month immediately following two consecutive calendar months during which the level of unemployment in the State of Illinois has exceeded 5% as measured by the United States Bureau of Labor Statistics in its monthly publication of employment and unemployment figures.

Any public works project financed in whole or in part by federal funds administered by the State of Illinois is covered under the provisions of this requirement, to the extent permitted by any applicable federal law or regulation. 30 ILCS 570.

Vendors may receive an exception from this requirement by submitting a request and supporting documents certifying that Illinois laborers are either not available or are incapable of performing the particular type of work involved. The certification must: (a) be submitted to the Agency within the first quarter of the Contract term; (b) provide sufficient support that demonstrates the exception is met; (c) be signed by an authorized signatory of Vendor; and (d) be approved by the Agency.

ILLINOIS WORKS JOBS PROGRAM ACT (30 ILCS 559/20-1 et seq.): For a contract that utilizes appropriated capital funds in whole or in part, involves the construction of a public work, and has with an estimated total project cost of \$500,000 or more, Vendor must comply with the Illinois Works Apprenticeship Initiative (30 ILCS 559/20-20 to 20-25) and all applicable administrative rules. The “estimated total project cost” is a good faith approximation of the costs of the entire project. The goal of the Illinois Apprenticeship Initiative is that apprentices will perform either 10% of the total labor hours actually worked in each prevailing wage classification or 10% of the estimated labor hours in each prevailing wage classification, whichever is less. Vendor may seek from the Department of Commerce and Economic Opportunity (“DCEO”) a waiver or reduction of this goal in certain circumstances pursuant to 30 ILCS 559/20-20(b). Vendor must ensure compliance for the life of the entire project, including during the term of the Contract and after the term ends, if applicable, and will be required to report on and certify its compliance.

Agency Definitions

- 5.1.1 “Chief Procurement Officer” means the chief procurement officer appointed pursuant to 30 ILCS 500/10-20(a)(4).
- 5.1.2 “Governmental unit” means State of Illinois, any State agency as defined in Section 1-15.100 of the Illinois Procurement Code, officers of the State of Illinois, any public authority in Illinois which has the power to tax or any other public entity created by Illinois statute.
- 5.1.3 “Qualified not-for-profit agency” means any not-for-profit agency that qualifies under Section 45-35 of the Illinois Procurement Code and that either (1) acts pursuant to a board established by or controlled by a unit of local government or (2) receives grant funds from the State or from a unit of local government.
- 5.1.4 "Customer" means any governmental unit or qualified not-for-profit agency that purchases commodities or services pursuant to the contract.

Agency Specific Terms and Conditions

- 5.1.5 The Chief Procurement Officer for General Services makes this contract available to all governmental units and qualified not-for-profit agencies.
- 5.1.6 Vendor agrees to extend all terms and conditions, specifications, and pricing or discounts specified in this contract for the items in this contract to all governmental units and qualified not-for-profit agencies.
- 5.1.7 The supplies or services subject to this Contract shall be distributed or rendered directly to each governmental unit or qualified not-for-profit agency.
- 5.1.8 Vendor shall bill each governmental unit or qualified not-for-profit agency separately for its actual share of the costs of the supplies or services purchased.
- 5.1.9 The credit or liability of each governmental unit or qualified not-for-profit agency shall remain separate and distinct.
- 5.1.10 Disputes between vendors and governmental units or qualified not-for-profit agencies shall be resolved between the affected parties.
- 5.1.11 All terms and conditions in this Contract apply with full force and effect to all purchase orders.

Other (describe)

5.2. VENDOR SUPPLEMENTAL PROVISIONS

Pricing - Attachment A To CMT4021089

BEP U Plans – Exhibit B

5.3. MANUFACTURER AGREEMENTS

Cisco June 28, 2018 Letter Agreement Regarding Terms for Cisco Security Suite (Cisco Deal ID# 18643112) as mutually agreed to by Cisco Systems Inc. and the State of Illinois and executed July 13, 2018

Cisco July 19, 2019 Letter Agreement Regarding Terms for Cisco Collaboration Flex Plan Contact Center (Cisco Deal ID# 39003269) as mutually agreed to by Cisco Systems Inc. and the State of Illinois and executed July 24, 2019

Cisco June 23, 2020 Letter Agreement Regarding Terms for Cisco Managed Service License Agreement as mutually agreed to by Cisco Systems Inc. and the State of Illinois and executed December 11, 2020

Cisco March 31, 2020 Letter Agreement Regarding Terms for Cisco AppDynamics Services as mutually agreed to by Cisco Systems Inc. and the State of Illinois and executed April 21, 2020

Cisco Letter Agreement Regarding Terms for Cisco Security Suites (Cisco Deal ID# 43584707) as mutually agreed to by Cisco Systems Inc. and the State of Illinois and executed June 15, 2021

Cisco Letter Agreement Regarding Terms for Cisco Security Suites (Cisco Deal ID# 43666514) as mutually agreed to by Cisco Systems Inc. and the State of Illinois and executed July 26, 2021

Cisco Master Indirect License Agreement as mutually agreed to by Cisco Systems Inc. and the State of Illinois and executed December 28, 2021

Cisco Information Security Exhibit as mutually agreed upon between the State of Illinois and Cisco Systems Inc.

Nuance Software License Agreement as mutually agreed upon between the State of Illinois and Nuance

ATTACHMENT A

Illinois VoIP/Cisco Solution

CIT4021089

Presidio Networked Solutions LLC presents the enclosed pricing attachment as a greater array of products covered under this contract (not all encompassing). This pricing attachment will be updated annually, per Paragraph 1.1, Subparagraph, "Emerging Technology". This pricing document displays products that were requested at the time of bid; To further expand on available products available under this contract, Presidio Networked Solutions Group, LLC has provided additional products and services pricing.

STAFF COSTS		
Staff Category	Description/Activities	Hourly Rate
Installation Coordinator	Plans and coordinates network/system installations; install and test equipment	\$100.00
Maintenance Support	Tier 2 and Tier 3 support. Responsible for Tier 2 and Tier 3 maintenance procedures and preventative maintenance for equipment and systems for the Illinois VoIP solution	\$130.00
Cisco Unified Contact Center Enterprise (UCCE) Support	Expertise in Enterprise-level UCCE design, deploy, configure and troubleshooting	\$165.00
Technical Analyst	Technical (hardware/software) expertise	\$225.00
VoIP/Video Network and VoIP/Video Services Design Engineer	Expertise in VoIP/Video network planning and design, VoIP/Video systems engineering and implementation, VoIP/Video Network security, VoIP/Video Network transport, VoIP/Video Network troubleshooting, VoIP/Video QoS Design and Troubleshooting	\$185.00
Programmer/Software Developer	Software development/coding per technical requirements	\$250.00
Training	Provides training for VoIP phones and functionality	\$125.00
Project Manager	Creates and executes project work plans	\$185.00

CISCO MSRP DISCOUNT					
Customer Type	*Core Category Discount % off MSRP	*Compute Category Discount % off MSRP	*Market Category Discount % off MSRP	*Net Category Discount % off MSRP	Smart Net Total Care Maintenance Discount % off MSRP
State Agencies	50	61	27	27	30
Non-State	42.5	58	20	22	25

Flex Pricing Discounts for IL Voice Project	
Customer Type	Discount % off MSRP
State Agencies	
On Prem Flex Project	

UC - Calling	27
Call Center	27
Cloud Flex	
UC - Calling	27
WebEx	27
WebEx PSTN	27
Call Center	27
AI Solutions - Google, Cisco	27
Webex Workforce Optimization	27
Webex Experience Management	27
Non-State	
On Prem Flex Project	
UC - Calling	20
Call Center	20
Cloud Flex	
UC - Calling	20
WebEx	20
WebEx PSTN	20
Call Center	20
AI Solutions - Google, Cisco	20
Webex Workforce Optimization	20
Webex Experience Management	20

Cisco MSRP Discount for Cisco Solutions+ (Premise) or 3rd Party Cloud Options

Product	Discount % off MSRP	Maintenance Discount % off MSRP
State Agencies		
On Premises Based Flex Solution	-	-
Cisco Campaign/CRM Solutions+ - Acqueon	19	Subscription
Cisco Speech Solutions+ - Nuance	19	0
Cisco Speech Solutions+ - Lumenvox	19	0
Cisco WFO Solutions+ - Calabrio	19	0
Cisco WFO Solutions+ - Zoom	19	0
Cisco WFO Solutions+ - Verint	19	0
Cisco Desktop Solutions+ - Upstream Works	19	Subscription
Cisco Desktop Solutions+ - Bucher & Suter	19	Subscription
Cisco Additional Solutions+ - eGain	19	Subscription
Cisco SMS Solutions+ - Webtext	19	Subscription
Cisco Cloud Based Flex Solution	-	-
Cisco Campaign/CRM Option - Acqueon	19	Subscription
Cisco Speech Option - Nuance	19	Subscription
Cisco WFO Option - Calabrio	19	Subscription
Cisco WFO Option - Verint	19	Subscription
Cisco Desktop Option - Upstream Works	19	Subscription
Cisco Desktop Option - Bucher & Suter	19	Subscription
Cisco SMS/Messaging Option	19	Subscription
Non-State Agencies		
On Premises Based Flex Solution	-	-
Cisco Campaign/CRM Solutions+ - Acqueon	19	Subscription
Cisco Speech Solutions+ - Nuance	19	0
Cisco Speech Solutions+ - Lumenvox	19	0
Cisco WFO Solutions+ - Calabrio	19	0
Cisco WFO Solutions+ - Zoom	19	0

Cisco WFO Solutions+ - Verint	19	0
Cisco Desktop Solutions+ - Upstream Works	19	Subscription
Cisco Desktop Solutions+ - Bucher & Suter	19	Subscription
Cisco Additional Solutions+ - eGain	19	Subscription
Cisco SMS Solutions+ - Webtext	19	Subscription
Cisco Cloud Based Flex Solution	-	-
Cisco Campaign/CRM Option - Acqueon	19	Subscription
Cisco Speech Option - Nuance	19	Subscription
Cisco WFO Option - Calabrio	19	Subscription
Cisco WFO Option - Verint	19	Subscription
Cisco Desktop Option - Upstream Works	19	Subscription
Cisco Desktop Option - Bucher & Suter	19	Subscription
Cisco SMS/Messaging Option	19	Subscription

The Benefits of a Cisco® SMARTnet™ Maintenance Agreement

Want to accelerate customer success? Cisco SMARTnet and SMARTnet Onsite services are designed to accelerate customer success by enabling you to extend and enhance the operational lifetime of your Cisco networking devices and Cisco IOS® Software.

Cisco SMARTnet Deliverables

Cisco SMARTnet support provides you rapid access to vital information and assistance when you need it, including:

- Registered access to Cisco.com for online tools and technical assistance
- Access to the Cisco Technical Assistance Center (TAC)
- Cisco IOS Software updates
- Advance Replacement of failed hardware

Cisco SMARTnet Onsite support includes all of the benefits of SMARTnet support, plus it provides your company with the added assurance of a trained field engineer who installs replacement parts at your site.

By covering your networking devices with a Cisco SMARTnet Support or Cisco SMARTnet Onsite contract, you can:

- Maximize network availability, reliability, and stability
- Reduce cost of network ownership by taking advantage of Cisco expertise, knowledge, and availability
- Increase return on investment (ROI) by having access to Cisco operating system software enhancements
- Resolve issues quickly and expedite time to repair with the right parts at the right time
- Improve management of internal expert resources at all locations
- Improve productivity and revenue per employee through access to a wide range of tools and technical support documentation that can increase self-sufficiency and technical knowledge

Cisco SMARTnet Support and SMARTnet Onsite support offer much more than remedies for when something goes wrong. Only a small portion of the service requests (<5%) coming into the Cisco TAC deal with failures and defects. The majority of all service requests help customers handle complex network operation and management issues such as:

- Advanced software configuration
- Interoperability and upgrade questions
- Hardware and software information

In addition, Cisco SMARTnet Support and SMARTnet Onsite support helps you protect your network investments and minimize risks by:

- Keeping your company's networking technology up to date with the latest software features and system improvements
- Supplementing your network support organization to ensure the availability of the knowledge and skills necessary to address rapidly changing technologies
- Providing access to knowledgeable resources and tools for rapid resolution of issues
- Eliminating the challenges of carrying replacement hardware in inventory and delivering hardware to remote sites by making replacement parts available when needed
- Ensuring trained field engineering resources are available to perform replacement services when and where needed

Cisco SMARTnet Support vs. Manufacturer Warranty

There are significant differences between a Cisco warranty on a piece of equipment and a service contract covering that same piece of equipment. There are a variety of features and options such as Cisco IOS Software and TAC support available through service contracts which are not covered under Cisco warranties. Cisco SMARTnet Support and SMARTnet Onsite services provide more robust levels of support than what is available under a Cisco warranty. For most products, Cisco warranties are limited in duration (as detailed specifically by product type), whereas SMARTnet Support service programs can be purchased to deliver support and maintenance for a minimum of five years after first product shipment. Services available under a SMARTnet service contract that are not covered under a warranty include:

- Rapid replacement of hardware in next-business-day (NBD), four-hour, or two-hour dispatch options (restrictions apply, see Cisco SMARTnet data sheet for additional information)
- Continuous technical support through Cisco TAC
- Latest software updates
- Registered access to Cisco.com

As illustrated in this table, Cisco SMARTnet Support provides a much higher level of support than is available through Cisco warranties. Cisco warranties are good for 90 days or one year, depending on the product.

SMARTnet		Standard 90 Day Limited Warranty
Service Coverage Duration	Renewable Contracts	90 days
TAC Support	Yes No	
OS Software Updates Maintenance Release, Bug Fixes, and Minor & Major Releases	Yes No	
Application Software Updates	No (Available with SAS or SAU contract)	No
Registered Access to Cisco.com	Yes No	
Parts Replacement	Standard: NBD delivery Options: 2-hour, 4-hour, On-Site	Replacement Shipping within 10 business days of the RMA request

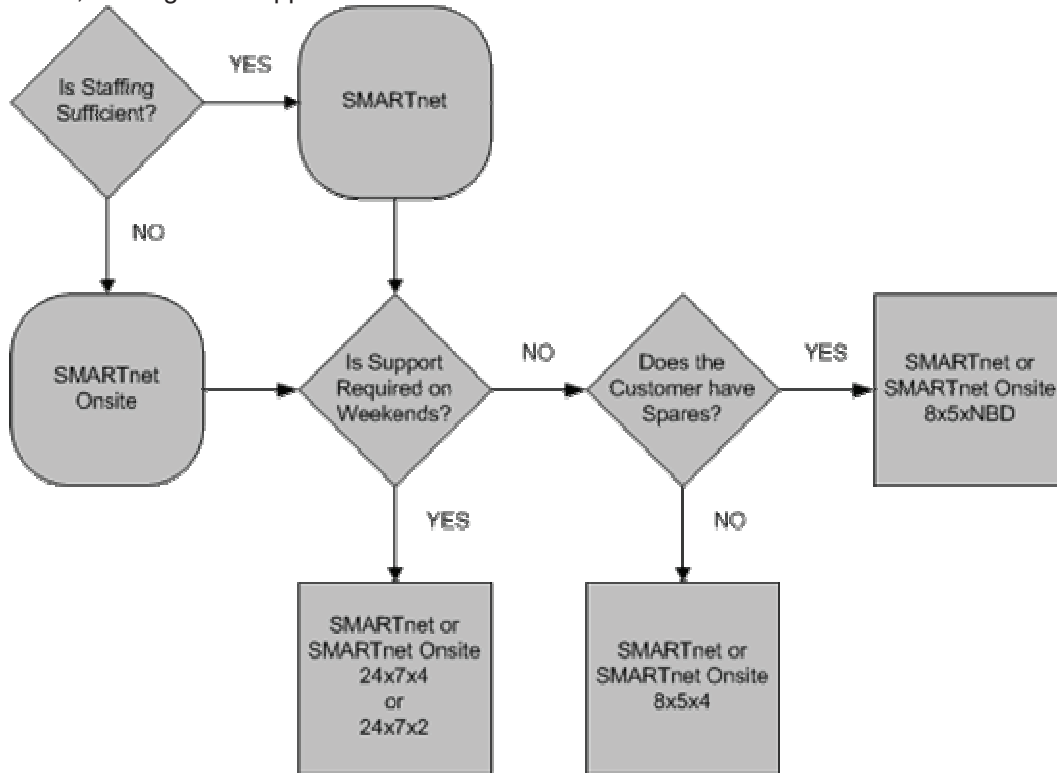
Choosing the Right Version of SMARTnet™

You can't compare apples to oranges. Because we understand that not every customer has the same needs to protect their network investment, we've provided steps to help you sort through all the available options in order to create a custom fit for your customer.

SMARTnet and SMARTnet Onsite

There are many different support options available when choosing the maintenance agreement that will benefit your customer the most. The first step would be to determine the correct Advanced Replacement level and whether or not Onsite support is appropriate. If your customer is looking for a maintenance agreement for Cisco software (i.e. Cisco Works LAN Management Software or Cisco Unified Messaging), skip down to *Software Application Support*.

Follow this flow chart, starting in the upper left hand diamond.



The illustration above will help you narrow the appropriate service level to one of the following SMARTnet descriptions:

Service Level	SMARTnet Service Description
SNT	SMARTnet Maintenance 8x5xNBD
SNTE	SMARTnet Maintenance 8x5x4
SNTP	SMARTnet Maintenance 24x7x4
S2P	SMARTnet Maintenance 24x7x2
OS	Onsite Maintenance 8x5xNBD
OSE	Onsite Maintenance 8x5x4
OSP	Onsite Maintenance 24x7x4
PREM	Onsite Maintenance 24x7x2

Services for Intrusion Prevention Systems

Without the proper protection, your network is vulnerable to viruses, worms, denial-of-service (DoS) attacks, and other internal and external threats that could degrade network performance, compromise the integrity and privacy of sensitive data, or disrupt business continuity. The challenge is to implement a security solution that actively blocks this deviant network traffic while simultaneously allowing authorized traffic to flow freely so your users can access data and applications as needed.

Cisco Services for Intrusion Prevention Systems (Cisco Services for IPS) provides essential, ongoing support for Cisco IPS solutions and helps ensure that a Cisco IPS product and the signature files that it uses to protect the network are current. Cisco IPS solutions and the Cisco Services for IPS are components of the Cisco Self-Defending Network, which can proactively respond to and contain many emerging threats.

Delivering timely information, signature-file updates, and comprehensive support, Cisco Services for IPS keeps your Cisco IPS solution current on the latest threats so that malicious or business crippling traffic is accurately identified, classified, and stopped in real time.

Cisco products which feature IPS functionality such as an IPS appliance, router or Catalyst switch are installed at critical points in the network to perform real-time analysis of network traffic. They monitor for anomalies and misuse based on a “signature file.” When the system detects unauthorized activity, it can automatically terminate the specific connection, permanently block the attacking host, log the incident, and send an alarm to the management console.

Cisco Systems investigates and creates signatures for new threats and malicious behavior as they are discovered, around the clock, and publishes new signatures regularly. A signature file update simply means replacing the most recent signature file with one that has newer signatures and posting it to Cisco.com. Each update includes new signatures and all the signatures in the previous version. For example, signature file 124 includes all signatures in file 123 plus signatures created for threats discovered subsequently. When a new signature file is available, Cisco notifies you that it is available for download.

- Notification of availability of updated signature files (requires subscription to Active Update Notification)
- Access to the signature-file library and new signature files for each registered Cisco IPS solution
- All SMARTnet or SMARTnet Onsite Deliverables (see SMARTnet and SMARTnet Onsite above)

Since Cisco Services for IPS replaces Cisco SMARTnet support for IPS appliances, IPS switch modules, and IPS router modules, you will no longer be able to purchase Cisco SMARTnet for these products.

As illustrated below, if the products that require a Cisco Service Maintenance Agreement include IPS functionality, the service levels will map from SMARTnet and SMARTnet Onsite as follows:

Old Service Level	New Service Level	IDS/IPS Service Description
SNT	SU1	SMARTnet Maintenance 8x5xNBD + IPS Signature Updates
SNTE SU2		SMARTnet Maintenance 8x5x4 + IPS Signature Updates
SNTP	SU3	SMARTnet Maintenance 24x7x4 + IPS Signature Updates
S2P	SU4	SMARTnet Maintenance 24x7x2 + IPS Signature Updates
OS SUO1		Onsite Maintenance 8x5xNBD + IPS Signature Updates
OSE	SUO2	Onsite Maintenance 8x5x4 + IPS Signature Updates
OSP	SUO3	Onsite Maintenance 24x7x4 + IPS Signature Updates
PREM	SUO4	Onsite Maintenance 24x7x2 + IPS Signature Updates

Software Application Support

Covering more than 100 Cisco software application products in major technologies, Cisco Software Application Support Services strengthen the availability, reliability, and functionality of Cisco software applications. Cisco Software Application Support Services provide investment protection with services and support that enhance the performance of Cisco application software to keep business productivity high.

Two levels of Cisco Software Application Support Services are available, SAS and SAU.

Cisco Software Application Support (SAS)

Services include around-the-clock access to technical support, application software updates, and to a wealth of technical information on Cisco.com. Designed specifically for Cisco software applications, these services go beyond operating system software support.

SAS includes the following services:

- Access to Cisco Technical Assistance Center for award-winning support. Technical expertise is available to you 24 hours per day, 7 days per week, 365 days per year by telephone, fax, e-mail, or the Internet for accurate, rapid diagnosis and resolution of software application issues. Technical assistance is provided by Cisco software application experts who are trained in specific applications and have a reputation for being among the most skilled in the industry. Your issues are handled with the utmost dispatch and care.
- Continual software updates to keep applications running smoothly. Workaround solutions or patches for reported application software problems, maintenance releases, and application *minor releases are available by software download from the Cisco.com Website or CD-ROM shipment to help you maintain efficient application performance.
- A wealth of software application tools to build and expand in-house expertise. Unlimited access to a robust repository of application tools and technical documents assists in diagnosing problems, understanding new technologies, and staying current with innovative software enhancements. Utilities, white papers, application design datasheets, configuration documents, and case management tools help expand your in-house technical capabilities.

Cisco Software Application Support plus Upgrades (SAU)

In addition to all of the SAS services listed above, SAU includes **major application upgrade releases.

** A minor release refers to an incremental release of software that provides bug fixes and minor feature enhancements. A maintenance release refers to an incremental release of software that provides maintenance fixes.*

*** A major release refers to a release of software that provides major architectural changes or major feature enhancements or functionality.*





MEMORANDUM

DATE: March 16, 2026
FROM: Scott Salela, Fire Chief
SUBJECT: Resolution Authorizing the Purchase of Five Sets of Globe G-Extreme Firefighting Protective Clothing from Air One Equipment at a Cost Not to Exceed \$26,245
DOLLAR AMOUNT: \$26,245.00
BUDGETED: Yes
BUDGET SOURCE: General Fund
RECOMMENDED ACTION: Approve
STRATEGIC PLAN THEME: Unassigned

EXECUTIVE SUMMARY

Fire Department staff recommends the purchase of five new sets of firefighter protective clothing and bunker boots from Air One Equipment for an amount not to exceed \$26,245. Funds for this purchase are allocated in the Fire Department's budget.

MEMO

The Wheeling Fire Department has a five-year replacement cycle for its protective clothing, which meets the National Fire Protection Association (NFPA) requirement that structural turnout gear and ensemble elements be retired no more than 10 years from the manufacturing date. Replacing a firefighter's primary set of gear every five years allows personnel to have both a primary and a secondary set. Every ten years, the secondary set is retired and no longer used for emergency response. Having two sets of gear enables personnel to deep-clean their gear after exposure to the products of combustion in a structure fire and swap into the secondary set while their gear is being cleaned, dried, and prepared for the next response. The ability to use two sets of gear reduces exposure to carcinogens and combustion products and aligns with best practices for cancer prevention and wellness.

Illinois has passed Public Act 104-0221 to phase out and eventually ban perfluoroalkyl and polyfluoroalkyl substances (PFAS, or "forever chemicals") in firefighting personal protective equipment. PFAS are harmful because they are resistant to chemical degradation and accumulate in the human body and the environment over time, leading to potential health issues. As of January 1, 2026, manufacturers of firefighting protective clothing and equipment are required to disclose PFAS content, and a full ban on the sale or distribution of turnout gear containing intentional PFAS takes effect on January 1, 2027. To comply with this new Illinois law, members of the Wheeling Fire Department met with the current protective equipment vendor to discuss the future of protective equipment purchases, as the ensemble will no longer contain any PFAS. The new gear proposed for this purchase will meet this new state statute.

The Fire Department uses Globe G-Extreme equipment, which can only be sold by Air One Equipment, a sole-source vendor; therefore, competitive bidding is not required. Staff recommends accepting the quote provided by Air One and purchasing five sets of equipment and boots.

RESOLUTION NO. 26- _____

**RESOLUTION AUTHORIZING THE PURCHASE OF FIVE SETS OF GLOBE G-EXTREME
FIREFIGHTING PROTECTIVE CLOTHING FROM AIR ONE EQUIPMENT
AT A COST NOT TO EXCEED \$26,245**

WHEREAS, the Village of Wheeling Fire Department has a longstanding practice of replacing firefighter protective clothing every five years; and

WHEREAS, five sets of protective gear and boots need replacement this year, and funds for their replacement are allocated in the Fire Department budget; and

WHEREAS, Air One Equipment is the sole-source provider of the Globe G-Extreme firefighting protective clothing used by the Wheeling Fire Department, and therefore this purchase is not subject to competitive bidding requirements;

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WHEELING, COUNTIES OF COOK AND LAKE, STATE OF ILLINOIS, the Village Manager is hereby authorized and directed to purchase five sets of firefighting protective clothing and boots from Air One Equipment at a price not to exceed \$26,245.00.

Trustee _____ moved, seconded by Trustee _____,
that Resolution No. 26- _____ be adopted.

President Horcher _____

Trustee Krueger _____ Trustee Ruffatto _____

Trustee Lang _____ Trustee Vito _____

Trustee Papantos _____ Trustee Vogel _____

ADOPTED this 16th day of March 2026, by the President and Board of Trustees of the Village of Wheeling, Illinois.

Patrick Horcher, Village President

ATTEST:

Kathryn M. Brady, Village Clerk



360 Production Drive
 South Elgin, IL 60177
 Phone: 847-289-9000
 Fax: 847-289-9001
 Email: airone@aoe.net

QUOTATION

Prices valid for 7 days only due to daily tariff increases.

Date	Quote #
2/17/2026	50392

Sold To
WHEELING FIRE DEPARTMENT 499 S MILWAUKEE AVE PO BOX V WHEELING, IL 60090

Ship To
WHEELING FIRE DEPARTMENT ATTN: BRAD KLIFF 499 SOUTH MILWAUKEE AVENUE WHEELING, IL 60090

PLEASE DO NOT PAY OFF OF THIS QUOTE. A FINAL INVOICE WILL BE SENT ONCE ORDER IS COMPLETE.	Quoted By	P.O. No.	Terms	Salesman
			Net 45	JD

Item	Description	Qty	Cost	Amount
120A420	GLOBE: SUPREME STRUCTURAL BOOT- ARCTIC GRIP SOLE BOOT SIZE: 1 - 9.5 MED - POURCHOT 1 - 10.5 W - CARLSON 2 - 11.5 W - WELLER, BREHMER 1 - 12.5 MED - STERBENZ	5	615.00	3,075.00

Shipping and delivery charges are added when invoiced unless otherwise noted.
 At present, all quoted shipping/lead times are non-binding estimates only.

3% PROCESSING FEE FOR CREDIT CARD PAYMENTS OVER \$500

Effective Jan 1, 2021, all returns after 30 days of delivery will incur a 20% restocking fee.
 Items ordered in connection with natural disasters, pandemic or like situations cannot be returned and orders for such items cannot be cancelled after 10 days of Seller's receipt.

Subtotal	\$3,075.00
Sales Tax (0.0%)	\$0.00
DO NOT PAY- INVOICE TO FOLLOW	
Total	\$3,075.00



360 Production Drive
 South Elgin, IL 60177
 Phone: 847-289-9000
 Fax: 847-289-9001
 Email: airone@aoe.net

QUOTATION

Prices valid for 7 days only due to daily tariff increases.

Date	Quote #
2/17/2026	50391

Sold To
WHEELING FIRE DEPARTMENT 499 S MILWAUKEE AVE PO BOX V WHEELING, IL 60090

Ship To
WHEELING FIRE DEPARTMENT ATTN: BRAD KLIFF 499 SOUTH MILWAUKEE AVENUE WHEELING, IL 60090

PLEASE DO NOT PAY OFF OF THIS QUOTE. A FINAL INVOICE WILL BE SENT ONCE ORDER IS COMPLETE.	Quoted By	P.O. No.	Terms	Salesman
			Net 45	JD

Item	Description	Qty	Cost	Amount
WHEELING GX3 COAT	GLOBE: WHEELING SPEC G-XTREME 3.0 BUNKER COAT	5	2,229.00	11,145.00
WHEELING GPS PANTS	GLOBE: WHEELING SPEC GPS BUNKER PANTS	5	2,365.00	11,825.00

Shipping and delivery charges are added when invoiced unless otherwise noted. At present, all quoted shipping/lead times are non-binding estimates only.

3% PROCESSING FEE FOR CREDIT CARD PAYMENTS OVER \$500

Effective Jan 1, 2021, all returns after 30 days of delivery will incur a 20% restocking fee. Items ordered in connection with natural disasters, pandemic or like situations cannot be returned and orders for such items cannot be cancelled after 10 days of Seller's receipt.

Subtotal	\$22,970.00
Sales Tax (0.0%)	\$0.00
DO NOT PAY- INVOICE TO FOLLOW	
Total	\$22,970.00

January 5, 2026

To Whom It May Concern

Re: Air One Equipment Sole Source

This letter is to confirm that Air One Equipment is the sole authorized distributor for all Globe products in following Illinois counties: Boone, Bureau, Champaign, Cook, DeKalb, DeWitt, DuPage, Ford, Grundy, Iroquois, Kane, Kankakee, Kendall, Lake, LaSalle, Lee, Livingston, Logan, Macon, Marshall, McLean, McHenry, Ogle, Peoria, Piatt, Putnam, Tazewell, Vermillion, Will Winnebago, and Woodford.

Globe is a 138 year old business engaged in the manufacture of turnout clothing for the fire and rescue industry. We take great pride in the design and construction of our garments and strive to continue to make the best products available in today's marketplace. We do business as Globe Manufacturing Company, LLC servicing a variety of needs. In addition, we offer care & cleaning services and training.

Air One Equipment and Globe Manufacturing Company, LLC are strong partners. By working together, we provide the high quality service that all of our customers expect and deserve.

We appreciate your interest in Globe Manufacturing Company products.

Sincerely,
GLOBE MANUFACTURING COMPANY, LLC

Mark Dolim
Customer Support Services Manager

MD



MEMORANDUM

DATE: March 16, 2026
FROM: Brian Smith, Finance Director
SUBJECT: Ordinance Amending the Village of Wheeling Annual Budget for the Fiscal Year Beginning January 1, 2025 and Ending December 31, 2025
DOLLAR AMOUNT: \$2,050,000
BUDGETED: Yes
BUDGET SOURCE: General Fund
RECOMMENDED ACTION: Approve
STRATEGIC PLAN THEME: Financial Strength

EXECUTIVE SUMMARY

The attached ordinance amends the FY 2025 budget to allow the Village to contribute a portion of the anticipated FY 2025 General Fund surplus to the Village's Capital Projects Fund and the Village's Police and Fire pension funds.

MEMO

On January 4, 2016, the Village Board approved a General Fund Surplus Policy that requires the Board to consider contributing surplus funds each year to the pension funds, the Capital Equipment Replacement Fund (CERF), and/or the Capital Projects Fund. Staff anticipates that when the Fiscal Year 2025 audit process is complete and final numbers are known, the General Fund will reflect an estimated surplus of \$2,842,000. The Village budgeted a surplus of \$795,812, so the variance between the budgeted and expected surplus is \$2,046,188. The reasons for the \$2.8 million surplus include the following:

1. Sales Tax: Sales tax revenue exceeded staff's expectations, and as a result, we now anticipate that receipts will exceed budget estimates by \$2,203,175 (17.35%). FY 2025 receipts will total \$14,904,575, setting a new high-water mark for the Village, eclipsing FY 2024's record of \$12,528,197 by approximately \$2.37 million. This noteworthy increase was bolstered by additional changes to the Leveling the Playing Field for Illinois Act that took effect on January 1, 2025, which included an increase in the number of internet transactions subject to state and local sales taxes rather than lower use taxes. In addition, December's sales tax receipts included a single-use transaction of over \$450,000.
2. Use Tax: Staff expects use tax for FY 2025 to lag the budget by \$668,288 (-65.98%). As described above, use tax distributions plummeted in FY 2025 due to the reclassification of many online purchases as being subject to sales tax rather than use tax due to changes to the Leveling the Playing Field for Illinois Act that took effect on January 1, 2025.
3. Staff expects that other sources of revenue will exceed the budget by \$192,697 (0.51%) in aggregate for a number of reasons less notable than those described above.
4. Finally, it appears that expenditures will end the year under budget by \$704,208 (-1.39%) because the Village spent less than anticipated on miscellaneous commodities and contractual services. This includes savings of over \$90,000 related to Northwest Central Dispatching fees, and savings of over \$100,000 related to phone services.

Recommendation:

As in prior years, a General Fund surplus creates an opportunity, consistent with the Village's financial policy, to transfer funds to other funds of the Village. This year, staff recommends using that opportunity to contribute \$850,000 to the Police and Fire Pension Funds and to transfer \$1,200,000 to the Capital Projects fund for future debt and capital expenditures while leaving \$792,000 in General Fund reserves. Staff's recommendation addresses the competing goals of addressing the Village's pension fund liability while maintaining fund balance at a percentage

(39.6 percent) similar to FY 2024.

To determine the specific contribution to the Police and Fire Pension Funds, staff multiplied \$850,000 by each fund's percentage share of the Village's total unfunded liability (\$59.68 million) as of 12/31/2024, the most recent year for which there is actuarial information (see attached slide). Staff views this as an equitable way to distribute the surplus because it addresses each fund's unfunded liability on a prorated basis. An additional transfer to the Illinois Municipal Retirement Fund (IMRF) is not needed because the fund is 94.74% funded. Since the pension funds' investment return assumptions are 7.25 percent, the Village will effectively earn that return on its contributions. Thus, using surplus funds for this purpose represents a prudent long-term investment opportunity.

Staff's recommendation is to distribute the surplus funds as follows:

Purpose:	Amount:
Police Pension Fund	\$414,932
Fire Pension Fund	\$435,068
Illinois Municipal Retirement Fund	\$0
Capital Projects Fund	\$1,200,000
Total:	\$2,050,000

If approved, the Village will have contributed an additional \$9,475,000 to its pension funds since the Board adopted the surplus policy in early 2016. The additional contributions have improved each pension fund's funded status and helped secure the pension benefits of all Village employees. The Village has also contributed \$8,050,000 to its Capital Projects over that time in order to fund debt service and two new fire stations.

ORDINANCE No. _____

ORDINANCE AMENDING THE VILLAGE OF WHEELING ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2025 AND ENDING DECEMBER 31, 2025

WHEREAS, the Corporate Authorities of the Village of Wheeling passed a budget adoption ordinance on December 16, 2024, in the amount of \$116,615,049; and

WHEREAS, Section 8-2-9.6 of the Illinois Budget Act allows for the amendment of the annual budget; and

WHEREAS, the Corporate Authorities find that it is in the best interests of the Village to amend the annual budget ordinance for 2025 again to transfer surplus General Fund funds to the Capital Projects Fund and the Police and Firefighters' Pension Funds;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WHEELING, COUNTIES OF COOK AND LAKE, STATE OF ILLINOIS as follows:

Section 1: That to more accurately reflect the experience of the current fiscal year, certain amendments within funds are necessary from time to time.

Section 2: That Village staff shall amend the General Fund budget by increasing account 2100-5109 by \$414,932 to allow for the distribution of surplus funds to the Village's Police Pension Fund.

Section 3: That Village staff shall amend the General Fund budget by increasing account 2200-5109 by \$435,068 to allow for the distribution of surplus funds to the Village's Firefighters' Pension Fund.

Section 4: That Village staff shall amend the General Fund budget by increasing account 1600-5834 by \$1,200,000 to allow for the distribution of surplus funds to the Village's Capital Projects Fund.

Section 5: That this amendment should reflect the actual expenses for the fiscal year.

Section 6: That this ordinance shall be in full force and effect after passage and publication pursuant to the laws of the State of Illinois and the Village of Wheeling.

Section 7: That the revised total budget for Fiscal Year 2025 shall be \$118,665,049.

Trustee _____ moved, seconded by Trustee _____
that Ordinance No. _____ be passed.

President Horcher _____

Trustee Krueger _____

Trustee Lang _____

Trustee Papantos _____

Trustee Ruffatto _____

Trustee Vito _____

Trustee Vogel _____

Ordinance No. _____ **APPROVED** this 16th day of March 2026, by the President and Board of Trustees, Wheeling, Illinois.

Patrick Horcher, Village President

ATTEST:

Kathryn M. Brady, Village Clerk

APPROVED AS TO FORM:

Village Attorney

PUBLISHED in pamphlet form, this 17th day of March 2026, by order of the Corporate Authorities of the Village of Wheeling.

History of General Fund Surpluses (FY 2015-FY 2025)

Transfers to Other Funds									
Fiscal Year	Actual GF Surplus B4 Transfers	Police	Fire	IMRF	Capital Projects	Total Transfers	Final GF Surplus After Transfers	Final GF Fund Balance	GF Fund Balance - Percentage
2015	\$ 1,787,100	\$ 411,832	\$ 460,965	\$ 127,203	\$ -	\$ 1,000,000	\$ 787,100	\$ 14,462,489	37.24%
2016	\$ 402,581	\$ 96,143	\$ 120,381	\$ 33,476	\$ -	\$ 250,000	\$ 152,581	\$ 14,615,070	36.53%
2017	\$ 630,303	\$ 180,728	\$ 237,293	\$ 56,979	\$ -	\$ 475,000	\$ 155,303	\$ 14,770,370	38.22%
2018	\$ 2,096,897	\$ 76,472	\$ 91,254	\$ 7,274	\$ 1,750,000	\$ 1,925,000	\$ 171,897	\$ 14,942,267	38.70%
2019	\$ 3,170,531	\$ 380,049	\$ 462,602	\$ 157,349	\$ 1,600,000	\$ 2,600,000	\$ 570,531	\$ 15,512,797	38.51%
2020	\$ 292,217	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 292,217	\$ 15,805,014	38.05%
2021	\$ 1,671,638	\$ 475,214	\$ 449,786	\$ -	\$ -	\$ 925,000	\$ 746,638	\$ 16,551,654	38.47%
2022	\$ 5,500,000	\$ 971,781	\$ 1,028,219	\$ -	\$ 2,000,000	\$ 4,000,000	\$ 1,500,000	\$ 17,912,958	36.99%
2023	\$ 2,965,919	\$ 656,851	\$ 650,051	\$ 193,098	\$ -	\$ 1,500,000	\$ 1,465,919	\$ 19,378,876	38.44%
2024	\$ 2,970,000	\$ 613,099	\$ 594,882	\$ 92,019	\$ 1,500,000	\$ 2,800,000	\$ 170,000	\$ 19,637,756	38.95%
2025	\$ 1,700,000	\$ 414,932	\$ 435,068	\$ -	\$ 1,200,000	\$ 1,700,000	\$ 386,189	\$ 20,429,968	39.57%
Totals:	\$ 23,187,186	\$ 4,277,101	\$ 4,530,501	\$ 667,398	\$ 8,050,000	\$ 17,175,000	\$ 6,398,375		

Notes:

- (1) Capital Projects Fund transfers were used to pay for new fire stations.
- (2) Fund Balance Percentage Defined as Percent of Following Year's Expenditures
- (3) Adding all transfers back to the current GF Fund Balance would increase Fund Balance to \$37,298,946 (72.25%)

Fund	Assets	Liab	Unfunded \$	% Funded	Surplus \$
Police	74,137,857	101,179,710	27,041,853	73.27%	\$414,932
Fire	65,377,012	93,731,194	28,354,182	69.75%	\$435,068
IMRF	77,207,371	81,496,200	4,288,829	94.74%	
Totals:	216,722,240	276,407,104	59,684,864	78.41%	\$850,000

IMRF #s are based on 12/31/2024 audit

Police/Fire based on 12/31/2024 actuarial reports (GASB 67/68)

Based on actuarial value of assets and liabilities



MEMORANDUM

DATE: March 16, 2026
FROM: Daniel Kaup, Deputy Village Manager/Public Works Director
SUBJECT: Ordinance Declaring as Surplus and Authorizing the Disposal of Personal Property Owned by the Village of Wheeling by Recycling, Trade-In, Donation, or Public Auction
DOLLAR AMOUNT: n/a
BUDGETED: Yes
BUDGET SOURCE: n/a
RECOMMENDED ACTION: Approve
STRATEGIC PLAN THEME: Financial Strength

EXECUTIVE SUMMARY

The attached ordinance declares various items as surplus and authorizes the disposal of the items through a public auction or other methods or means beneficial to the Village, as determined by the Village Manager.

MEMO

The Village of Wheeling has identified items that are no longer utilized, have outlived their useful life, or have been replaced. These items are listed in Attachments A and B. Vehicles, equipment, and items with a value are typically sold through an online public auction, traded in, or sold to a third party.

ORDINANCE NO. _____

ORDINANCE DECLARING AS SURPLUS AND AUTHORIZING THE DISPOSAL OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF WHEELING BY RECYCLING, TRADE-IN, DONATION, OR PUBLIC AUCTION

WHEREAS, it is no longer necessary, useful, or in the best interests of the Village of Wheeling (the "Village") to retain the surplus personal property hereinafter described; and

WHEREAS, the Village Board has determined that said surplus personal property should be sold at auction, traded in to reduce the costs of new purchases, donated to local entities, or properly disposed of through any means that will be most beneficial to the Village as determined by the Village Manager;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WHEELING, COUNTIES OF COOK AND LAKE, STATE OF ILLINOIS, as follows:

SECTION ONE: Pursuant to the Illinois Compiled Statutes (65 ILCS 5/11-76-4) and the Village's home-rule powers, the Village Board finds that the following personal property:

- Attachment "A" Vehicles and Equipment
- Attachment "B" Fire Equipment, Electronics, Information Technology Equipment

is no longer necessary or useful to the Village, and that it is in the best interest of the Village that the surplus personal property be properly disposed of, recycled, sold, traded in as part of a new purchase cost reduction, or publicly auctioned.

SECTION TWO: The Village Manager or an authorized designee is hereby authorized and directed to dispose of said surplus personal property at auction, to trade it in to reduce the costs of new purchases, to donate it to local entities, or to properly dispose of it through any means that will be most beneficial to the Village as determined by the Village Manager.

SECTION THREE: Upon the property's disposal or provision to a chosen entity as described above, the Village Manager is hereby authorized and directed to convey and transfer title of the aforesaid property.

SECTION FOUR: This Ordinance shall be in full force and effect from and after its passage by majority vote of the corporate authorities and approval in the manner provided by law.

Trustee _____ moved, second by Trustee _____,
that Ordinance No. _____ be passed.

President Horcher _____

Trustee Krueger _____

Trustee Lang _____

Trustee Papantos _____

Trustee Ruffatto _____

Trustee Vito _____

Trustee Vogel _____

Ordinance No. _____ **APPROVED** this 16th day of March 2026, by the President and Board of Trustees of the Village of Wheeling, Illinois.

Patrick Horcher, Village President

ATTEST:

Kathryn M. Brady, Village Clerk

APPROVED AS TO FORM:

Village Attorney

PUBLISHED in pamphlet form this 17th day of March, 2026, by order of the Corporate Authorities of the Village of Wheeling, Cook and Lake Counties, Illinois.

Attachment A Vehicles and Equipment

Unit #	Department	Year	Make	Model	VIN	Type	Description
NA	FLEET	Various	Ford	SUV		Other	2 - Driver Rear Doors
NA	FLEET	Various	Ford	SUV		Other	1 - Passenger Rear Door
NA	FLEET	Various	Ford	SUV		Other	3 - Passenger Front Doors
NA	FLEET	Various	Ford	SUV		Other	2 - Driver Front Doors
NA	FLEET		Miller	Trailblazer		Other	Welder
z-1839-2016	WATER	2016	FORD	F-250	1FTBF2B68GEA33247	Pickup with Plow	Pickup with Plow
z-757-2005	FACILITY	2005	JLG	1014	5DYAA19215C001587	Trailer	
z-904-2016	SEWER	2016	FORD	F-250	1FTBF2B66GEA33246	Pickup with Plow	Pickup with Plow

Attachment B

Fire Equipment

Unit #	Department	Make	Serial Number	Description
NA	FIRE	NA		(5) Akron 100 ft electrical cord reels
NA	FIRE	NA		(2) Akron Scene lights
NA	FIRE	NA		(2) 2-piece Hurst Rabbet Tool Kit
NA	FIRE	NA		Akron 2 ½" x 2 ½" gated wye
NA	FIRE	NA		(3) Elkhart 2 ½" x 1 ½" gated wye
NA	FIRE	NA		Akron Siamese valve
NA	FIRE	NA		(2) Crash Axe
NA	FIRE	NA		(1) Pry Axe
NA	FIRE	NA		Elkhart 2 ½" Fog Nozzle
NA	FIRE	NA		Elkhart 2 ½" Fog Tip
NA	FIRE	NA		TFT 5 way manifold
NA	FIRE	NA		Super Vac Smoke Ejector
NA	FIRE	NA		Super Vac V18GC Gas PPV Fan
NA	FIRE	NA		(3) 100 ft 5" Supply Hose
NA	FIRE	NA		(4) Hand Pump Cans
NA	FIRE	NA		(3) 25 ft 3" Hose sections
NA	FIRE	NA		(4) 50 ft 2 ½" Hose sections
NA	FIRE	NA		(3) 25 ft 5" Hose sections
NA	FIRE	Zoll	AR17A023439	cardiac monitor/defibrillator
NA	FIRE	Zoll	AR17A023555	cardiac monitor/defibrillator
NA	FIRE	Zoll	AR17A023419	cardiac monitor/defibrillator
NA	FIRE	Zoll	AR17B023649	cardiac monitor/defibrillator

Electronics

Unit #	Department	Make	Type	Description
NA	FINANCE	Apple	iPhone 16e	MGVPPW50HF
NA	FINANCE	Apple	iPhone 15 Pro	HNWHFJW17J
NA	FINANCE	Apple	iPhone 15	MTLV3LL/A
NA	FINANCE	Apple	Ipad	M37PKPHQQQ

Information Technology Equipment

QTY	Department	Item	Description	Serial #
1	IT	Printer	HP Laserjet 1022	VNB3N58984
1	IT	Printer	HP Laserjet 1022	CNBC575P1NB
1	IT	Printer	HP Laserjet M201DW	VNB3F65810
1	IT	Printer	Canon IP3600 Pixma	Hyla68226
1	IT	Printer	Brother HL-5200DW	U64178D6N257673
1	IT	Printer	Brother LT-6500	E75552D6N142336
2	IT	Laser Toner	Brother TN223 BK	n/a
1	IT	Laser Toner	Brother TN850 2 PK	n/a
1	IT	Typewriter	Brother ML100	H4K9446028
1	IT	Laptop	Dell Latitude D520	5TL92C1
1	IT	Laptop	Dell Latitude D600	63KL061
1	IT	Laptop	Dell ATG Latitude	E6410ATG
1	IT	Monitor Stand	HP	2502120420CX
1	IT	Monitor Stand	HP	2502142522CX
1	IT	Printer	HP Deskjet 970CXI	MX1151F10B
1	IT	Printer	HP Laserjet 1320	CNBC4B30YC
1	IT	Printer	HP Laserjet 2420	CNGKB75053
1	IT	Desktop PC	HP Pro 600 G5 MT	MXL0462NLO
1	IT	Desktop PC	HP Pro 600 G6	MXL2083QVF
1	IT	Desktop PC	HP Pro 600 G4	MXL9263R6X

1	IT	Desktop PC	HP Pro 600 G5 MT	MXL0462NKD	
1	IT	Desktop PC	HP Pro 600 G5 MT	MXL0462NKX	
1	IT	Desktop PC	HP Pro 600 G6	MXL2083QVD	
1	IT	Desktop PC	HP Pro 600 G5 MT	MXL0462NKG	
1	IT	Desktop PC	HP Pro 600 G4	MXL9263R7D	
1	IT	Desktop PC	HP Pro 600 G4	MXL9263R6R	
1	IT	Desktop PC	HP Pro 600 G4	MXL9263R69	
1	IT	Desktop PC	HP Pro 600 G6	MXL 1123JGJ	
1	IT	Desktop PC	HP Pro 600 G6	MXL1123JG8	
1	IT	Desktop PC	HP Pro 600 G4	MXL9263R72	
1	IT	Desktop PC	HP Pro 600 G5 MT	MXL0462NKZ	
1	IT	Desktop PC	HP Pro 600 G5 MT	MXL0462NKQ	
1	IT	Desktop PC	Dell Optiplex 7010	2ZRYQW1	
1	IT	Desktop PC	HP Pro 600 G5 MT	MXL0462NKP	
1	IT	Desktop PC	Dell Optiplex 7060	B5BQQp2	
1	IT	Desktop PC	HP Pro 600 G5 MT	MXL0462NKL	
34	IT	PC Monitors	HP/Dell Monitors	Various models	
1	IT	Desktop PC	HP Pro 600 G5 MT	MXL0462NKN	
1	IT	Desktop PC	Dell Optiplex 7020	CYLH942	
1	IT	Desktop PC	Dell Optiplex 9020	2071W52	
1	IT	Desktop PC	HP Pro 600 G4	MXL0462Nk8	
1	IT	Desktop PC	HP Pro 600 G6	MXL24653G7	
1	IT	Desktop PC	HP Pro 600 G6	MXL24653FL	
1	IT	Desktop PC	HP Pro 600 G5 MT	MXL0462NKS	
1	IT	Desktop PC	Dell Optiplex 7010	JG9XL02	
1	IT	Desktop PC	Dell Optiplex 5040	4JNTJB2	
1	IT	Desktop PC	HP Pro 600 G5 MT	MXL0462NKW	
1	IT	Desktop PC	HP Pro 600 G4	MXL9263R71	
1	IT	Server	Dell Poweredge 2950	25XGPD1	
1	IT	Server	Dell PowerEdge 610	91M3KN1	
1	IT	Printer	Brother HL2240	U62709D4N22317	
1	IT	Printer	Brother HL2240	U62709D4N22120	
1	IT	Printer	Brother HL2240	U62709D4N22111	
1	IT	Printer	Brother HL2240	U62709D4N22097	
1	IT	Laptop	Dell Vostro	JNRTKT2	
1	IT	Laptop	Dell Latitude E5530	96RSTY1	
1	IT	Large Box Recyclables	Misc items - wires, keyboards, mice	n/a	
1	IT	Digital Camera	Sony Cybershot 8.1 Megapixel DSCW150		7112261
1	IT	Camera	Polaroid 600 One Step Instant Camera	F8Q BE22M CD DA	
1	IT	Camera Battery Charger	Sony BC-CSGB G Type Lithium Charger	No serial present	
1	IT	Digital Camera	CS DC-2100 3.1 Digital Camers	No Serial present	
1	IT	Digital Disk Camera	Sony Smart Zoom MVC-CD350	D30A2R33T2MO1U22	
1	IT	Digital Camera Adapter	Sony AC-L15B AC100-240V 50/60Hz 18W		53309459
1	IT	Digital Camera Adapter	Sony AC-L15A AC100-240V 50/60Hz 18W		36778596
1	IT	TV	55 inch Samsung Smart TV - Dead		
1	IT	Cell phones	Verizon Flip Phone	356226100937151	
1	IT	Cell phones	Verizon Flip Phone	990006138576284	
1	IT	Cell phones	Verizon Flip Phone	990004226428732	
1	IT	Cell phones	Verizon Flip Phone	358765044296842	
1	IT	Cell phones	Verizon Flip Phone	358765044257661	
1	IT	Cell phones	Verizon Flip Phone	358765044266167	
1	IT	Cell phones	Verizon Flip Phone	358765044249791	
1	IT	Cell phones	Verizon Flip Phone	358765048977108	
1	IT	Cell phones	Verizon Flip Phone	358765044265664	
1	IT	Cell phones	Verizon Flip Phone	358765048965707	
1	IT	Cell phones	Verizon Flip Phone	358765044295760	
1	IT	Cell phones	Verizon Flip Phone	358765044250732	
1	IT	Cell phones	Verizon Flip Phone	358765044255178	
1	IT	Cell phones	Verizon Flip Phone	358765049063072	
1	IT	Cell phones	Verizon Flip Phone	358765044293526	
1	IT	Cell phones	Verizon Flip Phone	358765048704627	
1	IT	Cell phones	Verizon Flip Phone	358765044250302	
1	IT	Cell phones	Verizon Flip Phone	990004226431702	
1	IT	Cell phones	Verizon Flip Phone	990004226440943	

1	IT	Cell phones	Verizon Flip Phone	990006157119933
1	IT	Cell phones	Verizon Flip Phone	990004223226808
1	IT	Cell phones	Verizon Flip Phone	1558800115530
1	IT	Cell phones	Verizon Flip Phone	990006138576651
1	IT	Cell phones	Verizon Flip Phone	990006160585658
1	IT	Cell phones	Verizon Flip Phone	990004226443889
1	IT	Cell phones	Verizon Flip Phone	990004226428716
1	IT	Cell phones	Verizon Flip Phone	990004223215652
1	IT	Cell phones	Verizon Flip Phone	990004226442444
1	IT	Cell phones	Verizon Flip Phone	990004226443814
1	IT	Cell phones	Verizon Flip Phone	990004223250659
1	IT	Cell phones	Verizon Flip Phone	990004226430530
1	IT	Cell phones	Verizon Flip Phone	990004223216569
1	IT	Cell phones	Verizon Flip Phone	990004226431694
1	IT	Cell phones	Verizon Flip Phone	990004223218953
1	IT	Cell phones	Verizon Flip Phone	990004223215561
1	IT	Cell phones	Verizon Flip Phone	990004223225131
1	IT	Cell phones	Verizon Flip Phone	990004226430431
1	IT	Cell phones	Verizon Flip Phone	990004223215736
1	IT	Cell phones	Verizon Flip Phone	990004223224068
1	IT	Cell phones	Verizon Flip Phone	990004223221726
1	IT	Cell phones	Verizon Flip Phone	990004223302559
1	IT	Cell phones	Verizon Flip Phone	990004226431686
1	IT	Cell phones	Verizon Flip Phone	990004226433005
1	IT	Cell phones	Verizon Flip Phone	990006138575955
1	IT	Cell phones	Verizon Flip Phone	990004219326588
1	IT	Cell phones	Verizon Flip Phone	990004223216486
1	IT	Cell phones	Verizon Flip Phone	990004226443806
1	IT	Cell phones	Verizon Flip Phone	990004218849655
1	IT	Cell phones	Verizon Flip Phone	990004223283734
1	IT	Cell phones	Verizon Flip Phone	358765044257588
1	IT	Cisco	Cisco C6509-E-Catalyst	CNMYAG2GAA
2	IT	APC	UPS Battery Packs	
1	IT	Cell phones	Sonim XP3 Flip Phones	356226100444141
1	IT	Cell phones	Sonim XP3 Flip Phones	SCREEN Not Working
1	IT	Cell phones	Sonim XP3 Flip Phones	356226100939397
1	IT	Cell phones	Sonim XP3 Flip Phones	356226100940924
1	IT	Cell phones	Sonim XP3 Flip Phones	356226100950774
1	IT	Cell phones	Sonim XP3 Flip Phones	356226100939413
1	IT	Cell phones	Sonim XP3 Flip Phones	356226100950725
1	IT	Cell phones	Sonim XP3 Flip Phones	356226100935825
1	IT	Cell phones	Sonim XP3 Flip Phones	356226100685982
1	IT	Cell phones	Sonim XP3 Flip Phones	356226100937227
1	IT	Cell phones	Sonim XP3 Flip Phones	356226100939447
1	IT	Cell phones	Sonim XP3 Flip Phones	356226100939769
1	IT	Cell phones	Sonim XP3 Flip Phones	356226100951517
1	IT	Cell phones	Sonim XP3 Flip Phones	356226100950519
1	IT	Cell phones	Sonim XP3 Flip Phones	356226100949966
1	IT	Cell phones	Sonim XP3 Flip Phones	356226100951111
1	IT	Cell phones	Sonim XP3 Flip Phones	356226100939736
1	IT	Cell phones	Sonim XP3 Flip Phones	356226100937235
1	IT	Cell phones	Sonim XP3 Flip Phones	356226100937102
1	IT	Cell phones	Sonim XP3 Flip Phones	356226100939702
1	IT	Desktop PC	HP ProDesk 600 G6	MXL24653FM
1	IT	Desktop PC	HP ProDesk 600 G6	MXL24653FX
1	IT	Desktop PC	Dell Optiplex 7060	C4L0Q2
1	IT	iPhones	iPhone 6S	359487084744545
1	IT	iPhones	iPhone 6S	353797086113747
1	IT	iPhones	iPhone 6S	359159073512056
1	IT	iPhones	iPhone 6S	359487088459819
1	IT	iPhones	iPhone 6S	359156072044685
1	IT	iPhones	iPhone 6S	356649083643167
1	IT	iPhones	iPhone 6S	359156072654897
1	IT	iPhones	iPhone 6S	359154072501957

1	IT	iPhones	iPhone 6S	353797086767476
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MEMORANDUM

DATE: March 16, 2026
FROM: Marisol Leyva, Assistant Village Manager/HR Director
SUBJECT: Resolution Authorizing the Village Manager to Execute an Intergovernmental Agreement for Municipal Leadership Training
DOLLAR AMOUNT: \$6,300
BUDGETED: Yes
BUDGET SOURCE: General Fund
RECOMMENDED ACTION: Approve
STRATEGIC PLAN THEME: Financial Strength

EXECUTIVE SUMMARY

Staff requests Village Board authorization of an intergovernmental agreement with the Villages of Glencoe, Northbrook, Willowbrook, Buffalo Grove, and Winnetka and the City of Lake Forest for a shared municipal leadership training program. Through this cost-sharing partnership, each municipality will host one training session and pay \$6,300 to the Lake Forest Center for Leadership, providing access to specialized leadership and change management curricula for up to 16 Village employees across both academies. The expenditure falls within the Village Manager's spending authority, and Board approval is required only for the intergovernmental agreement.

MEMO

Background

Professional development programs from credible institutions typically cost several thousand dollars per participant, making comprehensive leadership training cost-prohibitive for many municipalities. Executive education programs at accredited institutions can range from \$2,000 to \$5,000 or more per person for multi-day programs, placing a significant strain on training budgets when enrolling multiple employees. This intergovernmental partnership provides an affordable solution to ensure our mid-level managers and new supervisory staff receive the professional development support they need to grow their careers with the Village.

Proposed Solution

The Village of Wheeling is one of seven municipalities that will partner with the Lake Forest Center for Leadership on this initiative, working collaboratively to develop a specialized training program tailored for municipal government professionals. The program consists of two academies: a Leadership Academy (four sessions) and a Change Management Academy (three sessions). Each academy can accommodate up to 60 participants. By investing in our current workforce, we enhance employee capabilities, strengthen retention, and add lasting value to the organization.

Value to the Village & Budget Impact

This partnership provides a high-value employee development opportunity at a fraction of the cost of independent procurement. Key benefits include:

- Access to specialized leadership and change management curricula tailored for municipal professionals
- Networking opportunities with peers from six other Chicagoland municipalities
- Cost-effective investment in workforce development through shared resources
- Strengthening of intergovernmental relationships and knowledge-sharing

The total program cost of \$44,100 is distributed equally among the seven participating municipalities. Each municipality's financial obligation is \$6,300, which covers the cost of hosting one training session. With approximately eight participant slots per municipality per academy, this equates to roughly \$394 per employee for a multi-session professional development program, a fraction of what comparable training would cost through traditional channels.

Cost Sharing Breakdown Amount

Total Program Cost (7 sessions)	\$44,100
Wheeling's Share (1 session)	\$6,300
Participant Slots per Academy	~8 per municipality
Cost per Employee (8 participants)	~\$394

The Village's financial commitment of \$6,300 falls within the Village Manager's spending authority and does not require separate Board approval. This request is for authorization to enter into the intergovernmental agreement.

Recommendation

Staff recommends the Board adopt the attached resolution authorizing the Village Manager to execute the Intergovernmental Agreement for Municipal Leadership Training with the Villages of Glencoe, Northbrook, Willowbrook, Buffalo Grove, and Winnetka and City of Lake Forest. Staff is available to answer any questions regarding this request.

RESOLUTION NO. 26-_____

RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT FOR MUNICIPAL LEADERSHIP TRAINING

WHEREAS, the Village of Wheeling (the "Village") is a home-rule unit of government pursuant to the Illinois Constitution of 1970; and

WHEREAS, the provisions of the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) authorize and encourage intergovernmental cooperation; and

WHEREAS, the Village has identified the importance of investing in leadership development and management training for its employees to promote effective governance and efficient delivery of public services; and

WHEREAS, the Lake Forest Graduate School of Management d/b/a Lake Forest Center for Leadership offers specialized training programs tailored for municipal government professionals; and

WHEREAS, the Village has joined with the Village of Glencoe, the Village of Northbrook, the Village of Willowbrook, the Village of Buffalo Grove, the Village of Winnetka, and the City of Lake Forest (collectively the "Participating Municipalities") and determined that a cost-sharing arrangement for such training programs would be mutually beneficial; and

WHEREAS, the Participating Municipalities have negotiated an Intergovernmental Agreement establishing the terms and conditions for joint participation in leadership and change management training programs during calendar year 2026; and

WHEREAS, each Participating Municipality will be responsible for its proportionate share of the annual expense paid directly to the Lake Forest Center for Leadership; and

WHEREAS, the President and Board of Trustees of the Village of Wheeling have determined that the best interests of the Village will be served by entering into the attached intergovernmental agreement;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WHEELING, COUNTIES OF COOK AND LAKE, STATE OF ILLINOIS, THAT:

SECTION ONE: The Village Manager is hereby authorized and directed to execute the Intergovernmental Agreement for Municipal Leadership Training, attached hereto as Exhibit A, on behalf of the Village of Wheeling, subject to review and approval as to form by the Village Attorney.

SECTION TWO: The Village Manager, or designee, is hereby authorized to take all actions necessary to implement the terms of the Intergovernmental Agreement, including but not limited to executing a Master Services Agreement with the Lake Forest Center for Leadership on behalf of the Village of Wheeling.

SECTION THREE: This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

Trustee _____ moved, second by Trustee _____
that Resolution No. 26- _____ be adopted.

President Horcher _____

Trustee Krueger _____

Trustee Lang _____

Trustee Papantos _____

Trustee Ruffatto _____

Trustee Vito _____

Trustee Vogel _____

ADOPTED this 16th day of March 2026, by the President and Board of Trustees of the Village of Wheeling, Illinois.

Patrick Horcher, Village President

ATTEST:

Kathryn M. Brady, Village Clerk

**AN INTERGOVERNMENTAL AGREEMENT
BETWEEN THE VILLAGE OF WHEELING, THE VILLAGE OF GLENCOE, THE VILLAGE OF
NORTHBROOK, THE VILLAGE OF WILLOWBROOK, THE VILLAGE OF BUFFALO GROVE, THE
VILLAGE OF WINNETKA, AND THE CITY OF LAKE FOREST,
FOR THE PROCUREMENT AND COORDINATION OF MUNICIPAL LEADERSHIP TRAINING**

THIS INTERGOVERNMENTAL AGREEMENT ("Agreement") is made and entered into this 16 day of March 2026, ("Effective Date") by and between the Village of Wheeling, the Village of Glencoe, the Village of Northbrook, the Village of Willowbrook, the Village of Buffalo Grove, the Village of Winnetka, and the City of Lake Forest (collectively, the "Participating Municipalities").

WHEREAS, Article VII, Section 10, of the 1970 Constitution of the State of Illinois and the Illinois Intergovernmental Cooperation Act, 5 ILCS Section 220/1 *et seq.* authorizes and encourages sharing services and cooperation between units of local governments; and

WHEREAS, The Participating Municipalities are all units of local governments and Illinois municipal corporations established and operating under the authority of the Illinois Municipal Code, 65 ILCS 5/1-1-1 *et seq.*; and

WHEREAS, The Participating Municipalities have determined it would be in their best interests to cooperate in the planning, administration, and shared funding of a training program for their employees in order to promote effective governance, professional development, and the efficient delivery of public services.

NOW, THEREFORE, in consideration of the mutual agreements and covenants herein contained, the Participating Municipalities agree as follows:

ARTICLE I: INCORPORATION, PURPOSE, AND TRAINING PROGRAM SESSIONS

Section 1.1 Incorporation

The forgoing recitals are incorporated herein as if set forth in full.

Section 1.2 Purpose

The purpose of this Agreement is to establish a framework whereby the Participating Municipalities shall jointly contract with the Lake Forest Graduate School of Management d/b/a Lake Forest Center for Leadership, located at 100 S. Saunders Road, Suite 150, Lake Forest, IL 60045, (the "Center") to provide leadership development and change management training programs that focus on municipal government operations (collectively, the "Training Programs") for employees and officials of the Participating Municipalities during calendar year 2026.

Additional information on the Training Programs is attached hereto as Exhibit A and incorporated herein by reference.

Section 1.3 Training Program Sessions

The Training Programs shall consist of seven (7) individual in-person training sessions (each, a "Training Session") as follows:

- a) Leadership Academy: Four (4) Training Sessions with capacity for up to sixty (60) total participants across all Participating Municipalities.
- b) Change Management Academy: Three (3) Training Sessions with capacity for up to sixty (60) total participants across all Participating Municipalities.

ARTICLE II: HOST MUNICIPALITY RESPONSIBILITIES

Section 2.1 Session Hosting Rotation

Each Participating Municipality shall host no less than one (1) Training Session during calendar year 2026, in accordance with the provisions of this Agreement. The hosting rotation schedule shall be established by unanimous consent of the municipal representatives (as defined in section 5.2 of this Agreement) of all Participating Municipalities, within thirty (30) days of the date the last Participating Municipality executes this Agreement.

Section 2.2 Host Municipality Obligations

The Participating Municipality hosting each Training Session (the "Host Municipality") shall be responsible for:

- a) Venue: Providing or securing an appropriate facility that meets the minimum standards set forth in Section 2.3 of this Agreement.
- b) Session Cost: Paying the fee of Six Thousand Three Hundred Dollars (\$6,300.00) directly to the Center for any Training Session that the Participating Municipality Hosts.
- c) Logistics Coordination: Coordinating with the Center regarding facility setup requirements, audio-visual needs, participant registration, refreshments (if provided), parking and facility access.

Section 2.3 Venue Standards

Training Sessions shall only be held at facilities meeting the following minimum standards:

- a) Capacity to accommodate no less than sixty (60) participants in addition to the Center's instructors and staff;
- b) Audio-visual capabilities including projector/screen and sound system in accordance with the specifications of the Center;
- c) Accessible parking for all participants;
- d) Compliance with the Americans with Disabilities Act's accessibility requirements;

- e) A climate-controlled environment; and
- f) On-site restroom facilities

ARTICLE III: COST ALLOCATION AND PAYMENT

Section 3.1 Total Program Cost

The total cost for the Training Programs shall be Forty-Four Thousand One Hundred Dollars (\$44,100.00) for calendar year 2026, calculated as follows:

Leadership Academy: 4 sessions × \$6,300/session = \$25,200

Change Management Academy: 3 sessions × \$6,300/session = \$18,900

Section 3.2 Training Program Cost Distribution

Each Participating Municipality shall be responsible for the costs of the one (1) Training Session it hosts. Payment of Six Thousand Three Hundred Dollars (\$6,300.00) and shall be made by the Host Municipality directly to the Center in accordance with the payment schedule established in the Master Service Agreement, as defined in Section 6.1 of this Agreement, with the Center. If there are less than seven Participating Municipalities, then the Participating Municipalities will split the cost of the remaining Training Sessions.

Section 3.3 Additional Host Expenses

In addition to the Training Session fee set forth in Section 3.2 of this Agreement, each Host Municipality shall be solely responsible for any costs incurred to reserve the venue and satisfy the logistics requirements of Section 2.2 and Section 2.3 of this Agreement.

Section 3.4 Individual Municipality Expenses

Each Participating Municipality shall be solely responsible for any travel, lodging, and per diem expenses of its own employees participating in a Training Session.

ARTICLE IV: PARTICIPANT ALLOCATION

Each Training Session will accommodate no less than sixty (60) total participants from Participating Municipalities. Participant slots shall be allocated as equally as possible among all Participating Municipalities. Any remaining or unclaimed participant slots shall be allocated to the Host Municipality.

Each Participating Municipality retains sole discretion to select its own participants based on its internal criteria. Each Participating Municipality shall submit participant names and such participants' contact information to the Lead Municipality, as described in Section 5.1 of this Agreement, at least three (3) weeks prior to each Training Session and notify the Lead Municipality of any participant changes at least ten (10) business days prior to each Training Session.

ARTICLE V: ADMINISTRATION AND COORDINATION

Section 5.1 Lead Municipality

The Village of Wheeling is designated as the Lead Municipality. The Lead Municipality shall serve as the primary liaison between the Center and the Participating Municipalities. The Lead Municipality shall coordinate the Training Session hosting rotation schedule, maintain participant registration lists, and facilitate communication among Participating Municipalities.

Section 5.2 Municipal Representatives

Each Participating Municipality shall designate one representative to serve as the primary contact for that municipality with regard to the Training Program. Such primary contact shall coordinate scheduling, registration, and communication requirements with the Lead Municipality's representative. When a municipality serves as the Host Municipality, such representative shall focus on venue-specific logistics and on-site coordination in conjunction with the Center.

Section 5.3 Decision-Making Authority

All parties agree to give each Participating Municipality equal opportunity in the decision-making processes related to effectuating this Agreement. All decisions related to the administration of this Agreement among the Participating Municipalities must be unanimous.

Notwithstanding the foregoing, if decisions regarding topics and areas of focus for the Training Program and Training Sessions cannot be made unanimously, a majority vote among the Participating Municipalities' representatives shall prevail. Any such vote shall be held as soon as practicable.

ARTICLE VI: RELATIONSHIP WITH THE CENTER

Section 6.1 Master Services Agreement

The Lead Municipality is authorized to execute a Master Services Agreement with the Center on behalf of the Participating Municipalities. The Master Services Agreement shall govern the services and expectations of the Center to the Participating Municipalities and shall establish curriculum and content of the Training Program, Training Session scheduling, provide the necessary materials, resources, and evaluation methods. The Master Services Agreement shall also require the Center to maintain professional liability, general liability, and workers' compensation insurance in coverage amounts acceptable to the Participating Municipalities. The Participating Municipalities must have a reasonable opportunity to review and provide feedback on the Master Services Agreement before the Lead Municipality executes it.

Section 6.2 Municipal Input

All Participating Municipalities shall have the opportunity to provide input regarding session topics and focus areas, scheduling preferences, and evaluation criteria for the Training Program. The decision-making procedures set forth in Section 5.3 of this Agreement shall govern such input.

Section 6.3 Program Modifications

Any modifications to the Training Program must be communicated by a Participating Municipality to the Lead Municipality, approved by the Center, and communicated to all Participating Municipalities.

ARTICLE VII: TERM AND TERMINATION

Section 7.1 Term

This Agreement shall commence upon its execution by all Participating Municipalities and shall remain in effect through December 31, 2026, unless earlier termination occurs as provided herein.

Section 7.2 Withdrawal

Any Participating Municipality may withdraw from this Agreement by providing written notice to all other Participating Municipalities at least sixty (60) days prior to the first scheduled training session. After that date, a Participating Municipality may only withdraw by paying its full financial obligation of Six Thousand Three Hundred Dollars (\$6,300.00) as outlined in Section 3.2 of this Agreement.

Section 7.3 Program Cancellation

If the Center cancels or materially fails to perform the services required under the Master Services Agreement, this Agreement shall terminate automatically. Each Host Municipality shall seek refunds for any payments made by it for undelivered Training Sessions. No municipality shall have further obligations to other Participating Municipalities under this Agreement.

Section 7.4 Entire Program Termination

This Agreement may be terminated by unanimous written consent of all Participating Municipalities at any time.

If the Participating Municipalities notify the Center to cancel this project fewer than 30 days but more than 14 days before its scheduled start date, then the Participating Municipalities agree to pay the Center a cancellation fee equal to 50% of the Total Fee described in Section 3.2. If the Participating Municipalities notify the Center to cancel this project fewer than 14 days before its scheduled start date, then Client agrees to pay the Center the Total Fee described in Section 3.2.

ARTICLE VIII: INDEMNIFICATION AND INSURANCE

Section 8.1 Mutual Indemnification

To the fullest extent permitted by law, each Participating Municipality (the “Indemnitor”) shall indemnify, defend, and hold harmless the other Participating Municipalities and their respective officers, officials, employees, and agents (as “Indemnitees”) from and against all liability, losses, claims, demands, suits, or actions, including attorneys’ fees and costs, which arise from any act of negligence on the part of the Indemnitor, its officers, employees, agents or servants.

Section 8.2 Indemnification Procedures

The Indemnitee shall provide written notice to an Indemnitor within fourteen (14) days of any claim. An Indemnitee shall have the right to select its own legal counsel and control its own defense, provided the selection of counsel and associated payments to such counsel are subject to the Indemnitor’s reasonable approval.

An Indemnitee shall take all reasonable steps to mitigate losses, including seeking coverage from its own insurance providers or, if viable, the Center’s insurance provider, as the primary source of recovery before seeking indemnification from any Participating Municipality.

An Indemnitee may not settle or compromise any claim without prior written consent of the Indemnitors, and such consent shall not be unreasonably withheld.

Nothing in this Agreement shall be construed as a waiver of any Participating Municipality’s rights, immunities, and defenses under the Illinois Local Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/1-101 et seq.) or any other applicable law.

Section 8.3 Insurance

Each Participating Municipality must maintain general liability insurance coverage with minimum limits of \$1,000,000 per occurrence and \$2,000,000 aggregate, and workers' compensation insurance as required by Illinois law covering all participating employees.

EXECUTION

IN WITNESS WHEREOF, the Participating Municipalities have caused this Agreement to be executed by their duly authorized representatives as of the date first written above.

VILLAGE OF WHEELING

By: _____
Name: _____
Title: Village Manager
Date: _____

VILLAGE OF GLENCOE

By: _____
Name: _____
Title: _____
Date: _____

ATTEST:

[Municipal Clerk]

VILLAGE OF NORTHBROOK

By: _____
Name: _____
Title: _____
Date: _____

ATTEST:

[Municipal Clerk]

VILLAGE OF WILLOWBROOK

By: _____
Name: _____
Title: _____
Date: _____

ATTEST:

[Municipal Clerk]

VILLAGE OF BUFFALO GROVE

By: _____

Name: _____

Title: _____

Date: _____

ATTEST:

[Municipal Clerk]

VILLAGE OF WINNETKA

By: _____

Name: _____

Title: _____

Date: _____

ATTEST:

[Municipal Clerk]

CITY OF LAKE FOREST

By: _____

Name: _____

Title: _____

Date: _____

ATTEST:

[Municipal Clerk]



MEMORANDUM

DATE: March 16, 2026
FROM: Jon Sfondilis, Village Manager
SUBJECT: PRESENTATION: Community Consolidated School District 21 Health Center & Fundraising Information
DOLLAR AMOUNT: n/a
BUDGETED: No
BUDGET SOURCE: n/a
RECOMMENDED ACTION: n/a
STRATEGIC PLAN THEME: Residential Life

EXECUTIVE SUMMARY

Representatives of Community Consolidated School District 21 (CCSD21) will give a brief presentation to the Village Board and the public about their new School-Based Health Center available to all CCSD21 students and staff.



MEMORANDUM

DATE: March 16, 2026
FROM: Brian Smith, Finance Director
SUBJECT: Ordinance Approving the Transfer and Reallocation of Volume Cap in Connection with Private Activity Bond Issues and Related Matters
DOLLAR AMOUNT: \$0
BUDGETED: Yes
BUDGET SOURCE: General Fund
RECOMMENDED ACTION: Approve
STRATEGIC PLAN THEME: Residential Life

EXECUTIVE SUMMARY

Staff recommends Village Board approval of the attached ordinance to allow the Village to reserve its 2026 allocation of private activity bonding authority and transfer it to the town of Normal, Illinois. With the approval of the ordinance, the Village can again participate in the Assist Homeownership Program, which helps low-income first-time buyers purchase homes. The Village has participated in this program for the last five years, and several individuals have used it to buy homes in Wheeling.

MEMO

Each calendar year, the State of Illinois grants Illinois communities private activity bonding authority. The purpose of this bonding authority is to encourage economic development by enabling manufacturing companies to finance the acquisition of fixed assets (such as land and equipment) or the acquisition, construction, or renovation of buildings. Communities may also use bond proceeds to acquire, rehabilitate, and construct apartment buildings. By reserving this authority, the Village can assist manufacturers by allowing them to finance fixed-asset projects at tax-exempt rates, with no financial cost to the Village.

Wheeling's 2026 bonding authority equals \$135 per resident (38,329 estimated population) and totals \$5,174,415. The Village may use its volume cap for projects within Wheeling, may sell it for a fee, or may transfer it to another community or state agency interested in using it for a project planned this year. No business or developer has expressed interest in using the Village's volume cap for a project within Wheeling in more than 20 years, because the interest-rate environment has not created an incentive to issue tax-exempt debt. In the past, the Board has decided to transfer Wheeling's authority to another community or governmental agency in exchange for a fee, but no one has approached the Village expressing an interest in buying the Village's volume cap this year.

The Village has, however, been approached by the Illinois Assist Program, which has requested that the Village use its bonding authority for the seventh consecutive year to promote homeownership in Wheeling through a program known as the Assist Homeownership Program. Over 70 municipalities and counties throughout Illinois have adopted the Assist program, which gives people who would not otherwise qualify for a mortgage the funds necessary to pay all or most of their closing costs and down payment. In addition, the program allows home buyers to qualify for a federal tax income credit equal to a percentage of the interest paid on their home loan each year. Several homes in Wheeling have been purchased through the program in recent years.

Attached for the Board's review is an Assist brochure that describes the program in more detail and shows that Wheeling is a participating community. The Assist program is noteworthy because it does not cost the Village anything to participate, results in no financial exposure, and is administered by a program administrator and others who work with area lenders to help promote it. The Village can participate in the program—and enable current and future Wheeling residents to participate—through Board approval of the attached ordinance, which reserves our bonding authority and allows staff to transfer it to the Town of Normal, which will issue the debt on behalf of all the participating communities.

If approved by the Board, staff will advertise the program in the Village newsletter and on the website, as we do yearly. Staff recommends participation in the Assist program through approval of the ordinance.

ORDINANCE NO. _____

ORDINANCE APPROVING THE TRANSFER AND REALLOCATION OF VOLUME CAP IN CONNECTION WITH PRIVATE ACTIVITY BOND ISSUES AND RELATED MATTERS

WHEREAS, the Village of Wheeling, Cook and Lake Counties, Illinois (the "*Municipality*") is a municipality and a home rule unit of government under Section 6 of Article VII of the 1970 Constitution of the State of Illinois; and

WHEREAS, Section 146 of the Internal Revenue Code of 1986, as amended (the "*Code*"), provides that the Municipality has volume cap equal to \$135 per resident of the Municipality in calendar year 2026, which volume cap may be allocated to certain tax-exempt private activity bonds; and

WHEREAS, the Illinois Private Activity Bond Allocation Act, 30 *Illinois Compiled Statutes*, 345/1 *et seq.*, as supplemented and amended (the "*Act*"), provides that a home rule unit of government may transfer its allocation of volume cap to any other home rule unit of government, to the State of Illinois or any agency thereof, or to any non-home rule unit of government; and

WHEREAS, it is now deemed necessary and desirable by the Municipality to transfer its entire volume cap allocation for calendar year 2026 to the Town of Normal, McLean County, Illinois (the "*Issuer*") to be applied toward the issuance of single family mortgage revenue bonds by the Issuer (the "*Bonds*") or for such other purpose permitted by this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT OF THE VILLAGE OF WHEELING, LAKE AND COOK COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION 1. That, pursuant to Section 146 of the Code and the Act, the entire volume cap of the Municipality for calendar year 2026 is hereby transferred to the Issuer, which shall issue the Bonds using such transfer of volume cap, without any further action required on the part of the Municipality, and the adoption of this Ordinance shall be deemed to be an allocation of such volume cap to the issuance of the Bonds or other private activity bonds or mortgage credit certificates.

SECTION 2. That the Municipality and the Issuer shall maintain a written record of this Ordinance in their respective records during the term that the Bonds or any other such bonds to which such volume cap is allocated remain outstanding.

SECTION 3. That the President, the Village Clerk and all other proper officers, officials, agents and employees of the Municipality are hereby authorized, empowered, and directed to do all such acts and things and to execute all such documents and certificates as may be necessary to further the purposes and intent of this Ordinance.

SECTION 4. That the provisions of this Ordinance are hereby declared to be separable, and if any section, phrase or provision of this Ordinance shall for any reason be declared to be invalid, such declaration shall not affect the remainder of the sections, phrases and provisions of this Ordinance.

SECTION 5. That all ordinances, resolutions or orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded; and that this Ordinance shall be in full force and effect upon its adoption and approval.

Trustee _____ moved, second by Trustee _____,
that Ordinance No. _____ be passed.

President Horcher _____

Trustee Krueger _____ Trustee Ruffatto _____

Trustee Lang _____ Trustee Vito _____

Trustee Papantos _____ Trustee Vogel _____

APPROVED this 16th day of March 2026, by the President and Board of Trustees of the Village of
Wheeling, Illinois.

Patrick Horcher, Village President

ATTEST:

Kathryn M. Brady, Village Clerk

APPROVED AS TO FORM:

Village Attorney

PUBLISHED in pamphlet form this 17th day of March, 2026, by order of the Corporate Authorities
of the Village of Wheeling, Cook and Lake Counties, Illinois.

AFFIDAVIT RELATING TO VOLUME CAP REALLOCATION

Village of Wheeling, Cook and Lake Counties, Illinois (the "Municipality") is a home rule unit of local government and a public agency of the State of Illinois and has reallocated \$5,174,415 of private activity bond volume cap allocated to the Municipality in calendar year 2026 (the "Reallocated Volume Cap") to the Town of Normal, McLean County, Illinois ("Normal"). In connection therewith, the Municipality makes the following certifications:

1. The Reallocated Volume Cap was properly allocated to the Municipality for calendar year 2026 and properly reallocated to Normal as authorized by an Ordinance or Resolution duly adopted by the governing body of the Municipality.
2. During calendar year 2026, the Municipality has not (a) applied the reallocated Volume Cap to any issuance of tax-exempt bonds, (b) made any election not to issue qualified mortgage bonds, or (c) surrendered or reallocated the Reallocated Volume Cap to any other political subdivisions within the State of Illinois.
3. The Municipality provided notice to the Governor's Office of the reallocation of the Reallocated Volume Cap to Normal in accordance with the Illinois Private Activity Bond Allocation Act, as amended, and the Guidelines and Procedures issued by the Governor's office under such Act.

Dated: _____, 2026

VILLAGE OF WHEELING,
COOK AND LAKE COUNTIES, ILLINOIS

By: _____
Name: R. Brian Smith
Title: Director of Finance



REPORT OF ALLOCATION GRANTED
BY HOME-RULE UNITS

March 17, 2026

Governor's Office of Management and Budget
Capital Markets Unit – Volume Cap Submission
555 West Monroe Street – Suite 1500-S-GOMB
Chicago, IL 60661
Attn: Sophia Ronis

ATTENTION: Debt Management Unit

Re: Village of Wheeling
Total 2025 Volume Cap Allocation: \$5,174,415

Volume Cap allocations, granted, transferred, or reserved by Issuer resolution prior to May 1, 2026:

1. Principal Amount of Issue: \$5,174,415

If reallocated to another issuer, state name of issuer: Town of Normal
Copies of the allocation resolution or ordinances are attached.

Total allocation Granted or Reallocated: \$5,174,415

Sincerely,

R. Brian Smith
Director of Finance
Village of Wheeling
Phone: (847) 499-9020
bsmith@wheelingil.gov

The Assist Mortgage Credit Certificate (“MCC”) program sponsored by the Town of Normal reduces the homebuyer’s ongoing cost of borrowing by giving them a federal income tax credit of 25% of the annual mortgage interest paid (up to \$2,000 per year).

Overview

- Communities join together through an Inter-governmental Cooperation Agreement
- Home rule communities may contribute private activity bond volume cap
- No financial contribution or commitment required from any participant
- Any Illinois municipality can participate

Qualifying Homebuyers

- First-time Homebuyer or Veteran
- Will occupy the home as their residence
- Meet income and purchase price guidelines

Mortgage Credit Certificates

- MCC’s are a federally authorized program created as an alternative to tax-exempt housing bonds to reduce effective interest costs for qualifying homebuyers
- MCC’s allow the homebuyer to qualify for a federal income tax credit equal to a percentage of the interest paid on their home loan each year
- MCC holders still qualify for a regular deduction of the remaining interest paid on their home loan

	Without MCC	With MCC
Mortgage Amount	\$150,000	\$150,000
Mortgage Interest Rate	6.00%	6.00%
Monthly Mortgage Payment (first year interest = \$8,949.89)	\$899.33	\$899.33
MCC Rate	N/A	25%
Monthly Credit Amount (25% of \$8,949.89 up to \$2,000)	N/A	\$166.67
"Effective" Monthly Mortgage Payment	\$899.33	\$732.66





PARTICIPATING COMMUNITIES

Village of Arlington Heights
 Village of Bartonville
 Champaign County
 City of Champaign
 City of Decatur
 Kendall County

Logan County
 Macon County
 McLean County
 Village of Orland Park
 Village of Palatine
 City of Peoria

Village of Romeoville
 Village of Schaumburg
 City of Washington
 Village of Wheeling
 Will County

INCOME LIMITS*				PURCHASE PRICE LIMITS	
Targeted		Non-Targeted		Targeted	Non-Targeted
<u>1 or 2 People</u>	<u>3 or More</u>	<u>1 or 2 People</u>	<u>3 or More</u>		
\$132,120 to \$158,880	\$154,140 to \$185,360	\$110,100 to \$132,400	\$126,615 to \$152,260	\$665,173	\$544,232

*Income Limits vary by County. Please see www.MonarchAssist.com for more information.



Assist Homebuyer Program Demographics





Program Activity

- Over \$51 Million of Homes purchased using *Assist* Mortgage Credit Certificate program in 2025
- Represents 256 low and moderate income families buying their first home





Loan and Price Characteristics

- Average home price of \$201,700 in 2025
- Average Loan-to-Value ratios 89%
- Prices range from \$50,599 to \$500,000
- 144 of homes purchased priced \$200,000 or below
- Federally established maximum purchase price of \$544,232 in most areas



Purchase Price Ranges

- Wide Range of Prices
- Lowest: \$50,599
- Highest: \$500,000
 - Next highest: \$410,000
- Purchases dispersed across prices
 - See table
- Maximum Allowable Price of \$544,232 in most areas

2025 PURCHASE PRICE DETAIL			
Minimum	Below	Number of Homes	Total Amount
0	100,000	12	916,598
100,000	125,000	12	1,358,900
125,000	150,000	33	4,528,997
150,000	175,000	45	7,251,295
175,000	200,000	37	6,920,900
200,000	225,000	24	5,081,100
225,000	250,000	38	8,932,645
250,000	500,000	55	16,615,822





Homebuyer Income Characteristics

- Average Income Has Risen Over Past Four Years
 - \$69,734
- Lowest income under \$20,000
- Over half (136) of homebuyer's income \$70,000 and below
- Highest income \$130,315
- Program Restrictions Focus on Low and Moderate Income Homebuyers



Income Ranges

- Home purchases distributed across different income ranges
- All purchases restricted to families below median income for area
 - Target areas allow 115% of median income

2025 HOMEBUYER INCOME DETAIL			
Minimum	Below	Number of Homes	Total Amount
0	30,000	4	731,400
30,000	40,000	13	1,699,300
40,000	50,000	38	5,934,498
50,000	60,000	46	7,378,492
60,000	70,000	33	7,275,000
70,000	80,000	35	7,421,522
80,000	90,000	37	8,268,495
90,000	131,000	50	12,897,550





Economic and Social Benefits

- Tax Savings to Homebuyers per year
 - \$2,000 across most of 256 Homebuyers
- Encourages stable neighborhoods through home ownership
- Real estate commissions, lender fees and fees for other services add to the economic benefits





Summary

- The Assist Homebuyer Program sponsored by the Town of Normal supports the housing market
- Low and Moderate income families able to purchase homes despite high interest rates
- Home purchases across a range of prices and incomes
- Economic and social benefits to the community

